

**MINUTES**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, MAY 2, 2022 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:01 pm.

**2. Roll Call.**

**Present:** Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft,  
Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

**Absent:** None

**3. Invocation by Ald. Payleitner**

**4. Pledge of Allegiance.**

**5. Presentations**

- Police Week Proclamation

**6. Motion by Ald. Bancroft, second by Ald. Lencioni to approve the Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*7. Motion by Ald. Bancroft, second by Ald. Lencioni to accept and place on file minutes of the regular City Council meeting held April 18, 2022.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*8. Motion by Ald. Bancroft, second by Ald. Lencioni to approve and hold minutes of the Government Services Committee executive session meeting held April 18, 2022.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*9. Motion by Ald. Bancroft, second by Ald. Lencioni to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 4/4/2022 – 4/17/2022 in the amount of \$4,703,977.42.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

## I. Old Business

- A. None

## II. New Business

- A. Motion by Ald. Lencioni, second by Ald. Bancroft to approve recommendation from Mayor Vitek to Approve the Reappointment of City Administrator Heather McGuire for Fiscal Year 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- B. Motion by Ald. Weber, second by Ald. Bessner to approve recommendation from Mayor Vitek to approve appointments of Committee Chairmen and City Liaisons.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: Ald. Payleitner.

Motion Carried

- C. Motion by Ald. Weber, second by Ald. Pietryla to approve recommendation from Mayor Vitek to Approve the Appointments of New Members to City Boards and Commissions for Fiscal Year 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- D. Motion by Ald. Bessner, second by Ald. Wirball to approve recommendation from Mayor Vitek to Approve the Reappointments of Members to City Boards and Commissions for Fiscal Year 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- E.** Motion by Ald. Lencioni, second by Ald. Wirball to approve recommendation from Mayor Vitek to appoint Department Directors as recommended by City Administrator Heather M. McGuire for Fiscal Year 2022/2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- F.** Motion by Ald. Bessner, second by Ald. Pietryla to approve recommendation from Mayor Vitek to Approve the Reappointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2022/2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- G.** Motion by Ald. Bancroft, second by Ald. Wirball to approve recommendation from Mayor Vitek to Approve the Reappointment of City Attorney Nicholas S. Peppers of the Law Firm Storino, Ramello & Durkin for Fiscal Year 2022/2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- H.** Motion by Ald. Bessner, second by Ald. Wirball to approve recommendation from Mayor Vitek to Approve the Reappointment of Prosecuting Attorney Timothy O'Neil for Fiscal Year 2022/2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- I.** Motion by Ald. Bancroft, second by Ald. Lencioni to approve recommendation from Mayor Vitek to Approve the Appointment of Patrick Crimmins as the Prosecuting Attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2022/2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

### III. Committee Reports

**A.** Government Operations

- \*1. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a Proposal for a New Massage License Application for Beautiful Balance with Anna, Located at 141 S. First Street, St. Charles.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

- \*2. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a Proposal for a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mt. Saint Mary’s Park on October 1, 2022.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

- \*3. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a Proposal for a New F2 BYOB Liquor License Application for HM Hair Bar located at 13 S 2nd Street, St. Charles.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

- \*4. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a Proposal for a new B1 Liquor License Application for XA Maly Thai, Inc., Located at 3825 E. Main Street, St. Charles.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

- \*5. Motion by Ald. Bancroft, second by Ald. Lencioni to receive and file GovHR’s Non-union Compensation report and direct staff to develop an implementation plan.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

- \*6. Motion by Ald. Bancroft, second by Ald. Lencioni to approve the Revised Investment Policy for City Funds.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*7. Motion by Ald. Bancroft, second by Ald. Lencioni to accept and place on file minutes of the April 18, 2022 Government Operations Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

**B.** Government Services

- \*1. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-45** to Authorize a FY 23 Purchase Order to Anixter for the Purchase of S&C Substation Gang Operated Air Break Switches.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried
- \*2. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-46** for the Sale of Obsolete Surplus Substation High Voltage Bushings to Belyea Company.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried
- \*3. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-47** to approve a Construction Contract with SKC Construction, Inc. for 2022 Crack Filling.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried
- \*4. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-48** to approve Infrastructure Management Systems for the Citywide Pavement Evaluation contract.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried
- \*5. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-49** to Waive the Formal Bid Procedure and Accept the Blanket Quote from Federal Pacific for Stock Switchgear for Fiscal Year 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*6. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-50** to Waive the Formal Bid Procedure and Authorize the Ordering of Gasoline and Diesel Fuel on an As Needed Basis for FY 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*7. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-51** to Waive the Formal Bid Procedure and Allow "Spot Buying" of Cable and Transformers on an As-Needed Basis for FY 2022/2023.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*8. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-52** to Waive the Formal Bid Procedure and Accept the blanket quote form Anixter, Inc. for Okonite Cable for FY22/23.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*9. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-53** to award a unit cost Service Agreement to M.E. Simpson for FY23/23 and a Resolution authorizing the staff to execute same for FY23/24 and FY 24/25 based on budget approvals.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

- \*10. Motion by Ald. Bancroft, second by Ald. Lencioni to approve a **Resolution 2022-54** to authorize the purchase of vehicles and equipment budgeted for FY23 and to authorize the sale or trade or corresponding vehicles to be replaced.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.

Motion Carried

**C. Planning and Development**

- \*1. Motion by Ald. Bancroft, second by Ald. Lencioni to accept and place on file minutes of the April 11, 2022 Planning & Development Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber;  
Nays: None.  
Motion Carried

**10. Public Comment.**

**11. Additional Items from Mayor, City Council Members or Staff.**

- Mayor Vitek praised the Arbor Day celebrations and wished all who celebrate, a Happy Mother's Day.

**12. Executive Session**

Motion by Ald. Silkaitis, second by Ald. Weber to enter Executive Session to discuss pending litigation at 7:10 pm.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

Motion by Ald. Bessner, second by Ald. Bancroft to return from Executive Session at 7:25 pm.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**13. Adjournment**

Motion by Ald. Lencioni, second by Ald. Wirball to adjourn the meeting at 7:25 pm.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

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Nancy Garrison, City Clerk

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Nancy Garrison, City Clerk

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).