

Meeting Minutes of the Special Meeting
City of St. Charles
Board of Fire & Police Commissioners
Tuesday, January 23, 2019
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Don Haines, Mr. John Kennedy, Mr. Geoff Pretkelis
Absent: Dr. Steven Baginski, Mr. Keith Rollins
Also Present: Fire Chief Joe Schelstreet, Deputy Chief Steven Bedell, Ms. Denice Brogan;
Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Chairman Don Haines called the meeting to order at 5:02 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

No Report

4. Executive Session

N/A

5. Approval of Minutes

- a. A motion was made by Geoff Pretkelis and seconded by John Keneddy to accept the minutes of the December 12, 2018 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by John Kennedy and seconded by Geoff Pretkelis to accept the minutes of the January 7, 2019 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.

6. Police Chief Keegan to Present the Sealed Sergeant Test Preference Points

Deputy Chief Bedell was delegated to present the Board with the sealed preference points. Mr. Haines opened and reviewed the results and then distributed to the Board members for review. The results will be placed on file.

7. Approval to Accept the Permanent Appointment of a Probationary Police Officer

Deputy Chief Bedell presented a letter of recommendation on behalf of Chief Keegan requesting permanent placement of lateral hire Joshua Rowoldt, stating his performance has been satisfactory and has become a respected established Police Officer within our organization. Mr. Don Haines accepted and signed the letter of permanent appointment. A motion was made to remove Mr. Joshua Rolwoldt from the probationary list and to place him as a fulltime permanent Police Officer by Mr. John Kennedy and seconded by Mr. Geoff Pretkelis to accept the permanent appointment of Police Officer Joshua Rowoldt. The motion was passed by a unanimous voice vote of all members present.

8. Confirmation and Approval of Meeting Dates for 2019

Donald Haines presented the meeting dates scheduled for 2019. All dates will take place on the 2nd Monday of each month and are as follows:

- January 7, 2019
- February 22, 2019
- March 11, 2019
- April 8, 2019
- May 13, 2019
- June 10, 2019
- July 8, 2019
- July 8, 2019
- August 12, 2019
- September 9, 2019
- October 14, 2019
- November 11, 2019
- December 9, 2019

A motion was made by Geoff Pretkelis and seconded by John Kennedy to accept the meeting dates as presented.

The motion was passed by a unanimous voice vote of all members present.

9. Other Business

- Don Haines reviewed the email use policy stating at no time should members use a personal email for commutation regarding Board business. Always be sure to use the City email.
- Don Haines reviewed Executive Session procedures and rules.
- Denice Brogan recapped the next Wednesday, January 30th schedule, location and members of the Board who will be attending the Sergeant promotional interviews; Mr. Geoff Pretkelis, Mr. Keith Rollins and Dr. Steven Baginski that are scheduled for January 30, 2019. The complete schedule will be complete within the next couple of days.

10. Adjournment

With no further business, a motion was made to adjourn the meeting by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:19 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary