

Meeting Minutes of the Special Meeting  
City of St. Charles  
Board of Fire & Police Commissioners  
Monday, October 17, 2016  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor Century Station

Present: Chairman Don Haines, Mr. John Kennedy, Mr. Keith Rollins,  
Mr. Cliff Carrignan, Ms. Dianne Kellett

Absent: N/A

Also Present: Fire Chief Joe Schelstreet, Denice Brogan Human Resources,  
Carole Murphy, Recording Secretary

**1. Call to Order**

Chairman Don Haines called the meeting to order at 5:04 pm.

**2. Roll Call**

Roll was called with five members present.

**3. Public Forum**

No Report

**4. Approval of background checks for 2 Fire Department applicants**

Chief Schelstreet presented background checks for two Fire Department applicants, Megan Lopinski and Thomas Neyfeldt. Chief Schelstreet is confident with the results of the background checks and is recommending moving forward with the hiring process of these two applicants. Mr. Neyfeldt would be hired first; Ms. Lopinski would be hired upon Captain Maxwell's retirement.

Mr. Carrignan asked about releasing information for Mr. Neyfeldt's current employer.

A motion was made to approve and accept the background check of Thomas Neyfeldt by Mr. Cliff Carrignan and seconded by Mr. Keith Rollins.

The motion was passed by unanimous voice vote of all members present. Motion carries.

A motion was made to approve and accept the background check of Megan Lopinski pending the retirement of Captain Maxwell by December 31, 2016 by Mr. John Kennedy and seconded by Mr. Cliff Carrignan.

**5. Executive Session**

No Executive Session

**6. Other Business**

N/A

**7. Adjournment**

With no further business, a motion was made to adjourn the meeting by Mr. Keith Rollins and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:09 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary