

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY MAY 25, 2022, 5:30 PM
MUNICIPAL BUILDING, COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL

1. Call to Order

Chair Poremba called the meeting to order at 5:32 PM

2. Roll Call

Present: Bryant, Poremba, Silkaitis, Weddell

New Board Members: Melynda Litchfield, Kelly Rosenberg

Absent: Kelly Rosenberg

3. Welcome New Members

Chair Poremba introduced new member Melynda Litchfield. Ms. Litchfield discussed her experience, including time spent serving on Hanover Township 708 Board.

4. Chair Report

A. Meeting minutes format

Chair Poremba asked for discussion on verbatim meeting minutes for the presentation meeting in February. Roundtable discussion ensued. The next presentation meeting in 2023, will be summary format.

5. New Member Packet

Chair Poremba discussed packets passed to board members containing information with bylaws and some recent historical information for the 708 Board, largely for new members gain insight. Chair Poremba gave a brief overview of board responsibilities as well as mission and vision of the board.

6. 2022-2023 Meeting Schedule

Chair Poremba discussed the months the board meets throughout the year; discussing whether a January meeting should remain or be cancelled. Board member Silkaitis recommended we keep the meeting in January and could cancel it if there were no agenda items.

Meeting dates for the year as discussed:

Nov 16, 2022

Jan 25, 2023

March 22, 2023

April 19, 2023 (Presentations)

April 26, 2023 (Allocations & Officers)

May 24, 2023

Applications will be posted to the city website Feb 1st with a due date of March 10th.

Board member Litchfield asked clarifying questions about presentation and application process.

Board member Silkaitis recollected and reminded the board to plan for a revisit to a topic concerning large increases in funding requests, year over year, on applications and to plan for a future meeting discussion on the topic prior to applications being published in February.

Board member Bryant asked if there should be a sub-committee to discuss the application in a November meeting. Board members Bryant and Weddell will take initiative on this. Chair Poremba discussed items the board will plan to ask on the funding application as potential amendments to the application. Board member Bryant asked if the working spreadsheet could list the separate priorities per agency.

7. Adjourn

Chair Poremba asked for a motion to adjourn the meeting.

Motion by Silkaitis second by Weddell

Voice Vote Aye: 6 No: 0

Meeting adjourned at 6:18 PM

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377-4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).