

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, JANUARY 19, 2022 – 7:00 P.M.**

Members Present: Dickerson, Pretz, Malay, Kessler, Smunt, Rice, Norris

Members Absent:

Also Present: Rachel Hitzemann, Planner

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzemann called roll with seven members present. There was a quorum.

3. Approval of Agenda

Ms. Hitzemann added item 11.a. 222 W. Main St.

Mr. Kessler added item 11.b. Lamp Factory and 11.c. 203 W Main St.

Mr. Pretz added 11.d. Pottawattamie Survey

A motion was made by Mr. Kessler and seconded by Ms. Rice with a unanimous voice vote to approve the agenda.

4. Presentation of minutes of the December 1st, 2021 Meeting

A motion was made by Mr. Pretz and seconded by Dr. Smunt with a unanimous voice vote to approve the Minutes of the December 1st, 2021 Meeting.

5. Certificate of Appropriateness (COA) applications

None.

6. Grant Applications

None

7. Landmark Applications

None

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

9. Other Commission Business

a. Façade Grant Discussion

Ms. Hitzemann presented options for restructuring of the Commercial Façade Grant Program. The Commission discussed the options and made recommendations for

changes to the grant. Ms. Hitzemann will make the suggested changes and present a revised grant form at the next meeting.

10. Public Comment

None.

11. Additional Business and Observations from Commissioners or Staff

a. 222 W Main St.

Ms. Hitzemann informed the Commission that the owners of 222 W Main St. are proposing to install a new gate at the front steps that was not a part of the original COA Approval. She asked the Commission if they would like owners to come back to a meeting for approval. The Commission decided that the applicant could send the gate via email for review.

b. Lamp Factory

Ms. Hitzemann gave an update on the Crystal Lofts property. She noted that the potential new owners were still under contract and in the meantime, fines were accruing every day on the current owners.

Mr. Kessler expressed interest in contacting the owners to discuss a plan to close the building.

c. 203 W Main St.

Mr. Kessler expressed concern with the corner of the building that was hit by a truck. Ms. Hitzemann informed the Commission that the building department is aware of the problem and has been working with the owner to try and resolve the issue.

d. Pottawattamie Survey

Ms. Hitzemann gave an update on where MIA was at with the survey. Mr. Pretz asked Ms. Hitzemann to confirm that they were going in person to the County for records.

12. Meeting Announcements: Historic Preservation Commission meeting Wednesday, February 2nd, 2022 at 7:00 P.M.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:15 p.m.