

**MINUTES
CITY OF ST. CHARLES, ILLINOIS
708 MENTAL HEALTH BOARD MEETING
TUESDAY, OCTOBER 18, 2016**

1. Opening of Meeting

The meeting was called to order by Barb Gacic at 6:09 pm.

2. Roll Call

Members Present: Chair. Barb Gacic, Carla Cumblad, Michael Cohen, Mary Hughes, Ron Silkaitis, Carolyn Waibel and Ron Weddell

Absent: None

Others Present: Tracey Conti

Barb: I want to welcome you all and our guests, Barb Jeffers from the Kane County Health Department and Delilah Allegria, Operations Manager at the Inc. Board in Aurora.

Motion by Cumblad, second by Hughes to approve the minutes of the February 16, 2016 Board Meeting of the St. Charles Mental Health Board and the February 25, Meeting of the St. Charles Mental Health Board.

Roll Call Vote: Ayes: Cumblad, Cohen, Hughes, Silkaitis, and Weddell
Nay: 0 Absent: 0 Abstain: Waibel

Barb: I would like to allow Barb and Delilah a few minutes to speak about who they are and what they do.

Barb Jeffers: I am the Executive Director of the Kane County Health Department. The Health Department does not function in the capacity or have funding for mental health behavioral services; however one of the criteria for a certified health department is to have an "I Plan" or "Community Health Improvement Plan". We were the first nationally accredited county health department in the State of Illinois. Part of our accreditation from the State of Illinois requires us to participate in Community Health Improvement plan. We get our community together and look at the data to figure out what the health disparities are in our community. Then we rank and prioritize them and submit three to the State. We are working on presenting our Community Health Improvement plan and our Strategic Plan to the County. Relative to our plans for our behavioral health initiative; we have 3: chronic disease, behavioral health, and income and education.

One of the things we also do is get together with the community and look at what our goals and objectives are. One of the things we do a lot at the Health Department is watch the data. We are data driven. One of the things we noticed, I think it was in 2010, we had 7 heroin overdoses, and the next year we had 26. That was staggering to us. We now have a program to provide all the police officers and the sheriff with a drug that reduces the effects of opioids.

Mary: That's for the whole county?

Barb Jeffers: Yes. When I first launched this about 3 years ago, a couple of the municipalities stated they didn't have that problem in their communities; well now they all do. We've been fortunate to be able to provide the medication; we had some grants for a few years, then this previous iteration that the Sheriff is helping to sponsor for the purchase of the drug. That's what the Health Department specifically does.

I also chair the Mental Health Advisory Committee. I brought a copy of the State Statute that was put out in 2011. It states that communities over 3 million that didn't have certain access to mental health should form a committee of 7 members of the community to address the problem and give recommendations to either the County Board or Township. I facilitate that committee and hold meetings once a month, the 4th Monday of each month and it's held at the library.

Basically, this committee is looking, and I'm sure you're aware, St. Charles and South has capacity for 708 boards, and the northern part of this county does not. That's a problem when we're looking at equal access for the community. The research shows that since the 80's we really haven't had any 708 Boards in the entire State of Illinois assembled. I think that's driven through people not wanting property taxes going up, but we also know that in mental health, when it was State run, the State said they would give everyone the funding, and everyone should be deinstitutionalized. They were deinstitutionalized, but the money did not follow. We have a lot of communities that are struggling to provide services and hence the explosiveness of the homeless population who have mental health issues.

We have a crisis in our community locally and nationally. I think that's why it's risen to this level with the Health Department in terms of our Community Health Improvement Plan. What you may not know is a few years ago the Federal Government required the hospitals, in order to keep their 501C3 status, to begin to prove their charitable care. You can't just write this off, you have to engage in community health planning.

The Health Department looks at population health. Unlike traditional health which deals with one person at a time. We look at the masses. We look at prevention, promotion and education. How do we minimize that impact? That's why we work in large parts with our community partners. How do we partner together to bring education, vaccines, things like that.

That's our role in the community and that's what we've been doing to address this issue around behavioral health.

Carla: I have been fortunate enough to be invited to several of the behavioral health initiative workgroups. I really have to commend the work of the Health Department. They are moving quickly to identify areas and goals and most importantly to revise the resource availability or access to resources to make it more user friendly. They are also developing some publications to be dropped off in physician's offices. For those of us in the schools this is very helpful. They are really doing some long-range planning and some short-range steps. It's very helpful. You have a wonderful team. I've been privileged to be a part of this.

Mary: Is it your feeling that Delnor is developing some of their own programs. I think traditionally they referred a lot to Central DuPage Hospital (CDH)?

Barb Jeffers: What you have to look at is the Northwestern Medical system. What they first have to accomplish is to get all their electronic records on the same platform. Once that happens the hospitals are talking to each other. Right now there is no integration of the information. It's manually sent. Once that integration happens they will look at all the information and it will no longer be CDH, but a sister hospital. Today, I don't see any plans for them to have a behavioral health center, but I don't know the larger extent of their plans. I do know some of the things they are instituting in hospitals are simulation centers where they teach the physician's medicine through simulation. Northwestern downtown has it, and Delnor has it. Delnor just opened theirs about 6 months ago. In terms of capacity, I don't know, I just know they have a goal. I don't know the specifics. I would suspect they might still send to CDH.

Mary: They have such an elaborate, extensive system.

Barb Jeffers: At DuPage, the Health Department has something like \$8M to address behavioral health, because they have a referendum. They supplement behavioral health at the hospital. The Health Department has a beautiful residential daycare program right on the grounds of the County at DuPage.

Delilah Alegria: I am with the Inc. Board, which is a community and mental health funding alliance that serves the 7 townships of Kane County. Those are Aurora, Batavia, Big Rock, Blackberry, Kaneville, Sugar Grove and Virgil. We get the tax levy and administer the levy and provide services to those residents. We funded 19 different agencies and within those agencies we fund 41 programs. We have 708 Board meetings, similar to this meeting, and we go to all seven townships and do presentations.

We also have our Inc. Board, which is a 15 member board made up of 1 member from each of the 7 townships and 8 different at large members. Those meet every other month and they make all the decisions on the funding programs.

Carla: How often do you make decisions for funding?

Delilah Alegria: Once a year.

Carla: What other business do you conduct at those meetings?

Delilah Alegria: The program committee meets separately. We have different committees. The program committee is who makes the recommendations for funding for the Inc. Board. We keep them updated on everything from our financials, and the statistics on who is being served from the 7 different townships, to see where we may need to have our agencies do a bit more outreach, and anything else that may be going on in the community.

We own the property where we're located on the Presence Mercy Campus. It's about 12 acres, and we have three buildings. We have two tenant agencies that receive the space at a reduced level. They are paying about 35% of market value for the rent. We do that because we want to keep the services in Aurora, and because that's part of our giving to the agencies, giving them a break on their rent.

Carla: You say you review information from the agencies. Do they prepare that for you? What is your role?

Delilah Alegria: We're part of the Funders Consortium. It's Fox Valley United Way and Inc. We share an application, and agencies can apply through either one of us or both of us using that application. It goes out in January, they have to turn it in by mid-March. Between March and May we compile the information and provide summaries to our program committee. They then make the recommendations to the Inc. Board. The funding is available the next fiscal year in July.

Carla: That's the kind of information you say you're compiling. You said that sometimes, some townships, you have to look at their gaps.

Delilah Alegria: Yes. The application has different things about outcomes, which programs they want to serve, what are the needs, etc. It's a 17 page application and I condense it to probably 2 or 3 pages for the program committee. As part of the requirements, each agency has to give us 5 months client statistic reports letting us know who they served from all the 7 townships, and every quarter they have to give us outcome measurements as well. It's something we just started, and we're realizing that agencies don't have outcome goals, or don't know how to measure them. It's a work in progress.

Ron S.: Where does your funding come from?

Delilah Alegria: From the 7 townships.

Barb: Each one has a 708 board and it's based on referendums. They actually pre-date us.

Mary: It was the Kane-Kendall Mental Health Center that was the original agency there.

Delilah Alegria: I think our first name was Mental Health and Mental Retardation Services of Kane County. The Community Crisis Center used to be there. Now it's Gateway, AID and NOMI.

