

**Tri-City Ambulance Board of Directors**  
**Minutes of the Regular Meeting**  
**Friday, September 14, 2018**  
**Geneva Fire Department Headquarters**  
**200 Eastside Drive**  
**8:30 AM**

**Present:** Mayor Schielke, Batavia; Mayor Rogina, St. Charles;  
Ald. William Turner, St. Charles; Ald. Jeanne McGowan; Geneva,  
Mr. Gene Olmstead, Batavia FPD; Ald. Alan Wolff, Batavia, Ald. Bob Swanson,  
Geneva

**Absent:** Patrick Jaeger, Geneva Township;

**Also Present:** Chief Schelstreet, St. Charles Fire Dept.; Chief Antenore, Geneva Fire Dept.;  
Chief Randy Deicke; Stephanie Hanson, TCA Administrator; Trent Moser, PSI;  
Carole Murphy, Recording Secretary

**1. Call To Order/Roll Call**

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:35 AM. Roll was called with seven members present.

**3. Public Forum**

N/A

**4. Minutes of the June 8, 2018 Regular Meeting**

A motion was made by Ald. Turner and seconded by Ald. Wolff to approve the minutes of the June 8, 2018 regular meeting. With no further comments, the motion passed by unanimous voice vote of those members present.

**5. Administrators Report**

**a. Receipts and Disbursement Report Presentation**

The report was distributed, reviewed and accepted, stating the budget with expenses is on target. The report was placed on file.

**b. Reports of Service January thru July 2018**

The report was distributed and reviewed

- Mayor Schielke inquired about call volume, Ms. Hanson stated call volume has increased by 6% and clarified there are no problems keeping up with the increase in calls at this point. This will change with the increase of the building of new multi-tenant facilities.
- The On Demand Ambulance will be housed in Geneva, but can be staged at various locations based on call volume as necessary.

**c. Delivery of Geneva Ambulance**

- Ms. Hanson stated she will be going to Sterling, IL. to pick up the new ambulance on the 19<sup>th</sup>. Supplies and radios will then be transferred. Should be ready within a few weeks after that.

## **6. Expenditure Approval Listing**

Ms. Hanson presented the expenditure list to the Board. There were questions and answers to explain the reason regarding refunds.

A motion was made by Ald. Wolff and seconded by Mr. Olmstead to approve the expenditures as presented. The motion passed by unanimous voice vote of those members present.

## **7. Old Business**

N/A

## **8. New Business**

### **a. Purchase 9 Dual Band Mobil Radios and 3 Star Com Portable Radios in Addition to the Radios Purchased Through The Grant, Not to Exceed \$70,000.00**

Ms. Hanson explained the reasons for needing to purchase additional Star Com radios. As all other agencies are moving in this direction, the upgrade is necessary for communication reasons.

Chief Schelstreet explained this grant is the largest ever awarded.

Ms. Hanson stated capitol funds will be used for the balance of the purchase, which will be a difference of approximately \$12,000.00. This also includes a spare radio. Additional radios can be purchased at a later date. These radios would be used on the On Demand Ambulance.

In response to questions, Chief Schelstreet explained these radios are a different platform and also explained what the 3 different platforms are. There are 2 radio towers within the TriCom area. The same discount will apply for radios purchased at a later date.

A motion was made to approve the purchase the additional radios by Ald. Turner and seconded by Mayor Rogina.

The motion passed by unanimous voice vote of those members present.

\*Chief Antentore added the existing towers will be upgraded in lieu of replacing with new towers.

### **b. Surplus 5 Philip 4 Bay Analyzer for Li-Ion batteries**

Ms. Hanson explained these are the old batteries from the Philips monitors. St. Charles will attempt to auction these. If not, they will be recycled, as Philips monitors are becoming obsolete.

A motion was made for approval for the surplus of the batteries by Ald. McGowan and seconded by Ald. Turner.

The motion passed by unanimous voice vote of those members present.

### **c. Surplus 8 NEC Philips MRX Cardiac Monitor Ambulance Mounts**

Since the new monitors do not fit in the current Philips mounts, it will be attempted to auction them. If this is not successful, they will be taken for scrap and the funds will be put back into the general fund.

A motion was made by Ald. Wolff and seconded by Ald. Turner.

The motion passed by unanimous voice vote of those members present.

**9. Executive Session**

No Executive Session required

**10. Adjournment**

With no further business, Mayor Schielke called for a motion to adjourn the meeting. A motion was made by Ald. Wolff and seconded by Mr. Olmstead. The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 9:05 AM.

Respectfully submitted,  
Carole Murphy, Recording Secretary