

**MEETING MINUTES**  
**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD**  
**WEDNESDAY APRIL 26, 2023, 5:30 PM**  
**MUNICIPAL BUILDING, DENS A & B**  
**2 E. MAIN STREET, ST. CHARLES, IL**

**1. Call to Order**

Chair Poremba called the meeting to order at 5:30 PM

**2. Roll Call**

Members Present: Bryant, Denz, Litchfield, Poremba, Rosenberg, Silkaitis, Weddell

**3. Approval of Minutes**

**A. April 19, 2023**

Chair Poremba asked if there were any recommended changes to the minutes from last week or a motion to approve.

Motion to approve Denz by second by Weddell

Voice Vote: Aye: 7 No: 0

Motion Carries

**4. Chair Report**

Chair Poremba shared that board member Cheryl Denz will remain an active board member for FY2024.

Chair Poremba shared an invite to a gala from Elderday at Buttermilk. Board members Silkaitis and Weddell recollected the boards adopted stance on attending as citizens rather than board members. Chair Poremba will decline the invite and offer of complimentary tickets to the event.

**5. Allocation of Funding - Discussion and votes**

Chair Poremba discussed the format for this evening's meeting and discussing scores from the rubric. Chair Poremba shared a discussion with Chief Keegan regarding salary for the current social worker, who has built a valued relationship with the community. The department would like to retain this individual, but this is not part of the budget for the Police Department. As such, they will retain their relationship with AID and have asked for greater funding this year.

Chair Poremba called attention to Easter Seals request for greater than 10% funding increase. Board member Silkaitis remarked several agencies have an ask of greater than 10% and did not provide narrative as the application requests.

Round table discussion of the following items for consideration on future planning for applications:

1. discern if the requirement for explaining greater than 10% is of amount asked, year over year, or amount of funding received.
2. how agency applicants arrive at their number or percentage of residents served for the individual priorities.
3. Consideration for potential automatic disqualifiers for funding and listing the information on a future funding application.
4. Possibility of bringing a Bidder's Meeting back and whether it should be required for new agency applicants.
5. Potentially add a dollar limiting ceiling for new agency applicants.
6. Communication to applicants regarding mandatory attendance for presentation, including a plan for a back-up individual to attend in the event of emergencies.
7. Discussion about categorization of agencies that are established with licensed professionals offering services, versus established agencies that may or may not employ licensed professionals for the funding being sought or work being done versus new or grass roots applicants, and how these may factor in funding decisions.

Motion to accept scores and funding decisions as recorded on the detail spreadsheet by Denz second by Litchfield

Voice Vote Aye: 7 No: 0

M. Bryant - Yes

C. Denz - Yes

M. Litchfield - Yes

K. Poremba - Yes

K. Rosenberg - Yes

R. Silkaitis - Yes

R. Weddell – Yes

Motion carries.

Results from scoring can be found in appendix A attached.

#### **6. Meeting Schedule for 2023-2024**

Chair Poremba discussed a schedule for next fiscal year as remaining a Wednesday meeting, asking if any board members had other recommendations or conflicts.

#### **7. Determination of Chair and Vice-Chair roles for 2023-2024**

Chair Poremba asked if there were any new nominations for a chair or vice chair role. Motion for Kaylynn Poremba to remain chair by Weddell second by Denz.

Voice Vote Aye: 7 No: 0

M. Bryant - Yes  
C. Denz - Yes  
M. Litchfield - Yes  
K. Poremba - Yes  
K. Rosenberg - Yes  
R. Silkaitis - Yes  
R. Weddell – Yes  
Motion carries

Motion for Molly Bryant to remain vice-chair by Poremba second by Denz.

Voice Vote Aye: 7 No: 0

M. Bryant - Yes  
C. Denz - Yes  
M. Litchfield - Yes  
K. Poremba - Yes  
K. Rosenberg - Yes  
R. Silkaitis - Yes  
R. Weddell – Yes  
Motion Carries

## 8. Adjourn

Chair Poremba asked if there were any final items or a motion to adjourn the meeting. Mr. Ron Silkaitis discussed today is his last meeting with the St. Charles 708 Mental Health Board after serving several consecutive two year terms. Board members thank Mr. Silkaitis for his service to the City of St. Charles as a City Council liaison work with the 708 Mental Health Board. A new member from the City Council has been appointed liaison.

Motion to adjourn by Rosenberg second by Silkaitis.

