

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY, JULY 19, 2023 – 7:00 P.M.**

**Members Present:** Smunt, Pretz, Malay, Rice, Kessler

**Members Absent:** Kramer, Dickerson

**Also Present:** Rachel Hitzemann, Planner

**1. Call to Order**

Chairperson Malay called the meeting to order at 7:00 P.M.

**2. Roll Call**

Ms. Hitzemann called roll with five members present. There was a quorum.

**3. Approval of Agenda**

8.a-413 Walnut St. was added to the agenda.

**A motion was made by Mr. Pretz and seconded by Dr. Smunt, with a unanimous voice vote to approve the agenda.**

**4. Presentation of minutes of the July 12, 2023 meeting**

**A motion was made by Mr. Pretz and seconded by Dr. Smunt, with a unanimous voice vote to approve the Minutes of July 12, 2023.**

**6. Certificate of Appropriateness (COA) applications**

**a. 2 E Main St.**

A.J. Reineking, St. Charles' Public Service Manager, presented project to replace the current windows with aluminum clad replacement windows. Interior windows will remain wood.

**A motion was made by Dr. Smunt and seconded by Mr. Kessler, with a unanimous voice vote to approve COA as presented.**

**b. 1 E Main St.**

Curt Hurst, Applicant, presented plans to install a brick patio, fence around the patio and a garbage corral screen fence. The screen fence will match that found at the Arcada and the patio fence will match the 2<sup>nd</sup> story balcony above Dukes.

**A motion was made by Mr. Kessler and seconded by Mr. Pretz, with a unanimous voice vote to approve the COA as presented.**

**c. 411 Prairie St.**

Susan Olson, applicant, presented a project to replace the porch posts on her home.

The posts are going to be made of African Mahogany wood and have the exact same details as the old posts. They will be a like in kind replacement.

The Historic Commission praised the applicant for taking the time, money and effort to do the project the right way. They noted that the African Mahogany was the appropriate wood and applauded the applicant for preserving the architecture of the house.

**A motion was made by Ms. Rice and seconded by Mr. Pretz with a unanimous voice vote to approve COA as presented.**

**d. 8 Indiana St.**

Kelsey Shipton, Director of Preservation partners and Al Watts, Community Engagement Director of Preservation Partners, presented their project to rehab the Beith House. The project scope includes repair or replacement of all soffits, fascia and crown molding, adding six-inch half round galvanized steel gutters and four-inch round downspouts and repairing and treat cedar shake roof.

Dr. Smunt noted that the Poly-ash replacements are about 30ft from the ground and will exactly the same as wood from the ground.

The Commission was happy to see the architectural details are being replaced.

**A motion was made by Mr. Kessler and seconded by Mr. Pretz, with a unanimous voice vote to approve COA as presented.**

**7. Grant Applications**

a. 411 Prairie St.

See COA discussion

**A motion was made by Mr. Pretz and seconded by Dr. Smunt, with a unanimous voice vote to recommend approval of the grant to the Planning and Development Committee because the pillars are a duplication of historic material, architecture and are a near like in kind replacement on an architectural element of a landmarked structure.**

b. 8 Indiana St.

See COA discussion

**A motion was made by Dr. Smunt and seconded by Mr. Pretz, with a unanimous voice vote to recommend approval of the grant to the Planning and Development Committee because the Organization is producing molding and trim board as close as the original as possible, is using historic materials and maintaining the high integrity of the structure.**

**8. Landmark Applications**

None.

**9. Preliminary Reviews-** Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

**10. Other Commission Business**

**a. 407 S 5<sup>th</sup> St. Subdivision**

Some Commission members expressed concerns regarding the subdivision. The Commission stated that they would like the applicant to come before them again to show the exact placement

of the moved garage. A final site plan for the house and building elevations showing revised architecture before the Commission provides for or against the subdivision.

**b. Pottawatomie Survey Review**

Commission reviewed the pages and provided comments.

**11. Public Comment**

Ms. Hitzemann provided an update on the Jones Law Office. She also noted at that at this time, the Historic Commission will not review murals.

Mr. Al Watts, Preservation Partners, provided an update of the Geneva Mill Race site. He also updated the Commission on his efforts to landmark the pedestrian bridge.

**12. Additional Business and Observations from Commissioners or Staff**

**13. Meeting Announcements: Historic Preservation Commission meeting Wednesday, August 2, 2023 at 7:00 P.M.**

**14. Adjournment**

With no further business to discuss, the meeting adjourned at 8:45 P.M.