Ron S.: Do you receive funding from the State?

Barb Jeffers: We receive funding from the State but not in behavioral health. I receive funding for public health emergency services. We have a grant that's called Local Health Protection. That covers water and food, we receive funding on health visitation program, high-risk infants, 45% of my budget is grant funded.

Ron S.: Is the State behind in your funding?

Barb Jeffers: When we started in fiscal 2016 we really weren't sure. They started going to court, a lot of my money is federal pass-through. They hadn't released the federal money. It was up until about 2 months ago that I got all the money. The problem is they passed a 6 month budget and we're 3 months into the 6 months and there's not a penny. I don't even have signed contracts. We have verbal commitments. I'm one of the Health Departments that didn't have to lay-off because I managed strategically, but if I don't have funding by December I'll have to make some hard decisions. I can't run an organization on a promise. You don't have reserves if you keep using them.

Ron W.: During the referendum about establishing a mental health component payroll services. What impact would that have on 708 mental health boards from the City, Virgil, Lilly Lake and other areas? Would taxpayers be funding the Kane County mental health services as well as St. Charles?

Barb Jeffers: There is no referendum up. There is a committee that's looking at having a county 708 board; since there has been no proposal.

Ron W.: The previous referendum.

Barb Jeffers: That was not through the County. That was through AID. It was one organization that put a referendum through and went to the County and asked them to put it on the ballot.

The County voted it down and they had to collect signatures. They collected the signatures, put it on the ballot, and it failed. That was \$12.6M for only developmental disabilities. It wouldn't have been managed through the County, but through AID. That was not a County sponsored referendum.

Barb: What they consider the prime reason they only went through for developmental disabilities was because of how people were funded on Medicaid. It could only go through that, it couldn't be all encompassing, like some of the groups wanted it to be.

Barb Jeffers: The current structure from the State for a referendum would be tax payer's money. Medicaid would not collect tax payer's money.

Barb: Last fall I met Jerry Murphy from the INC. Board. He invited me to a meeting in Chicago of the State ACMHAI (Association of Community Mental Health Authorities of Illinois) Board. I went for an afternoon session, thought it was fascinating. He offered a one-year trial open membership. I accepted.

Barb went over what ACMHAI does and the background of the organization.

Another thing I wanted to share with you is an email I received. It's a provider notice that was issued on October, 13, 2016, it's an enhanced payment for psychiatric services provided within the Community Mental Health Centers, and it's just been approved. It's really exciting and it helps you to understand the types of emails I've been getting.

Through these meetings I've received a lot of questions and suggestions to be brought up to you. The first being insurance, do we need insurance as a board. I met with Chris Minick and he checked with the City's Insurance Company, and I do have it in writing, based on the descriptions of the operations and responsibilities of the appointed Mental Health Board, we are covered by the City of St. Charles for administrative purposes.

Another thing is should we be requiring a verification of insurance for our agencies? Chris is looking into it, but he's pretty sure it's not needed.

It was brought up at one of the ACMHAI meetings that present the question of a possible small rate increase to the City. Chris and I discussed, we went over the first meeting minutes, and it states that the referendum was passed at .15%, though Jim Martin and some of the others had said it wouldn't go above .05%. We've been at .04% for many years. My question to Chris was would there be any consideration of going to a .0425%; he didn't say yes, but he didn't say no. If nothing else I might have planted some seeds. It doesn't hurt to ask.

Mary: We've asked before. I'm not sure why there was never any action on it. It never hurts to ask.

Ron W.: Does increasing it require the City Council's approval?

Barb: Yes.

Ron S.: Even though the percentage is very low; I'd have to see the dollar amount.

Carolyn: How is it proposed? Do we have to submit it in writing from the Committee?

Barb: I think Chris would handle it.

Ron S.: Chris would handle a recommendation from this committee and would recommend it to Council.

Carolyn: Do we put a motion in and recommend it to Chris?

Carla: I think what Carolyn is saying is do we make a motion recommending that you take this to the City Council and take a vote on that recommendation.

Carolyn: I'm looking for a more formal approach.

Ron W.: Our budget was about \$520,000 last year to go up .25% of that is about a \$35,000 increase.

Barb: Do we want to put it to a motion?

Ron S.: We wouldn't see the money for a year, until 2018.

Barb: Correct.

Carolyn: I think we would go higher.

Barb: No. I don't want to start higher. I don't want to be greedy and get an automatic no.

Ron W.: It's a 7% increase. We discounted over \$100,000 last year in funding requests.

Mary: Our allocations have gone down except for last year they were up a bit.

Michael: What is your recommendation, since you are on the Council, is that a fair increase to ask for?

Ron S.: Yes, this is. Anymore you may receive push-back.

Motion by Cumblad, second by Waibel to open a discussion on a tax rate increase from .04% to .0425%.

Mary: You said it's not that much money.

Michael: I don't think it is. I think it's less than what we were talking about.

Mary: If we had a budget of \$500,000 last year.

Carolyn: It was \$520,000.

Barb: It's not a lot. It's more the idea that we are actually getting a little bit of an increase.

Mary: Which we haven't in many years.

Ron S.: Someone may want to add why we think it's necessary to justify our asking.

Mary: Our funds have decreased significantly. We're down 30% from where we were several years ago. The needs are greater and the requests are more. The funding sources are drying up.

Barb: Barb Jeffers has a suggestion.

Barb Jeffers: I would show the data of what's happening.

Carolyn: State funding is less.

Carla: Last year we didn't fund several organizations and some we cut their funding. We are anticipating at least the same number of applicants plus a few additional. In order to meet the need we would request a small percentage increase to the funds.

Barb Jeffers: I think you need some hard evidence of data. To say that the need has increased; what does that mean?

Carolyn: We could compile or request data.

Mary: We have that. We know exactly what the requests are and what are allocations have been.

Carolyn: Requests have increased, allocations have decreased.

Mary: We know the numbers of clients served. The number of St. Charles residents that have been served. I think that's significant.

Ron W.: Why don't we put together a one-page sheet with bullet points on the data for the City Council?

Ron S.: The more information you provide, the more likely the Council will pass it. You can't just say we want more money, you need to justify it. Remember this is a tax increase. You know how well that goes across. You have to justify this.

Carolyn: Has the percentage ever changed in the past?

Mary: Not that I remember. We talked about it. I'm not sure why it never went anywhere.

Carla: How long ago did you say it was .04%?

Mary: As long as I can remember.

Ron W.: At least 30 years, it was passed in 1986.

Carolyn: The tax bill is under scrutiny in St. Charles right now because of the school district.

Carla: Has the population of St. Charles increased in twenty years? Could it be population based? The figure has been the same and the population has at least tripled.

Barb Jeffers: Use the current data that's available. Our society has changed. We have a huge heroin epidemic and we're impacted by it. That's why I say if you stick with the data; it's hard to dispute the facts. Data is facts.

Carla: I think we have a motion on the table to make a recommendation. I think you can probably vote that recommendation up or down. We could probably also say that maybe it would be good for a few of us to put together a proposal. When would this need to go to Council?

Ron S.: They are already starting to do the preliminary budget. You have some time, but the quicker the better.

Barb: By mid-November he's going to have it together.

Ron S.: It's a process.

Carla: Who does it go too?

Ron S.: Chris. Then Chris would talk it over with Mark.

Carla: Chris would include it in the budget, or is it a separate proposal?

Ron S.: This is separate because you are raising a tax that was approved by referendum. I haven't talked to an attorney, but as far as I understand, it would be a separate ordinance to

raise this tax from .04% to .0425%. This is a tax increase. It was done by referendum. It's within the boundaries; we can't raise it without a referendum.

Carolyn: Did Chris give any indication on how to get it to him?

Barb: He just said it would be considered.

Mary: Maybe that's the next step; follow up with Chris to see how to go about this.

Ron W.: Wouldn't the finance committee have a hearing, and if it was approved, it would go to City Council?

Ron S.: It would go to Committee first.

Carolyn: Does it go to Chris or to Council?

Ron S.: Chris. Chris, our attorney, and Mark would figure out how to word the ordinance. All you are doing is recommending.

