

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, September 10, 2018
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Keith Rollins, Mr. Don Haines, Mr. John Kennedy, Ms. Dianne Kellett,

Absent: Dr. Steven Baginski

Also Present: Fire Chief Joe Schelstreet, Police Chief James Keegan, Deputy Police Chief Steven Bedell, Ms. Denice Brogan; Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Chairman Keith Rollins called the meeting to order at 5:11 pm.

2. Roll Call

Roll was called with four members present.

3. Public Forum

No Report

4. Approval of Minutes

- a. A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the minutes of the July 9, 2018 regular meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by Mr. Haines and seconded by Mr. Kennedy to accept the minutes of the August 28, 2018 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- c. A motion was made by Mr. Haines and seconded by Ms. Kellett to accept the minutes of the August 29, 2018 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- d. A motion was made by Ms. Kellett and seconded by Mr. Haines to accept the minutes of the August 30, 2018 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.

5. Elections of the Board

A motion was made by Mr. Don Haines and seconded Mr. John Kennedy to hold elections of the Board.

A motion was made by Mr. Haines and seconded by Ms. Kellett to nominate Mr. John Kennedy as Chairman.

A motion was made by Mr. Don Haines and seconded by Ms. Dianne Kellett to nominate Dr. Steven Baginski as Secretary.

The Board will consist of the following:

Chairman – Mr. John Kennedy

Secretary – Dr. Steven Baginski

Both motions were passed by a unanimous voice vote of all members present.

6. Approval for Permanent Appointment of Police Officer Squillo

Chief Keegan presented the Board with a letter of request to remove Officer Anthony Squillo from his 18 month probation and recommends permanent appointment.

A motion was made by Mr. Don Haines and seconded by Ms. Dianne Kellett upon Chief Keegan's recommendation, to remove Officer Squillo from probation and approve permanent appointment to the Police Department.

The motion was passed by a unanimous voice vote of all members present.

7. Other Business

- Chief Keegan made a notation the Mayor has received a request from someone who would like to fill the seat of the upcoming vacancy on the Board of Fire and Police Commissioners upon the resignation of Ms. Dianne Kellett. The request will be taken to City Council within the next 2 meetings.

- Chief Keegan summarized the process regarding 2 lateral candidates from last the meeting in July. Chief Keegan presented the back ground investigation of Jason Wesendorf whom has been sent a condition offer letter. Chief reviewed the background of Alfredo Delgadillo, Jr. and recommends his background for approval then a letter of conditional offer to be sent.

A motion was made by Ms. Kellett and seconded by Mr. Haines to accept the background investigation for Mr. Delgadillo, Jr as presented and to send a conditional letter of employment and start post offer testing.

The motion was passed by a unanimous voice vote of all members present.

- Ms. Brogan stated Cops and Fire is recommending Mr. Wesendorf for hire based on his test results.

- Ms. Brogan also stated the test results for the traditional process have been calculated, the initial list was posted today, and letters were sent.

- Chief Schelstreet stated Battalion Chief Marty Friel has turned in his letter for retirement in October.

BC Kessler's position has been offered to Captain Jeremy Mauthe who will have an answer regarding his decision regarding the position by September 18, 2018. With that decision, the Battalion Chief list will have been exhausted. Testing for a new list will begin after the first of the year. There is a current contract with IPSP for testing. This will create multiple positions.

- Chief Keegan stated he had attended a College of DuPage meeting for the Suburban Law Enforcement Academy. Chief reviewed the number of recruits currently enrolled in all 3 academies as well as curriculum and mandates. Chief said there is an academy downstate which allows candidates to go to academy without a sponsor agency and receiving a certification prior to being hired with a Police Department. St. Charles Police Department has 2 spaces reserved at College of DuPage for the January academy.

Chief Schelstreet reiterated the Fire Department requirements all requirements be met at the time of hire. Chief would like to review this requirement for future hires. As paramedics require continued education, Chief would like to see the same requirement implemented for firefighters.

- Packets containing information for enrolment of the fall seminar for the Illinois Fire & Police Commissioner Association was distributed to the Board members.

8. Executive Session

N/A

9. Adjournment

With no further business, a motion was made to adjourn the meeting by Ms. Dianne Kellett and seconded by Mr. John Kennedy.

The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:18 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary