

**MINUTES  
CITY OF ST. CHARLES  
PLAN COMMISSION  
TUESDAY, DECEMBER 7, 2021**

Members Present: Chair Peter Vargulich  
Vice Chair Macklin-Purdy  
Colleen Wiese  
Suzanne Melton  
Zachary Ewoldt  
Jennifer Becker  
Laurel Moad  
Karen Hibel

Members Absent: Jeffrey Funke

Also Present: Russell Colby, Director of Community Development  
Ellen Johnson, City Planner

**1. Call to order**

Chairman Vargulich called the meeting to order at 7:01 p.m.

**2. Roll Call -**

Chairman Vargulich called the roll. A quorum was present. Ms. Hibel arrived at 7:10.

**3. Pledge of Allegiance**

**4. Presentation of minutes of the November 2, 2021 meeting of the Plan Commission**

**Motion was made by Ms. Moad, seconded by Ms. Macklin-Purdy and unanimously passed by voice vote to approve the minutes of the November 2, 2021 Plan Commission meeting.**

**5. Plan Commission Training Session**

Staff presented information regarding the role of the Plan Commission, the development review process, and zoning and subdivision applications. Questions from Commission members and discussion followed.

**6. Additional Business from Plan Commission Members or Staff - None**

**7. Weekly Development Report**

**8. Meeting Announcements**

- a. Plan Commission  
Tuesday, December 21, 2021 at 7:00pm Council Chambers

Tuesday, January 4, 2022 at 7:00pm Council Chambers  
Tuesday, January 18, 2022 at 7:00pm Council Chambers

- b. Planning & Development Committee  
Monday, December 13, 2021 at 7:00pm Council Chambers  
Monday, January 10, 2022 at 7:00pm Council Chambers

**9. Public Comment - None**

**10. Adjournment at 8:15 p.m.**