

MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, May 19th, 2021
Zoom/ Council Committee Room

Members Present: Pretz, Kessler, Smunt, Malay, Norris, Rice, Dickerson

Members Absent:

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with seven members present. There was a quorum.

3. Approval of Agenda

Work Plan was added as item 10b.

A motion was made by Mr. Norris and seconded by Dr. Smunt to approve the amended agenda.

4. Presentation of the minutes of the May 5th, 2021 meeting

A motion was made by Dr. Smunt and seconded by Mr. Pretz with a unanimous voice vote to approve the minutes of the May 5th, 2021 meeting.

5. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

6. Landmark Applications

None.

7. Certificate of Appropriateness (COA) applications

a. 201 Cedar Ave

The applicant proposed to repair/replace the siding and trim on their building. The new siding and trim will match the existing. The Historic Commission approved a Façade Grant for the proposed work at their previous meeting.

A motion was made by Mr. Pretz and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.

b. 102 E Main St.

Proposed is to replace the sign face on the existing wall sign. The sign will be the same size and in the same location, but will be illuminated with reverse channel letters.

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.

c. 213 S 5th St.

Proposed is to install an iron fence along the front property line. The fence will be 4ft tall.

A motion was made by Mr. Norris and seconded by Mr. Pretz with a unanimous voice vote to approve the COA as presented.

8. Grant Applications

None.

9. Other Commission Business

a. Architectural Surveys for Approval

The Commission went through the architectural surveys and made minor changes.

b. Architectural Surveys for Review

The Commission reviewed the provided surveys and requested staff make the discussed changes.

10. Additional Business and Observations from Commissioners or Staff

a. Chair Designee Discussion

The Commission discussed who would chair the meeting if the Chair and Vice Chair were both absent. The Commission decided it would be based on seniority of the members present at the meeting.

b. Work Plan

The Commission discussed their intended work plan for upcoming few years.

11. Meeting Announcements: Historic Preservation Commission meeting June 2nd, 2021 at 7:00 P.M.

12. Public Comment

Anita Dickerson introduced herself to the Commission.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:09 p.m.