Carolyn: We can make the motion, approve the motion, send it to Chris, but do we form a sub-committee to do a document proposal in the next 10 days.

Ron S.: You should ask Mark and Chris. First do the motion.

Motion by Cumblad, second by Waibel to recommend a request of a small increase from 0.4% to .0425% in our allocation rate.

Voice Vote: Ayes: 5; Nays: none; Abstain: 1 Chrmn. Gacic did not vote as Chair.

Motion Carried.

Carla: Barb, you should make a call to Chris to find out what this would take. I would volunteer to put something together.

Carolyn: I'd volunteer on a sub-committee. If you need to set up a sub-committee to put together a proposal let us know. Barb does that seem good? If you find out the process and we'll help you navigate the rest of it?

Barb: Yes. I think it's worth it to try.

Barb: When I met with Chris Minick, I asked him for approval for my ACMHAI dues for the upcoming year. It's been \$500.00; it might go up to \$600.00. I asked for approval for up to \$600.00 for attending the quarterly meetings. He checked with Mark and they gave the approval to fund the \$600.00, with the understanding that I will report back to them periodically with reflections and summaries and steps that we might need to take.

A few other suggestions that the Board may want to consider at some point in time: After the funding has gone out in August, putting a small blurb in the September issue of the DEN with what we have funded with the tax dollars, listing the total amount distributed, but without naming the agencies.

Mary: Why do they suggest not naming the agencies?

Barb: It is up to you if you want to tell them what was funded or name agencies.

Ron S.: I think it's a good idea, but I don't think we need to put the agency names. What we do is public record. If someone wants to know that badly they can find out.

Barb: It's something to think about and discuss further.

Another item is the pros and cons of putting the application online. They are generally emailed out to the clients anyway; the con is we might end up with a lot more agencies that we're anticipating.

Carla: We don't just say you received money last time, here is your application.

Michael: I think people should have the opportunity to see funds. It has to be a level playing field.

Carolyn: I think online because electronic media is the same as print media. Presuming it's still being done in a press release. It's the same thing, just electronic.

Carla: As long as everyone sees the application and has to make contact. I'm okay with that.

Mary: I don't have any problem with it being on the website either.

Carolyn: Is there any legal information stating if we can or can't put it on the City website? Is there anything opposing putting it on the website?

Ron S.: I don't see why not, it's available to everyone.

Mary: We get a few new ones every year, but I don't think there will be a massive response.

Carolyn: With all the requirements of documentation; I don't think we'll get that many new agencies.

Ron W.: There are so many requirements for a complete application, if they don't have the data or information they are excluded.

Michael: I think everyone should have an equal chance. If it's on the website and we get 30 applications, then we get 30 applications. It gives us more room to look at increasing our funding a little bit.

Motion by Cumblad that at the same time the press release is sent that there be a notice posted on the City website along with the electronic application noting the same due dates, if allowable, second by Hughes.

Voice vote: Ayes: Unanimous; Nays: None Chrmn. Gacic did not vote as Chair.

Motion Carried.

Barb: The last thing brought up was that all agencies should be visited at least once a year. Not only to show that we care about what they are doing, but makes them aware that we want to see what is being done with their funding dollars. Come next Summer/Fall I would really like to see this happening. We'll send out an email with all the lists, everybody gets to choose 1, 2, or 3. I will try to come up with a list of things to look for; you're getting impressions of what they are doing, what their activities are like, and what they are using the dollars for.

Carolyn: How do you want to manage the agency visits with everyone?

Barb: We'll send out a list and everybody will choose where they want to go. You've seen most of them.

Carolyn: I've been to like 6 this year.

Mary: I don't think we should overwhelm people. I don't think 2 or 3 people need to go to the same agency unless they are going together.

Barb: I was introduced to the Kane County Mental Health Advisory Committee. I attended in July, and there was something that came up; if the Board merged and it was county-wide that they could save volumes of dollars of administrative costs. I said no. Our total budget is 1% and that is for a City administrator that attends our meetings, compiles our minutes, answers phone calls, etc.

When I was at the ACHMAI meeting I posed the question, and most agencies that have paid staff are running 8.5% - 13%.

Mary: We're getting a bargain.

Barb: We are, and I wanted to make sure everybody knew about it.

They asked me to come back to give a presentation on what we're about, how we started, how we determine funding, the application process, etc. I went to the meeting in September, they didn't have a quorum that night, and it was quite a discussion about going county-wide, various proposals for funding and I did state at the end that I am like a mother bear with our agency. I'm protective of the agencies that we fund, and if anything is going to happen I want to make sure that the agencies we've supported since 1986 are funded at the same level. I think that everybody needs to be aware of other committees that are out there and are looking at various options.

Mary: Tri-City Family Services would not be in existence without the 708 Board. That was one of the first agencies created after this board was founded.

Barb: The Fox River Valley Initiative is just a concerned group of citizens. I just read in the Chronicle that they had gone to the County asking for Riverboat funding for the community re-entry program. It was voted down. Riverboat funding is down considerably, because of the gaming machines that are in local taverns. You're getting City funding and it's not being spread at the County level like it used to be.

Barb: Potential new applications:

Portrait Health Foundation - I sent them last year's application. I don't know if they are a 501C3, but this is an initial way of letting them look at what we require.

Linden Oaks, Mental Health First Aid Training – I forwarded this last year's application and Tracey will also send this application.

Ron S.: We're talking about adding 2 more groups, and we want to keep the funding at the same level. How do we do that if we're going to add 2 more groups?

Carolyn: We'll have to re-allocate.

Ron S.: That goes against what was mentioned about keeping everybody the same.

Carolyn: We can't exclude people. That's not the nature of the board.

Ron S.: No we can't. But we only have so much money.

Carolyn: We have to take new applicants.

Barb: Yes.

Ron S.: There is only so much we have to divide and a group may have to take less.

Carolyn: Yes. We've done that from year to year.

Barb: It gets really interesting at the allocation meeting. Last year was good as we had a little extra money to play with.

Tracey Dunn from Elder Day Center has retired. She is having a baby. They are looking for an Executive Director.

Denice Edwards from NOMI, KDK has resigned. She's moving out of state to be closer to her family. They are looking for an executive assistant to work with the board while they look for a replacement.

The merger of Fox Valley United Way and Central Kane County United Way transpired, August 1. Mike Myer is the Chief Executive Officer of the merged agencies. I have an appointment with him to touch base.

Based on an email received on May 11, I reached out to Melissa Burn of Snowball suggesting we need to go over their application process and what our board was looking for. I did not receive a response. I followed up with a phone call and email on September 8, 2016 suggesting we meet and offering to provide a sample of a simple financial statement that board is looking for. She seemed very receptive to getting together and I haven't heard back from her since. I wanted to keep you informed.

I did run into Chief Keegan in August. He said the part-time social worker is working out even better than he had hoped.

Do we have any application changes, and the questions we came up with?

Mary: I think those are extremely important. Everybody gets asked the same questions, I like that, and the responses are so interesting.

Barb: I think we were going to ask for outcome measurements if they were available. Do you want to add that to the bottom of the letter?

Michael: I think every agency should provide information on how they measure the effectiveness of the programs we are funding? I brought a sample from our application. For those that don't know we have 2 positions that are funded by the Mental Health Board. Three questions are on there for evaluation and we have to give them all the data they need. If you want to get funded you have to have some data. I think we need to get to a point where we request data.

Barb: I think we can request it, if it's available, this year, and then consider it for next year. We can tell them at the time of the allocation meeting. We have to give them the time.

Michael: They need a full year.

Barb: Some of the smaller agencies may or may not be able to give us accurate data because they don't have the staff to accumulate it. They don't have the time.

Barb Jeffers: I think a great question to ask is: How do you evaluate effectiveness/success? Is it how many people you serve? It doesn't matter if they get better or not?

Ron S.: Every group has a different way of evaluating.

Michael: I can share the questions we have; one is explain how you will measure the effectiveness of your activities. We compile the information, its work, but if we want the funding we provide the data.

Barb: Would you accept the Illinois Assessment Test that they give at Wredling?

Carla: Every agency is looking at this differently. In terms of mental health, or behavioral health what are the outcomes you would want to see the kids have? We use a strength based measure.

Michael: You find a way of scoring that.

Carla: It's a standardized assessment. That would be one thing. I would prefer something like that, rather than some of the State based testing, because those are primarily academics and that's not our mission.

Carolyn: Are you talking about the Trek Assessments? Renne Bohem is doing an assessment of the students asking them if they feel safe, hopeless, do they use drugs, etc. She does an evaluation of 6th and 8th graders in the fall and again in the spring. It's a survey. It's an emotional assessment. That's how they evaluate who needs to be in the program.

Michael: She does that and ends up with 100 kids in her program. We would be asking about those 100 kids because those are the kids we're funding. What is she measuring with those 100 kids.

Carolyn: They do separate tests with those kids too.

Michael: That's what we would need. They would have to follow through and do all that. It's up to us as a group to make sure that gets explained and they are doing it.

Carolyn: I agree that our agencies need to have more data. What are your other 2 questions Michael?

Michael: 1. How do you measure the outcome of your activities. 2. Please provide a summary of your outcome measurements for your most recently completed fiscal year using criteria you previously outlined. 3. Describe the results you expect to have achieved by the end of the funding period.

Mary: I think in most cases agencies do these things. We just haven't requested it.

Carolyn: I don't think is a bad thing to potentially add these things to an application for next year.

Mary: I think we should ask. If you have outcome statistics or surveys we'd like to see them.

Carolyn: I don't think we should require it, but should ask for it.

Carla: I agree that we should do some outcome requests, but an organization like Tri-City. I don't want all their outcomes. I want to know specifically for the funds we are giving what's being targeted, and what do you predict the outcomes to be?

Carolyn: I don't think it should be required.

Ron S.: I think it should be required. Its data we need.

Barb Jeffers: If those agencies get any State funding they're doing it.

Barb: Only about 50% of our agencies get State funding.

Carolyn: As an end user of one of those agencies. They are doing in case by case, but we don't want information on every case they have.

Barb Jeffers: We came up with a scale its simple, we ask people for the information and they do it.

Delilah Alegria: If any of the agencies are being funded by INC. Board, they are already giving us those reports.

Carla: Where can we locate your application and use some of the requirements you have?

Delilah Alegria: We didn't require outcomes; we requested outcome reports as part of the application. This year it's a requirement. Out of 25 agencies all but 2 were able to provide outcome data. Our program committee wants to keep updated and we're getting that information quarterly. What we did was created 5 categories to fit into the areas based upon how they ranked them.

Barb Jeffers: We ask in the evaluation what they expect in the outcome, and at the end of the year we ask what happened. That gives us data for the next year. If I know you aren't even tracking outcomes why would I give you money. If you can't tell me at the end of the year what happened, why would I give you money next year?

Carla: I get the sense that we would like to review the application to make sure that it has all the components we want and possibly add an outcome.

Ron S.: Voluntary for this year, but in 2018 it will be required.

Barb: We will tell them on the night of allocation, because we did already determine we were going to require that everyone present this year.

We can add to the checklist to give a synopsis of outcome measurements if available.

Carolyn: How do we want to phrase it?

Ron S.: The night of the meeting we will actually say this will be required for next year.

Carolyn: We'll have a handout.

Tracey to send the application and check list out to all board members.

Barb: Are we appointing a Chair and Vice-Chair for the upcoming year?

Carolyn: What about terms?

Barb: We're all good for one more fiscal year. We don't need to find anybody else or appoint anybody new. Mine was the only one that came up and I receive a letter asking if I would stay for another term.

Carolyn: What is the chair term? One year?

Barb: Yes.

Motion by Hughes to appoint Barb Gacic as Chairman of the St. Charles 708 Mental Health Board, Second by Cumblad.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Gacic did not vote as Chair.

Motion Carried.

Barb: Is there anyone to volunteer for Vice-Chair?

Carolyn: I'll do it.

Motion by Cumblad to appoint Carolyn Waibel as Vice-Chair of the St. Charles 708 Mental Health Board, Second by Silkaitis.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Gacic did not vote as Chair.

Motion Carried.

Motion by Cumblad, second by Waibel to adjourn meeting.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Gacic did not vote as Chair.

Motion Carried.