Voice Vote: Aye: 7 No: 0

Meeting adjourned at 8:36PM

### ***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

2023-2024 St. Charles 708 Mental Health Board Funding Vote Tally																					
	Requested	Allocated by Adjustment	Motion 1	Motion 2	Melynd a	Rubric Score	Kelly	Rubric Score	Cheryl	Rubric Score	Kay	Rubric Score	Molly	Rubric Score	Ron S.	Rubric Score	Ron W.	Rubric Score	Total Rubric Score	Voice Vote Aye	Voice Vote No
ASSOCIATON FOR INDIVIDUAL DEVELOPMENT																					
-priority 1	\$36,680	\$27,942	Denz	Litchfield	y	33	y	32	y	34	y	35	y	36	y	31	y	35	33.71	7	0
-priority 2	\$24,520	\$10,000	Denz	Litchfield	y	37	y	37	y	33	y	35	y	34	y	26	y	32	33.43	7	0
CASA KANE COUNTY	\$37,500	\$29,531	Denz	Litchfield	y	36	y	33	y	31	y	37	y	40	y	32	y	36	35.00	7	0
CITY STC POLICE DEPT	\$70,000	\$70,000	Denz	Litchfield	y	36	y	36	y	33	y	40	y	40	A	A	y	36	36.83	6	0
COMMUNITY CRISIS CENTER	\$19,500	\$15,418	Denz	Litchfield	y	32	y	38	y	35	y	34	y	38	y	33	y	36	35.14	7	0
DAYONE PACT	\$4,500	\$3,510	Bryant	Litchfield	y	35	y	34	A	A	y	37	y	36	y	33	y	33	34.67	6	0
EASTER SEALS DuPAGE & FOX VALLEY																					
-priority 1	\$10,000	\$6,975	Denz	Litchfield	y	38	y	37	y	33	y	38	y	38	n	0	y	33	31.00	6	1
-priority 2	\$10,000	\$6,911	Denz	Litchfield	y	38	y	37	y	30	y	38	y	38	n	0	y	34	30.71	6	1
ECKER CENTER FOR MENTAL HEALTH																					
-priority 1	\$70,000	\$55,125	Denz	Litchfield	y	39	y	35	y	32	y	38	y	40	y	29	y	32	35.00	7	0
-priority 2	\$43,000	\$33,723	Denz	Litchfield	y	38	y	36	y	33	y	38	y	38	y	28	y	33	34.86	7	0
ELDERDAY CENTER INC	\$20,500	\$14,553	Denz	Litchfield	y	33	y	29	y	28	y	32	y	36	y	29	y	33	31.43	7	0
FOX VALLEY HANDS OF HOPE	\$18,000	\$14,580	Denz	Litchfield	y	40	A	A	y	34	y	39	y	36	y	31	y	36	36.00	6	0
FOX VALLEY SPECIAL RECREATION	\$6,500	\$4,721	Denz	Litchfield	y	36	y	35	y	35	y	34	y	38	y	20	y	28	32.29	7	0
HORSEPOWER THERAPEUTICS	\$9,600	\$7,406	Denz	Litchfield	y	35	y	36	y	30	y	37	y	38	y	30	y	34	34.29	7	0
KANE COUNTY UNITED	\$5,000	\$0			y	0	y	0	y	0	y	0	y	0	y	0	y	0	0.00	7	0
LAZARUS HOUSE																					
-priority 1	\$40,320	\$33,955	Denz	Litchfield	y	38	y	39	y	34	y	40	y	40	y	35	y	36	37.43	7	0
-priority 2	\$5,294	\$4,271	Denz	Litchfield	y	38	y	38	y	34	y	39	y	36	y	30	y	36	35.86	7	0
LIGHTHOUSE RECOVERY INC	\$63,000	\$51,840	Denz	Litchfield	y	39	y	37	y	35	y	35	y	38	y	34	y	38	36.57	7	0
LIVING WELL	\$15,000	\$12,005	Denz	Litchfield	y	36	y	36	y	34	y	36	y	38	y	32	y	37	35.57	7	0
NAMI KDK																					
-priority 1	\$5,000	\$3,278	Denz	Litchfield	y	33	y	24	y	30	y	29	y	32	y	25	y	31	29.14	7	0
-priority 2	\$5,000	\$2,780	Denz	Litchfield	y	29	y	21	y	25	y	22	y	32	y	19	y	25	24.71	7	0
SCENE 2	\$14,600	\$5,020	Denz	Litchfield	y	33	n	23	y	32	y	32	y	34	n	28	n	32	30.57	4	3
SUICIDE PREVENTION SERVICES																					
-priority 1	\$5,500	\$4,437	Denz	Litchfield	y	32	y	34	y	38	y	39	y	38	y	33	y	37	35.86	7	0
-priority 2	\$5,000	\$4,001	Denz	Litchfield	y	34	y	33	y	36	y	40	y	38	y	31	y	37	35.57	7	0
SUPPORT OVER STIGMA	\$50,000	\$10,000	Denz	Litchfield	y	37	y	35	y	27	y	26	y	26	y	22	y	28	28.71	7	0
THE JOSHUA TREE	\$2,500	\$1,856	Denz	Litchfield	y	34	y	32	y	33	y	31	y	38	y	33	y	30	33.00	7	0
TRI-CITY HEALTH PARTNERSHIP																					
-priority 1	\$15,000	\$10,462	Denz	Litchfield	y	34	y	34	y	37	y	38	y	38	n	0	y	36	31.00	6	1
-priority 2	\$5,000	\$3,551	Denz	Litchfield	y	35	y	38	y	36	y	38	y	38	n	0	y	36	31.57	6	1
TRICITY FAMILY SERVICES																					
-priority 1	\$200,000	\$165,213	Denz	Litchfield	y	36	y	40	y	37	y	36	y	40	y	30	y	38	36.71	7	0
-priority 2	\$25,000	\$19,205	Denz	Litchfield	y	33	y	38	y	35	y	33	y	36	y	26	y	38	34.14	7	0
TOTAL REQUESTED	\$841,514																				
TOTAL ALLOCATED		\$632,269	Denz	Litchfield	y		y		y		y		y		y		y			7	0