

**MEETING MINUTES REGULAR MEETING
CITY OF ST. CHARLES
BOARD OF FIRE & POLICE COMMISSIONERS
Monday, November 9, 2015
5:00 p.m.
Fire Department Training Conference Room
2nd Floor, Century Station**

Present: Chairman Don Haines, Mr. John Kennedy, Ms. Dianne Kellett

Absent: Mr. Cliff Carrignan, Mr. Craig Livermore

Also Present: Chief Joe Schelstreet; Deputy Chief David Kintz; Denice Brogan, Acting Human Resources Director; Recording Secretary Nonda Anderson

Outlook Migration training conducted prior to Call to Order.

1. Call to Order

Chairman Haines called the meeting to order at 5:26 PM.

2. Roll Call - Roll was called with three members present.

3. Public Forum – no report

4. Approval of Minutes- A motion was made by Mr. Kennedy and seconded by Ms. Kellett to accept the minutes of the September 14, 2015 Regular Meeting. The motion passed by unanimous voice vote of those members present.

5. Fire Department Promotions – Chief Schelstreet told the Board that the request to fill the second Fire Prevention Bureau Lieutenant position has been approved. He said this move would create an opening in the rank of Lieutenant and he is asking for authorization to fill with FF Guy Gresser who is next on the current list. Chief Schelstreet explained that the firefighter position would remain vacant until the budget issues are resolved. With no further discussion, Ms. Kellett moved to authorize the promotion of FF Guy Gresser to the rank of Lieutenant. Mr. Kennedy seconded. The motion passed by unanimous voice vote of those members present.

Chief Schelstreet updated the Board on the current Lieutenant Promotional Process. He said the Assessment Center just concluded leaving the Written Exam, Ascertained Merit, Education and Seniority components left before the list is finalized. The current list expires in January.

8. Update on Police Department Hiring and Promotional Opportunities – Deputy Chief Kintz informed the Board that Sergeant Steve Bedell has been promoted to Police Commander. He said the Department has been restructured to have three commanders and one Deputy Chief. Chief Kintz said they are still continuing to fill open positions and they will begin interviewing the next round candidates for Certified Police Officer lateral transfers. He said one candidate from the traditional list is currently in training with good reports and the background check has begun for two more.

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8. Executive Session – No Executive Session.

9. Other Business – Chairman Haines thanked the Board members who participated in the recent Commissioners Fall Seminar. He also reminded those members who have yet to complete the Open Meetings Act training to do so as soon as possible.

With no further business, a motion was made Ms. Kellett and seconded by Mr. Kennedy to adjourn the meeting. The meeting was adjourned at 5:40 PM.

Respectfully submitted,
Nonda Anderson, Recording Secretary