

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, MAY 1, 2019
COMMITTEE ROOM**

Members Present: Mann, Smunt, Norris, Kessler, Krahenbuhl, Pretz

Members Absent: Malay

Also Present: Russell Colby, Community Development Division Manager
Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with six members present. There was a quorum.

3. Approval of Agenda

No changes were made to the agenda.

4. Presentation of minutes of the April 17th, 2019 meeting

A motion was made by Dr. Smunt and seconded by Mr. Pretz with a unanimous voice vote to approve the minutes of the April 17th, 2019 meeting.

5. Preliminary Reviews – Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

6. Landmark Applications

None.

7. Certificate of Appropriateness (COA) applications

a. 104 E. Main St.

The proposal is for an awning and sign for The Crazy Fox Bar & Grill. The awning will be made out of Sunbrella black with white graphics and aluminum framing. It is 63” x 24.3”. LED lighting with a white egg crate bottom will be placed behind the awning to shine down on the sidewalk.

Dr. Smunt said the Commercial Design Guidelines indicate the design of the awning would be too modern for the era of the historic district. He recommended using a box style awning. He also noted the lighting grid may block the transom windows and interfere with the architectural style of the building.

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the COA using the color, materials and signage presented, but with the condition to change the design to a 63” box style awning and no lighting grid.

8. Grant Applications

None.

9. Other Commission Business

a. Pottawatomie Tour Discussion

Mr. Colby advised the tour needs to be rescheduled and may need to be done as a walking tour. The Park District bus is no longer available for City use. There would be a cost for alternate bus service. Other options were discussed, but it was decided a walking tour would work best. The tour was rescheduled for June 10th.

b. Comprehensive Plan Property Review

Mr. Colby distributed information on the historic structures that fall within the study area. The Commission provided recommendations for buildings they would like preserved. It was suggested the architectural significance rating for the one story police building be changed to contributing and preserved until there are plans for how it can be incorporated into a new project. The Commission also discussed changing the significance for the Johnson’s Statuary main buildings at 322 & 316 Cedar Street to significant.

10. Additional Business and Observations from Commissioners or Staff

None.

11. Meeting Announcements: Historic Preservation Commission meeting Wednesday, May 15, 2019 at 7:00 P.M. in the Committee Room.

12. Public Comment

Dr. Smunt will be giving a *This Old House St. Charles* presentation at the library on May 2nd.

The History Museum will be conducting a walk for Pottawattamie Park on May 18th.
Volunteers are needed.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:25 p.m.