

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, June 11, 2018
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Mr. Don Haines, Mr. John Kennedy, Ms. Dianne Kellett, Dr. Steven Baginski, (5:04)

Absent: Chairman Keith Rollins

Also Present: Fire Chief Joe Schelstreet, Ms. Denice Brogan; Human Resources,
Deputy Police Chief Steven Bedell, Carole Murphy; Recording Secretary

1. Call to Order

Mr. Don Haines called the meeting to order at 5:00 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

No Report

4. Approval of Minutes

- a. A motion was made by Mr. Kennedy and seconded by Ms. Kellett to accept the minutes of the May 14, 2018 Public Hearing. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by Mr. Kennedy and seconded by Ms. Kellett to accept the minutes of the May 14, 2018 regular meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- c. A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the minutes of the May 21, 2018 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.

5. Review background for FF Candidate Andrew Cichon

Chief Schelstreet presented the background for Firefighter candidate Andrew Cichon stating there were no concerns found and requested approval from the Board to accept the background check and for Human Resources to send a conditional offer letter.

A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the background check of Andrew Cichon and to issue a conditional offer of employment.

The motion was passed by a unanimous voice vote of all members present.

(Dr. Steve Baginski entered the meeting).

6. Other Business

- Ms. Brogan stated the Police Department traditional testing will take place on Saturday, June 16, 2018 at St. Charles North High School and to verify Mr. Keith Rollins would be there to represent the Board. Interviews for the top 20 candidates will take place the week of August 27, 2018. Board members will need to be available for 3 full days as a quorum will be needed. The current list expires at the end of October.

Mr. Haines stated he is tentatively available for the full week. Ms. Kellett said she would be available from approximately 8:30 a.m. - 12:00 p.m., Dr. Baginski is available on Wednesday, and Mr. Kennedy is available as a back-up.

It is desired to have the same 3 members attend all 3 days of interviews.

- Deputy Chief Bedell reviewed the current hiring process taking place at the Police Department.

7. Executive Session

N/A

8. Adjournment

With no further business, a motion was made to adjourn the meeting by Dr. Steve Baginski and seconded by Ms. Dianne Kellett. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:12 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary