

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, NOVEMBER 16, 2022 – 7:00 P.M.**

Members Present: Pretz, Malay, Kessler, Rice

Members Absent: Kramer, Dickerson, Smunt

Also Present: Rachel Hitzemann, Planner
Cindy Kaleta, Administrative Assistant

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzemann called roll with four members present. There was a quorum.

3. Approval of Agenda

Ms. Hitzemann added 8b. 303 N. 3rd Ave., to Preliminary Review

Ms. Malay requested tabling 9b. Endangered Building List due to lack of members present.

A motion was made by Mr. Kessler and seconded by Ms. Rice, with a unanimous voice vote to approve the revised agenda.

4. Presentation of minutes of the November 2nd, 2022 meeting

A motion was made by Mr. Kessler and seconded by Ms. Rice, with a voice vote to approve the Minutes of November 2, 2022.

5. Certificate of Appropriateness (COA) applications

a. 31 S. 1st St.

Mr. Jim Bolender, PG Hospitality, presented proposal to install an awning on the north end of the building for Gia Mia Restaurant.

Mr. Kessler asked about the awning being about 4 inches from the tree. Mr. Bolender, confirmed at one spot it will be 4 to 6 inches from the tree.

Mr. Kessler asked if awning would be a permanent structure. Mr. Bolender responded that the awning would be permanent but the sides will be up during cold weather only.

Ms. Hitzemann added there are guidelines on outdoor dining which needs to be reviewed yearly. There is also a timeline on how long the enclosure can be kept up.

Mr. Bolender added the awning will not have the Gia Mia logo on it.

A motion was made by Ms. Rice and seconded by Mr. Kessler with a unanimous voice vote to approve the COA as submitted.

6. Grant Applications

None.

7. Landmark Applications

None.

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. 521 W Main St.

Property Owners did not attend meeting. No discussion.

b. 303 N 3rd Ave.

Mr. Matt Sweeney and Ms. Bernadette Sweeney, Property Owners, presented to and requested suggestions from the Commission on the additional details they have added to the plans to renovate 303 N. 3rd Ave.

Commission recommended Owners have a discussion with Community Development on required setbacks and variances.

9. Other Commission Business

a. Architectural Survey for Approval

A motion was made by Mr. Kessler and seconded by Ms. Rice with a unanimous voice vote to approve the Architectural Surveys.

b. Endangered Buildings List

Tabled.

10. Public Comment

Mr. Al Watts advised of upcoming December events with the Preservation Partners of Fox Valley.

Ms. Hitzemann had updates on 320 Walnut Street. After having a conversation with the City Attorney and Russell Colby, Planning Director, it was decided the city would not pursue asking for changes to the porch plan.

First Street Plaza will be moving forward on the bid process which means the Plaza will come back before the Historic Commission. Unsure of the work the City will do on the project.

Mr. Kessler brought up the lighting on the footbridge has been removed. Ms. Hitzemann noted that all public utilities have been removed from the bridge because there was concern about the integrity of the bridge.

11. Additional Business and Observations from Commissioners or Staff

12. Meeting Announcements: Historic Preservation Commission meeting Wednesday, December 7, 2022 at 7:00 P.M.

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:44 p.m.