MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, OCTOBER 16, 2019
COUNCIL COMMITTEE ROOM

Members Present: Malay**,** Smunt, Norris, Kessler, Mann, Pretz, Krahenbuhl

Members Absent: None

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with all members present. There was a quorum.

3. Approval of Agenda

The following item was added:

9a. 11 E. Main St.

4. Presentation of minutes of the October 2nd, 2019 meeting

A motion was made by Ms. Malay and seconded by Mr. Kessler with a unanimous voice vote to approve the minutes of the October 2nd, 2019 meeting.

5. Landmark Applications

No items.

6. Certificate of Appropriateness (COA) applications

a. 225 W. Main St.

The proposal is for the installation of projecting signage to be attached to a corner support pole. It will be approximately 30" in diameter and will resemble the end of a wine barrel with the company logo printed on it. The Commissioners were in favor of the design, but preferred to see an actual drawing before granting final approval.

A motion was made by Ms. Mann and seconded by Mr. Krahenbuhl with a unanimous voice vote to table the COA until the next meeting.

b. 106 S. Riverside Ave.

The applicant presented revised plans for the entrance signage. The LED messaging sign has been removed and the lettering of the subtext has been adjusted to make it easier to read. Dr. Smunt felt it was still somewhat difficult to read the updated font.

A motion was made by Ms. Malay and seconded by Mr. Krahenbuhl with a unanimous voice vote to approve the COA as presented.

7. Grant Applications

No items.

8. Other Commission Business

No items.

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback.

a. 11 E. Main St.

The owner would like to install new windows on the rear of the building. The Commissioners previously conducted an on-site visit and discussed their findings. Five of the second floor windows are in extremely poor condition. Some of the previously replaced windows are double-paned with an aluminum frame. The ones that need to be replaced are wood. The replacement windows on the first floor will be wood windows with aluminum cladding. They intend to be non-functional, simulated double-hung windows. The Commissioners questioned how the space in the archway above the window will be handled. The owner is planning to install the largest possible rectangular window and then fill in the remaining space with aluminum. The Commissioners suggested holding off painting the windows until they have been installed to determine if that would be the best option. Overall, the Commissioners were in favor of the materials and the proposal presented.

10. Additional Business and Observations from Commissioners or Staff

No items.

11. Meeting Announcements: Historic Preservation Commission meeting Wednesday, November 6th, 2019 at 7:00 P.M. in the Committee Room.

12. Public Comment

No items.

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:42 p.m.