

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, JANUARY 11, 2023 – 7:00 P.M.**

Members Present: Rice, Kessler, Pretz, Kramer, Malay

Members Absent: Smunt, Dickerson

Also Present: Rachel Hitzemann, Planner
Cindy Kaleta, Administrative Assistant

1. Call to Order

Chairman Malay called the meeting to order at 7:00 P.M.

2. Roll Call

Ms. Hitzemann called roll with five members present. There was a quorum.

3. Approval of Agenda

A motion was made by Mr. Kessler and seconded by Ms. Rice, with a unanimous voice vote to approve the agenda.

4. Presentation of minutes of the December 21st, 2022 meeting

Ms. Kramer requested correction of Minutes to show the December 21, 2022 meeting had five Commissioners present. Also, correction of item #6a, question about the existing mounts was incorrectly shown as Ms. Kramer, question was asked by Ms. Rice.

A motion was made by Ms. Rice and seconded by Ms. Kramer, with a voice vote to approve the Minutes of December 21, 2022. Mr. Kessler abstained.

5. Certificate of Appropriateness (COA) applications

a. 202 W Main St.

Mr. Caelan Hayes, I Brand Visual, presented proposal to install an illuminated cabinet sign above the 2nd floor windows.

Mr. Kessler asked if the sign would be above the 2nd floor windows and match the sign currently above the 1st floor windows. Mr. Hayes confirmed it would match and be placed above the 2nd floor windows.

A motion was made by Mr. Pretz and seconded by Mr. Kessler with a unanimous voice vote to approve the COA as submitted.

6. Grant Applications

None.

7. Landmark Applications

a. 17 N 2nd Ave.

Mr. Pretz presented the landmark application to the Commission giving history of building, original Owner, and criteria for selection for landmark. Correction was made to the name of the property to the John Glos House.

Ms. Hitzmann conveyed message from Dr. Smunt that the shutters on the home are not original to the home and are not in the proper location and are not the right size.

Mr. Kessler commented the year of construction circa 1870 would be right with the civil war. And a few years after the war the economy started to pick up and likely a home would be built. Further discussion by the Commission on the year of construction and decided to use 1867.

A motion was made by Ms. Kramer and seconded by Ms. Rice to set a public hearing on the landmark designation on February 1, 2023.

- 8. Preliminary Reviews-** Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. 303 N 3rd Ave.

Mr. Matt Sweeney, Property Owner, presented to and requested suggestions from the Commission on the breezeway added to the plans.

Commissioners shared suggestions and thoughts on the breezeway.

- 9. Other Commission Business**

None

- 10. Public Comment**

None

- 11. Additional Business and Observations from Commissioners or Staff**

Mr. Kessler brought up the marquee on the Arcada Theater has been out of order on the west facing side for some time. Ms. Hitzmann advised the City has talked with the Arcada Owners about this.

Mr. Pretz asked if there were any developments on the Judge Barry House garage door. Ms. Hitzemann advised there have been no permits applied for and she would check with the Code Enforcement Officer for an update.

Chair Malay welcomed the Boy Scouts and gave them a brief history of the Historic Commission, the demolition of the Farnsworth Mansion, and Camp Kane.

- 12. Meeting Announcements: Historic Preservation Commission meeting Wednesday, February 1st, 2023 at 7:00 P.M.**

- 13. Adjournment**

With no further business to discuss, the meeting adjourned at 7: 52 P.M.