

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, AUGUST 3, 2022 – 7:00 P.M.**

Members Present: Kramer, Dickerson, Malay, Kessler, Smunt, Rice

Members Absent: Pretz

Also Present: Rachel Hitzemann, Planner
Cindy Kaleta, Administrative Assistant

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzmann called roll with six members present. There was a quorum.

3. Approval of Agenda

Ms. Malay requested adding item 9a. Camp Kane to the agenda.

A motion was made by Mr. Kessler and seconded by Dr. Smunt, with a unanimous voice vote to approve the agenda.

4. Presentation of minutes of the July 20th, 2022 meeting

A motion was made by Dr. Smunt and seconded by Ms. Rice, with a unanimous voice vote to approve the Minutes of July 20, 2022 Meeting.

5. Certificate of Appropriateness (COA) applications

a. 24 S 2nd St.

Ms. Hitzmann, City of St. Charles Planner, presented proposal to install 3 new wall signs and 1 projecting sign at 24 S 2nd Street.

Commission questioned if signs would remain the same size. Ms. Hitzmann advised a couple of the signs are shown to be larger than the current signs, however at least one would need to be modified to meet Zoning Code.

A motion was made by Mr. Kessler to approve, contingent upon the signs meeting the city code for signs, seconded by Ms. Rice with a unanimous voice vote to approve the COA as presented.

b. 204-210 W Main St.

Ms. Claire Smith, Owner's Assistant, presented proposal to remove and replace the first-floor façade with PVC wainscoting.

Mr. Kessler asked for if all the wood on the front of the building will be replaced with the new PVC. Ms. Smith confirmed all wood will be replaced with PVC, style will remain the same.

A motion was made by Dr. Smunt and seconded by Ms. Rice with a unanimous voice vote to approve COA as presented.

c. 100 W Main St.

Ms. Salas, Hotel Baker, presented proposal to install a 72-foot-long 6 foot high Certain Teed EcoStone fence.

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve COA as presented.

6. Grant Applications

None.

7. Landmark Applications

None.

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

9. Other Commission Business

a. Camp Kane

Ms. Malay gave an update on the construction at Camp Kane. The Jones Law Office is in the process of being repaired, it has been lifted off the original foundation. Dr. Smunt reminded the law office needs to be put on a standard footing which is smaller than the outer perimeter of the skirt. Building must have a PVC skirt board.

Ms. Malay has also been working with Public Works to present samples to the Historic Commission of the parapet wall on the new building.

10. Public Comment

None.

11. Additional Business and Observations from Commissioners or Staff

Al Watts, Preservation Partners of Fox Valley, discussed upcoming Preservation events concerning St. Charles. Dates of events will be sent to Rachel Hitzmann to forward to Commission.

Discussion on redevelopment of old Police Station.

Discussion on new Milestone Row concept plan which was to be presented to the Planning & Development Meeting on Monday, August 8.

Ms. Hitzmann advised the Baker Hotel columns will be replaced with like and kind columns.

12. Meeting Announcements: Historic Preservation Commission meeting Wednesday, August 17, 2022 at 7:00 P.M.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:21 p.m.