

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, November 27, 2023
5:00 p.m.
112 N. Riverside Ave.
Fire Department Training Room
2nd Floor Century Station

Present: Patrick Reed, Tony Stancati, Geoff Pretkelis, Wedge Lazenby, Mary Jo Knipp

Absent:

Also Present: Fire Chief Scott Swanson, Police Chief Jim Keegan, Deputy Chief Tony Cavallo, Fire Department; Denice Brogan, Human Resources; Carole Murphy, Recording Secretary

1. Call to Order

Patrick Reed called the meeting to order at 5:05 pm.

2. Roll Call

Roll was called with five members present.

3. Public Comment

N/A

4. Review/Approve Minutes

a. October 9, 2023 Regular Meeting Minutes

A motion was made by Wedge Lazenby and seconded by Tony Stancati to approve the October 9, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present with Geoff Pretkelis abstaining.

5. Review Police & Fire Department Candidates Background in Executive Session

A motion was made by Tony Stancati and seconded by Wedge Lazenby to move into executive session at 5:07 pm. The motion was passed by a unanimous voice vote of all members present.

6. Executive Session, Personnel – 5ILCS 120/2(c)(1)

a. Police Department Background Review

b. Fire Department background Review

- A motion was made by Wedge Lazenby and seconded by Geoff Pretkelis to move out of executive session at 5:26 pm. The motion was passed by a unanimous voice vote of all members present.

7. Police Department Candidates Background Decision

- After review and discussion of the 1st Police candidate background in executive session, a motion was made by Mary Jo Knipp and seconded by Wedge Lazenby to table the decision of the hiring process of candidate.
The motion was approved by a unanimous voice vote of all members present.
- After review and discussion of the 2nd Police candidate background in executive session, a motion was made by Geoff Pretkelis and seconded by Wedge Lazenby to deny the background and eliminate candidate from hiring process.
The motion was approved by a unanimous voice vote of all members present.

8. Fire Department Candidate Background Decision

- After review and discussion of the Fire Department candidate background in executive session, a motion was made by Wedge Lazenby and seconded by Geoff Pretkelis to approve the background of the candidate and proceed with hiring process.

The motion was approved by a unanimous voice vote of all members present.

9. Recommendation for Permanent Appointment of 2 Firefighter/Paramedics

Deputy Chief Tony Cavallo presented the Board with letters of recommendation for the permanent appointment of Firefighter/Paramedic Daniel Kray and Firefighter/Paramedic Derek Mortensen after having successfully passing their probation period.

- A motion was made by Geoff Pretkelis and seconded by Wedge Lazenby to approve the permanent appointment of Firefighter/Paramedic Daniel Kray to the St. Charles Fire Department.
- A motion was made by Geoff Pretkelis and seconded by Wedge Lazenby to approve the permanent appointment of Firefighter/Paramedic Derek Mortensen to the St. Charles Fire Department.

10. Recommendation for Permanent Appointment of 2 Police Officers

Chief Keegan presented the Board with letters of recommendation for the permanent appointment of Police Officer Dalton Servatius and Police Officer Ryan Ledebuhr after having successfully passing their probation period.

- A motion was made by Geoff Pretkelis and seconded by Wedge Lazenby to approve the permanent appointment of Police Officer Dalton Servatius to the St. Charles Police Department.
- A motion was made by Geoff Pretkelis and seconded by Wedge Lazenby to approve the permanent appointment of Police Officer Ryan Ledebuhr to the St. Charles Police Department.

11. Review of Rules & Regulations Updates

Denice Brogan asked the Board for feedback or for any questions regarding the updates made to the Rules & Regulations.

Geoff Pretkelis asked about the language regarding military and educational points. Ms. Brogan clarified the concern.

A motion was made by Wedge Lazenby and seconded by Mary Jo Knipp to accept the updated Rules & Regulations as presented.

The motion was approved by a unanimous voice vote of all members present.

12. Other Business

- Chief Swanson advised the Board the current initial hire list for Firefighter/Paramedic is expired as of today. Geneva has pulled out of the joint testing process for the Tri Cities and we will move forward with that process with Batavia. There is hope to test in February 2024 and St. Charles has 1 vacancy to fill.
- Chief Keegan stated the Police lateral list is exhausted and the traditional list still has 3 people on the list.

13. Adjournment

With no further business, a motion was made to adjourn the meeting by Wedge Lazenby and seconded by Geoff Pretkelis. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:46 pm.