

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, OCTOBER 20, 2021**

Members Present: Rice, Smunt, Kessler, Pretz, Dickerson, Malay

Members Absent: Norris

Also Present: Rachel Hitzemann, Planner
Cindy Kaleta, Administrative Assistant

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzemann called roll with 6 members present. There was a quorum.

3. Approval of Agenda

Ms. Hitzemann requested moving 5a after 5b.

A motion was made by Mr. Pretz and seconded by Dr. Smunt with a unanimous voice vote to approve the revised agenda.

4. Presentation of minutes of the October 6th, 2021 Meeting

A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to approve the minutes of October 6, 2021 Meeting. Mr. Pretz abstained.

5. Certificate of Appropriateness (COA) applications

a. 50 S. First St. Unit 5A

Ms. Hitzemann presented drawings provided by Bob Rasmussen, Project Coordinator, for the proposed top floor pergola roof structure and retractable screens. 3D drawings had been requested but due to time restraints Mr. Rasmussen was unable to provide for this meeting.

Board expressed concerns this will be a major change to the front of the building and the pergola is very visible from the front of the building. There is confusion on how the final project will look based on the renderings received. A 3D image would give a clearer understanding of how the roof and screens will look on the building. Board would like to have Mr. Rasmussen or a representative be present at meeting to discuss.

A motion was made by Ms. Rice and seconded by Mr. Kessler with a unanimous voice vote to table until Mr. Rasmussen or representative can meet with Board to further discuss and answer concerns of the Board.

b. 628 N. 2nd Ave.

Ron and Trisha Miller, Property Owners, proposed to add shed dormer to rear of the house, re-roof the new structure using the same material, replace windows with wood double hung aluminum clad windows and replace the garage door.

Material on side of dormers on front of house are cedar shake painted white. The material new dormer will match the front dormers.

Windows will be aluminum clad wood double hung windows with the exception of the 2 arched windows on the left elevation which will look like double hung but will be casement windows.

A motion was made by Mr. Kessler and seconded by Ms. Rice with a unanimous voice vote to approve the COA as presented for 628 N. 2nd Ave.

6. Grant Applications

7. Landmark Applications

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

9. Other Commission Business

a. Surveys for Review

Baker United Methodist Church, East Main and Third Avenue, survey will remain the same.

303 East Main Street, building condition change to Good.

311 East Main Street, building condition change to Good.

315 East Main Street, survey will remain the same.

405 East Main Street, survey will remain the same.

504 East Main Street, building condition change to Fair. Note of historic significance needs to be added.

Updated pictures were requested for remaining surveys presented.

9 East Main Street

13-15 ½ East Main Street

102 East Main Street

104 East Main Street

106 East Main Street

107 – 109 East Main Street

108 East Main Street

111 East Main Street

112 East Main Street

113-113 ½ East Main Street

115-119 East Main Street
116 East Main Street
201 East Main Street
202 East Main Street

10. Additional Business and Observations from Commissioners or Staff

Mr. Kessler questioned what was happening at the lamp factory. Ms. Hi advised they have received their permit and should be starting work by next City Council meeting.

Chair Malay commented the old BMO building renovation looks very nice and was well done.

11. Meeting Announcements: Historic Preservation Commission meeting Wednesday, November 3rd, 2021 at 7:00 P.M.

12. Public Comment

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:52 p.m.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).