

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY, AUGUST 18<sup>th</sup>, 2020  
City Council Chambers**

**Members Present:** Mann, Pretz, Smunt, Malay

**Members Absent:** Norris, Kessler

**Also Present:** Rachel Hitzemann, Planner

**1. Call to order**

Vice- Chairman Smunt called the meeting to order at 7:00 p.m.

**2. Roll call**

Ms. Hitzemann called roll with four members present. There was a quorum.

**3. Approval of Agenda**

Items 5 and 6 were flipped out of respect for the COA Applicants

**A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the revised agenda.**

**4. Presentation of the minutes of the August 5<sup>th</sup>, 2020 meeting**

**A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the minutes of the August 5<sup>th</sup>, 2020 meeting.**

**5. Landmark Applications**

**a. 210 Cedar Ave.**

The Commissioners discussed the application. Dr. Smunt noted and Ms. Malay agreed that the style of the home should be National style. The commissioners also noted that the windows should be labeled as non-contributing to the structure. Ms. Malay stated that the landmark should be based on the history alone, and not the building. Ms. Mann questioned whether history alone was enough to landmark the site.

**Ms. Malay moved and Ms. Mann seconded with a unanimous voice vote to table the landmark until additional information can be provided.**

**b. 316 Cedar St.**

The Commission discussed the landmark and had no issues with the application.

**Ms. Malay moved and Ms. Mann seconded with a unanimous voice vote to schedule a public hearing date for the landmark application.**

**6. Certificate of Appropriateness (COA) applications**

**a. 203 N 4<sup>th</sup> Ave.**

Proposed is to install an iron railing along the porch and stairs. The applicant noted that due to the elevation, her porch is raised and she has fallen. Ms. Mann asked if this house was a town-home. The owner said it was, but the other side doesn't have a raised porch.

**A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the COA as presented.**

**b. 307 Illinois Ave.**

The applicant had been previously approved to re-side the porch as part of a larger interior porch project. Upon opening up the foundation, the contractor determined that the foundation would need work. Instead of moving forward with the enclosed porch, the applicant is requesting to open the porch. The Commission was pleased with the applicant's decision and commended her for taking on the project.

**A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the COA as presented.**

**7. Grant Applications**

None.

**8. Other Commission Business**

None.

**9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback**

None.

**10. Additional Business and Observations from Commissioners or Staff**

- a. Ms. Malay informed the Commission that a Boy Scout Troop is interested in repainting the Jones Law Office at Camp Kane. She said she will provide additional details latter.
- b. Mr. Pretz would like to discuss the fence that was constructed at the History Museum. He noted that the color of the fence does not match the building, as they were told it would by the applicant. Ms. Hitzemann said she would look into the specifics of the COA and the meeting minutes and add the item to the next agenda.

**11. Meeting Announcements: Historic Preservation Commission meeting September 2<sup>nd</sup>, 2020 at 7:00 P.M.**

**12. Public Comment**

Dr. Smunt noted that the History Museum's Historic House tour was canceled and that they were considering having a virtual tour instead.

**13. Adjournment**

With no further business to discuss, the meeting adjourned at 7:52 p.m.