

**MINUTES**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, OCTOBER 16, 2023 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:01 pm.

**2. Roll Call.**

**Present:** Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

**Absent:** None

**3. Invocation - Ald. Lencioni**

**4. Pledge of Allegiance.**

**5. Presentations**

**6. Motion by Ald. Bessner second by Ald. Lencioni to approve the Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the regular City Council meeting held October 2, 2023.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*8. Motion by Ald. Bessner second by Ald. Lencioni to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 9/18/2023 – 10/1/2023 in the amount of \$4,907,183.48.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*9. Motion by Ald. Bessner second by Ald. Lencioni to approve the Budget Revisions for September, 2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

## I. Old Business

- A. None

## II. New Business

- A. None

## III. Committee Reports

### A. Government Operations

- \*1. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-107** Authorizing the Approval of a One-year Agreement with Four Kitchens, LLC in the Amount of \$39,000.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*2. Motion by Ald. Bessner second by Ald. Lencioni to Approve a **Resolution 2023-108** to Execute an Agreement with Timmons Group, Inc. for Utility Network Migration Services in the Amount of \$113,000.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*3. Motion by Ald. Bessner second by Ald. Lencioni to accept the financial and other reports for the fiscal year ending April 30, 2023, including the Annual Comprehensive Financial Report, Independent Auditor's Report Pursuant to Uniform Guidance, Board Communication, Pension Fund Reports, TIF Compliance Reports, and Sales Tax Revenue Bond Compliance Report.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*4. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the October 2, 2023 Government Operations Committee meeting.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**B. Government Services**

- \*1. Motion by Ald. Bessner second by Ald. Lencioni to approve and place on file the minutes of the September 25, 2023 Government Services Committee Meeting.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**C. Planning and Development**

- \*1. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Plan Commission Resolution No. 07-2023 A Resolution Recommending Approval of an Application for Special Use to construct a Drive-Through Facility for Chick-Fil-A, 3795 E. Main St. (Joe Vavrina, HR Green, Inc.)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*2. Motion by Ald. Bessner second by Ald. Lencioni to Approve an **Ordinance 2023-Z-16** Granting Approval of a Special Use for a Drive-Through Facility for Chick-Fil-A, 3795 E. Main St.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

3. Motion by Ald. Lencioni second by Ald. Wirball to accept and place on file Plan Commission Resolution No. 08-2023 A Resolution Recommending Approval of an Application for Special Use (PUD Amendment) for 405 Illinois Ave., Heritage Square II PUD (Bob Rasmussen)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Muenz.

Motion Carried

4. Motion by Ald. Lencioni second by Ald. Wirball to approve An **Ordinance 2023-Z-17** Amending Special Use for PUD Ordinance No. 2003-Z-15 regarding the maximum number of dwelling units (Heritage Square II PUD)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Muenz.

Motion Carried

- \*5. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Historic Preservation Commission Resolution No. 8-2023 A Resolution Recommending Approval for Landmark Designation (405 Prairie St. – William and Martha Klinkey)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*6. Motion by Ald. Bessner second by Ald. Lencioni to approve An **Ordinance 2023-Z-18** Designating Certain Property as a Historic Landmark (405 Prairie St.- William and Martha Klinky)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the October 9, 2023 Planning & Development Committee meeting.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**9. No Public Comment**

**10. Additional Items from Mayor, Council or Staff**

- Mayor Vitek:
  - Wished a happy birthday to Ald. Lencioni.
  - Reminded all of Halloween on October 31<sup>st</sup> with trick or treating from 3:00pm to 7:00pm.
  - Reminded all to turn back the clocks on November 5<sup>th</sup>.
  - Thanked Chief Swanson for a great open house.

**11. No Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**12. Adjournment**

Motion by Ald. Pietryla, second by Ald. Wirball to adjourn the meeting at 7:05 pm.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).