

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY, APRIL 20, 2022 – 7:00 P.M.**

**Members Present:** Dickerson, Pretz, Malay, Kessler, Smunt, Rice

**Members Absent:** Norris

**Also Present:** Rachel Hitzemann, Planner

**1. Call to Order**

Chairman Malay called the meeting to order at 7:00 p.m.

**2. Roll Call**

Ms. Hitzemann called roll with six members present. There was a quorum.

**3. Approval of Agenda**

**218 Indiana St. was added to the agenda as item 8.a**

**A motion was made by Mr. Pretz and seconded by Dr. Smunt with a unanimous voice vote to approve the agenda.**

**4. Presentation of minutes of the April 6<sup>th</sup>, 2022 Meeting**

**A motion was made by Dr. Smunt and seconded by Mr. Pretz, with a unanimous voice vote to approve the Minutes of the April 6, 2022 Meeting.**

**5. Certificate of Appropriateness (COA) applications**

**a. 323 Illinois St.**

Julie Rutter, Property Owner, presented proposal to replace the current chain link fence on the property with a 4-5ft dog eared fence. The chain-link fence posts and cross beams will remain.

Commission members expressed approval of the project noting that the removal of the chain-link will enhance the appearance of the property.

**A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to approve COA as presented.**

**b. 7 E Main St.**

Karen Dodge, Applicant, presented proposal to install 3 interior window signs for Duke's North Woods Inn. The signs will be face lit and back lit and be set back 6"-8" from the window.

**A motion was made by Ms. Rice and was seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.**

**c. 50 S. 1<sup>st</sup> St.**

Karen Dodge, Applicant, presented proposal to amend the previously approved COA for this property by moving the projecting sign and adding a black backer to the sign on the North elevation.

The Commission had no issues with either of the changes.

**A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve/amend the COA as presented.**

**6. Grant Applications**

None

**7. Landmark Applications**

None

**8. Preliminary Reviews-** Open forum for questions or presentation of preliminary concepts to the Commission for feedback

**a. 218 Indiana**

Brad Saelens, Project Architect, presented updated concept plan for new build at 218 Indiana Street.

The Commission discussed the different siding material and expressed overall approval of the design presented. They thanked the applicant for listening to their comments and revising the drawings.

**9. Other Commission Business**

- a. Erica Ruggiero, MIA Architects, gave a presentation on the progress of the Pottawattamie Survey. Ms. Ruggiero presented the GIS Map that was created for the survey area and discussed with the Commission additional items that could be added.

**10. Public Comment**

None

**11. Additional Business and Observations from Commissioners or Staff**

Ms. Malay noted that the Riverside Lift station would be moving forward. Dr. Smunt noted that the Public Works Department was supposed to come back before them regarding the parapet. Ms. Malay said she had a meeting with Public Works and would discuss the parapet with them and follow up at the next meeting.

**12. Election of Officers**

Ms. Malay and Dr. Smunt were unanimously voted as Chair and Vice Chair by the Commission members for the 22-23 Fiscal Year.

**13. Meeting Announcements: Historic Preservation Commission meeting Wednesday, May 4<sup>th</sup>, 2022 at 7:00 P.M.**

**14. Adjournment**

With no further business to discuss, the meeting adjourned at 8:15 p.m.