

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, SEPTEMBER 1, 2021
COUNCIL CHAMBERS**

Members Present: Pretz, Kessler, Malay, Smunt, Dickerson, Rice

Members Absent: Norris

Also Present: Rachel Hitzemann, Planner
Cindy Kaleta, Administrative Assistant

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzemann called roll with 6 members present. There was a quorum.

3. Approval of Agenda

Item 10.b Discussion regarding tour map was added to the agenda.

A motion was made by Dr. Smunt and seconded by Ms. Rice with a unanimous voice vote to approve the revised agenda.

4. Presentation of minutes of the August 18th, 2021 Meeting

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the minutes of August 18th, 2021 meeting.

5. Certificate of Appropriateness (COA) applications

6. Grant Applications

7. Landmark Applications

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. 222 W Main St.

Marty Serena, from Serena Sturm Architects, presented a plan for façade and patio work. The façade changes included the removal of two front doors and the addition of windows. Mr. Serena also proposed the idea of using glass instead of awnings to redirect heat and light. The Commission expressed general approval of the plan, but were apprehensive about the proposed glass elements over the windows. They would like to see the applicant come back with additional information and examples of how they have been used elsewhere.

The Commission had no issues with the proposed back patio work.

9. Other Commission Business

a. Architectural Surveys for Review

The commission reviewed the survey for 222 W Main St. and made no changes.

10. Additional Business and Observations from Commissioners or Staff

a. Landmark Application Discussion

The Commission reviewed the new landmark nomination form. They felt that all the changes were appropriate and would like to vote on approving the changes and using the new form at the next meeting.

b. Discussion Regarding Tour Map

Ms. Malay updated the Commission on her meeting with a resident in regards to the River East Apartments proposal. She said that a product of the meeting was a tour map handed out to Commissioners at the meeting. Ms. Malay instructed the Commissioners to conduct the tour on their own and visit the listed places, but to keep an open mind when doing the tour. The Commission further discussed the tour and their role in the approval process for this project.

11. Meeting Announcements: Historic Preservation Commission meeting Wednesday, September 15th, 2021 at 7:00 P.M.

12. Public Comment

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:39 p.m.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).