

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, July 1st, 2020
City Council Chambers**

Members Present: Kessler, Mann, Pretz, Smunt, Norris,

Members Absent: Malay, Kirsininkas

Also Present: Russell Colby, Assistant Director of Community & Econ. Development
Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with five members present. There was a quorum.

3. Approval of Agenda

4. Presentation of the minutes of the June 17th, 2020 meeting

A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to approve the minutes of the June 17th, 2020 meeting.

5. Landmark Applications

None.

6. Certificate of Appropriateness (COA) applications

a. 502 S. 4th Ave.

Proposed is to replace the siding on the garage, install lights, install a window on the back and replace the garage door. Dr. Smunt felt that plywood panels were not appropriate for this landmark structure. The Commission felt it was hard to get a sense of the project without additional design details. The Commission asked the applicant to provide elevation drawings so they could better understand the project. The Commission also requested that photos of the lights and window be provided to get a sense of scale.

A motion was made by Dr. Smunt and seconded by Mr. Pretz with a unanimous voice vote to table the COA until additional details are provided.

b. 100-106 S. Riverside Ave.

Proposed is to install five awnings on the building along Riverside Ave. The awnings will be made of black Sunbrella material.

A motion was made by Mr. Kessler and seconded by Mr. Pretz with a unanimous voice vote to approve the COA as presented.

c. 107-109 E. Main St.

The applicant proposed to remove the door along Main St. and replace it with storefront windows. An additional door will be added to the back of the building, where a window used to be located. The applicant confirmed that the second story along Main St. will remain the same. Dr. Smunt asked if the back windows will be fixed transom windows, since that is not how it was shown on the plans. The applicant confirmed that the windows on the back of the building will be fixed.

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the COA.

7. Grant Applications

8. Other Commission Business

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. First St. parking garage screening

A.J. Reineking, from the City's Public Works Department, presented a possible screening measure for the top of the parking garage. He informed the Commission that there have been instances of things being thrown off of the garage and teens walking on the edge. The Commission gave their thoughts and suggestions on how to move forward with the screening.

10. Additional Business and Observations from Commissioners or Staff

None.

11. Meeting Announcements: Historic Preservation Commission meeting July 15th, 2020 at 7:00 P.M.

12. Public Comment

Dr. Smunt asked staff to revise the survey pages for 100-106 Riverside Ave.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:00p.m.