

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY, AUGUST 4<sup>th</sup>, 2021  
Council Committee Room**

**Members Present:** Pretz, Kessler, Malay, Rice, Smunt

**Members Absent:** Dickerson, Norris

**Also Present:** Rachel Hitzemann, Planner

**1. Call to order**

Chairman Malay called the meeting to order at 7:00 p.m.

**2. Roll call**

Ms. Hitzemann called roll with 5 members present. There was a quorum.

**3. Approval of Agenda**

Item 11.b- 214 S 13<sup>th</sup> Ave. was added to the agenda.

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the agenda.

**4. Presentation of the minutes of the July 21<sup>st</sup>, 2021 meeting**

**A motion was made by Dr. Smunt and seconded by Ms. Rice with a unanimous voice vote to approve the minutes of the July 21<sup>st</sup>, 2021 meeting.**

**6. Certificate of Appropriateness (COA) applications**

**a. 217 W Main St.**

A grant application was filed by Taylor Barry and Briellen Bosch. The project scope includes painting the building black, new storefront system (doors and windows) and new tile to replace the carpet currently outside of the building. Wood would be placed over the window system.

The Commission was not in favor of painting the building black, noting that the unique brickwork of the building should be preserved. The Commission also said that the black

wood should be removed from the project scope and that the applicants should just use a black aluminum storefront system.

Instead of painting the building, commissioners recommended incorporating black awnings or signage.

**A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to table the COA until a revised project scope could be submitted.**

## **7. Grant Applications**

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Instead of painting the building, commissioners recommended incorporating black awnings or signage.

The Commission asked the applicant if they would like to table the grant discussion until a revised quote could be provided. The applicant agreed.

## **8. Landmark Applications**

None.

## **9. Other Commission Business**

### **a. Architectural Surveys for Approval**

A motion was made by Mr. Kessler and seconded by Dr. Rice with a unanimous voice vote to approve the revised surveys.

### **b. Architectural Surveys for Review**

The Commission reviewed the surveys and suggested changes.

## **10. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback**

**a. 7 S 2<sup>nd</sup> Ave.**

The tenants who plan to operate a new theater at this location presented their revised marquee designs to the Commission. The Commission liked the changes and asked the applicants to submit for a COA.

**11. Additional Business and Observations from Commissioners or Staff**

**a. Landmark Application Discussion**

The item was tabled until the next meeting so all members could be present.

**b. 214 13<sup>th</sup> Ave.**

Mr. Kessler asked for an update on the property and the City's response to the conditions. Ms. Hitzemann informed the Commission that the Planning and Development meeting did not happen yet, so she did not have an update. She said she expects to have more information at the next meeting.

**12. Meeting Announcements: Historic Preservation Commission meeting August 18<sup>th</sup>, 2021 at 7:00 P.M.**

**13. Public Comment**

**14. Adjournment**

With no further business to discuss, the meeting adjourned at 8:15 p.m.