

**MINUTES  
CITY OF ST. CHARLES, IL  
PLANNING AND DEVELOPMENT COMMITTEE  
MONDAY, SEPTEMBER 11, 2017 7:00 P.M.**

**Members Present:** Stellato, Silkaitis, Payleitner, Lemke, Bessner, Bancroft, Gaugel, Vitek, Lewis

**Members Absent:** Turner

**Others Present:** Mayor Raymond Rogina; Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Ellen Johnson, City Planner; Fire Chief Schelstreet, Asst. Chief Christensen

**1. CALL TO ORDER**

The meeting was convened by Chairman Bessner at 7:00 P.M.

**2. ROLL CALLED**

Roll was called:

Present: Stellato, Silkaitis, Payleitner, Lemke, Bessner, Bancroft, Gaugel, Vitek, Lewis

Absent: Turner

**3. COMMUNITY & ECONOMIC DEVELOPMENT**

- a. Historic Preservation Commission recommendation to approve a Façade Improvement Grant Agreement for 7 S. 2nd Ave.

Ms. Johnson said the owner, Hossein Jamali, has requested grant funding for improvements to the building, including: steel lintel replacement on the front elevation; tuck pointing of the brick on the north, east and south elevations; and stripping, repairing and painting all wood windows and doors. Project cost is estimated at about \$37,000. Based on the length of the front façade the grant would cover up to \$12,333.

**Aldr. Stellato made a motion to approve a Façade Improvement Grant Agreement for 7 S. 2<sup>nd</sup> Ave. Seconded by Aldr. Gaugel. Approved unanimously by voice vote. Motion carried. 9-0**

- b. Historic Preservation Commission recommendation to approve a Façade Improvement Grant Agreement for 11 S. 2<sup>nd</sup> Ave.

Ms. Johnson said Mr. Jamali is also the owner of this property which is directly south of 7 S. 2<sup>nd</sup> Ave. He has requested grant funding for steel replica replacement windows on most of the building which is estimated at about \$45,000. A grant for new awnings on this building was approved last year so that cut into the \$20,000 cap available per building over a 5-year period. Therefore, the grant for this project can cover up to \$18,572. The Historic Commission recommended approval.

Aldr. Lemke noted that the Historic Preservation Commission really worked hard with the owner to come up with a proper window, rather than something off the shelf.

**Aldr. Bancroft made a motion to approve a Façade Improvement Grant Agreement for 11 S. 2<sup>nd</sup> Ave. Seconded by Aldr. Lewis. Approved unanimously by voice vote. Motion carried. 9-0**

**4. ADDITIONAL BUSINESS-None.**

**5. EXECUTIVE SESSION-None.**

**6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS-None.**

**7. ADJOURNMENT- Aldr. Silkaitis made a motion to adjourn at 7:03pm. Seconded by Aldr. Bancroft. Approved unanimously by voice vote. Motion Carried. 9-0**