

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, October 9, 2023
5:00 p.m.
112 N. Riverside Ave.
Fire Department Training Room
2nd Floor Century Station

Present: Patrick Reed, Tony Stancati, Wedge Lazenby, Mary Jo Knipp

Absent: Geoff Pretkelis

Also Present: Police Chief Jim Keegan, Deputy Chief Tony Cavallo, Fire Department;
DC Majewski, Police Department; Jennifer McMahon, Human Resources Director;
Carole Murphy, Recording Secretary

1. Call to Order

Patrick Reed called the meeting to order at 5:00 pm.

2. Roll Call

Roll was called with four members present.

3. Public Comment

N/A

4. Review/Approve Minutes

a. September 11, 2023 Regular Meeting Minutes

A motion was made by Wedge Lazenby and seconded by Mary Jo Knipp to approve the September 11, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present with Wedge Lazenby abstaining.

5. Review Police Department Candidates Background in Executive Session

A motion was made by Wedge Lazenby and seconded by Tony Stancati to move into executive session at 5:07 pm. The motion was passed by a unanimous voice vote of all members present.

6. Executive Session, Personnel – 5ILCS 120/2(c)(1)

a. Review of Police Applicant Background Reports

- A motion was made by Wedge Lazenby and seconded by Tony Stancati to move out of executive session at 5:18 pm. The motion was passed by a unanimous voice vote of all members present.

7. Police Department Candidates Background Decision

- After review and discussion of the Police candidate # 8 background in executive session, a motion was made by Wedge Lazenby and seconded by Mary Jo Knipp to proceed with hiring process of candidate #8.

The motion was approved by a unanimous voice vote of all members present.

- After review and discussion of the Police candidate #9 background in executive session, a motion was made by Wedge Lazenby and seconded by Tony Stancati to deny the background and eliminate candidate #9 from hiring process.
The motion was approved by a unanimous voice vote of all members present.

8. Review of Rules & Regulations Updates

Chief Keegan distributed copies of the Rules & Regulations with suggested changes to the Board. He explained the current document has been reviewed and if the Board approves of the recommended changes it would then be taken to City Council to adopt the updated document. The new document would then be made available on the City's website.

Chief Keegan and DC Cavallo then reviewed the Rules & Regulations with the changes and updates for both Police and Fire.

Chief Keegan would like to bring back a clean copy for review to the next meeting. Should that copy be approved, it will then be taken to City Council to adopt. This will most likely take effect late fall of this year.

The motion was approved by a unanimous voice vote of all members present.

9. Other Business

- DC Cavallo let the Board know there will be another Firefighter candidate background for review at the next meeting.
- Chief Keegan said the Police Academy used to be every quarter because they were off for 14 weeks. Because this went to 16 weeks with the State bylaws, all academies are now only doing 3 a year. Should a police applicant move along in the hiring process, the applicant will need to be hired much earlier than the academy will start to be able to get them registered with an academy.

10. Adjournment

With no further business, a motion was made to adjourn the meeting by Wedge Lazenby and seconded by Tony Stancati. The motion was passed by a unanimous voice vote of all members present. The meeting was adjourned at 6:05 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary