

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, NOVEMBER 4TH, 2020
Zoom/ Council Committee Room**

Members Present: Norris, Kessler, Mann, Pretz, Smunt, Malay

Members Absent: None.

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

3. Approval of Agenda

4. Presentation of the minutes of the October 21st, 2020 meeting

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the minutes of the October 21st, 2020 meeting.

5. Landmark Applications

None.

6. Certificate of Appropriateness (COA) applications

a. 50 S. First St.

Proposed is to install two signs. This item had been tabled twice before due to the need for additional information. The applicant changed the location of the sign on First St. to match a previously approved sign on that façade. The First St. sign will be located above the first-story windows.

A motion was made by Dr. Smunt and seconded by Ms. Malay with a unanimous voice vote to approve the COA as presented. Mr. Pretz abstained.

b. 13 S. 2nd St.

Proposed is install a non-illuminated wall sign in the same location as the old sign. The new sign will not cover any architectural features of the building.

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.

7. Grant Applications

None.

8. Other Commission Business

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

10. Additional Business and Observations from Commissioners or Staff

a. Survey

Dr. Smunt asked about moving forward with the Pottawattamie Survey. Ms. Hitzemann informed the Commission that the City was waiting to hear from the State about potential grant money. She said she would check to see if the funds were still in the budget.

11. Meeting Announcements: Historic Preservation Commission meeting November 18th, 2020 at 7:00 P.M.

12. Public Comment

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:27 p.m.