

MINUTES
ST. CHARLES CITY COUNCIL MEETING
LORA VITEK, MAYOR
MONDAY, AUGUST 16, 2021 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:01 pm.

2. Roll Call.

Present: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

3. Invocation by Ald. Payleitner

4. Pledge of Allegiance

5. Presentations

6. Motion by Ald. Bancroft, second by Ald. Wirball to approve the Omnibus Vote. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

***7. Motion by Ald. Bancroft, second by Ald. Wirball to accept and place on file minutes of the City Council Workshop held August 2, 2021.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***8. Motion by Ald. Bancroft, second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held August 2, 2021.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

9. Motion by Ald. Payleitner, second by Ald. Bessner to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 7/26/2021 – 8/8/2021 in the amount of \$1,851,760.54.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

I. New Business

- A. Motion by Ald. Lencioni, second by Ald. Bongard to approve an Ordinance 2021-M-33 Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- B. Motion by Ald. Bessner, second by Ald. Weber to appoint Heather McGuire as Acting Director of Finance, effective August 9, 2021 until the position is filled.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- C. Motion by Ald. Lencioni, second by Ald. Bongard to appoint Russell Colby as Acting Director of Community & Economic Development, effective August 30, 2021 until the position is filled.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *D. Motion by Ald. Bancroft, second by Ald. Wirball to accept and place on file Plan Commission Resolution No. 14-2021 A Resolution Recommending Approval of a Final Plat of Subdivision for St. Charles Prairie Centre Resubdivision No. 3**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *E. Motion by Ald. Bancroft, second by Ald. Wirball to approve An Ordinance 2021-Z-14 Granting Approval of a Final Plat of Subdivision for St. Charles Prairie Centre Resubdivision No. 3.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

II. Committee Reports

- A. Government Operations**

1. Motion by Ald. Paylietner, second by Ald. Bongard to approve a Proposal for a D-12 Liquor License Application for Mixology Salon Spa, located at 116 W Main Street, St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Recuse: Ald. Lencioni
Motion Carried

2. Motion by Ald. Paylietner, second by Ald. Pietryla to approve a Proposal for a New Class E-1 Temporary Liquor License for the Random Acts Matter Food Truck & Music Festival fundraiser being held in Pottawatomie Park on Saturday, September 25, 2021 from 11:30 a.m. to 5:30.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Recuse: Ald. Lencioni
Motion Carried

- *3. **Motion by Ald. Bancroft, second by Ald. Wirball to approve the Closure of Parking Lot "B" and IDOT Resolutions for the Closure of Main St. (Route 64) from 6th Street to 2nd Avenue for Two High School Homecoming Parades.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *4. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-97 of Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *5. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Letter of Engagement with Heintzelman Law, LLC to Provide Representation and Legal Advice for the City of St. Charles in a Police Pension Application Matter.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *6. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Proposal from GovHR to Perform a Compensation Study and Analysis and Establish a Compensation Review Workgroup.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

7. **Motion by Ald. Weber, second by Ald. Lencioni to approve an Ordinance 2021-M-34 Amending Chapter 2.10 “Appointive Officers” of the St. Charles Municipal Code to Establish the Position of Director of Economic Development.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Discussion:

- Ald. Payleitner explained, I pulled this from omnibus vote since it is a new position. There was some discussion as to if this position called for a director or manager’s salary. Therefore, I talked to Heather and Jen about holding off on this position until our compensation study is complete.
- Ald. Wirball asked how long would we hold off?
- Jen McMahan, HR Director, explained that GovHR will be doing the compensation study which will take about three months. We will also be working with them on the recruitment for this position.
- Ald. Bongard asked if we can approve this, and then continue with those secondary steps.
- Mayor Vitek explained that the compensation study will be looking at all the director positions including these new roles.
- Jen McMahan said that tonight we will be establishing the position through ordinance not the salary. The compensation study is looking at all non-union positions including this one, once established.
- Ald Payleitner intend to offer Staff direction.
- Ald. Bancroft asked if we should hold off on the other positions.
- Jen McMahan stated we should move forward with the finance position.
- Heather McGuire recommends moving forward with all three positions. Typically, what you see in a compensation analysis is some adjustments in positions.
- Ald. Bancroft confirmed that we have some level of certainty with the other two positions. And asked if we need to wait for the entire study to move forward with the economic developer position.
- Heather McGuire explained that GovHR already has baselines established for the City. There are other communities that we can look at to give us some certainty for appropriate posting for the position.
- Ald. Bancroft agrees that we need to know what the compensation is for this new role but believes that GovHR would provide appropriate recommendations.
- Heather McGuire said we can ask them to expedite this position so we can bring those recommendations back to City Council hopefully by next week so we can proceed with that posting so we can still get it approved.

B. Government Services
None

C. Planning and Development

- *1. **Motion by Ald. Bancroft, second by Ald. Wirball to approve A Resolution 2021-98 Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Plat of Easement for Perfect Plastics (345 Kautz Road).**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

10. Additional Items from Mayor, Council, Staff, or Citizens

- Mayor Vitek shared the following:
 - School is starting.
 - Happy birthday to Chief Swanson and Jen McMahon
- Dan Primer, 726 S. 12th Avenue, St. Charles, who runs a Kane Repertoire Theatre, professional theatre company, a non-profit theatre company in town. He is running a production of Romeo and Juliet in partnership with the St. Charles Park District. He invited all to attend.

A. No Executive Session

11. Adjournment

Motion by Ald. Weber, second by Lencioni to adjourn the meeting at 7:17 pm.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk