

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, SEPTEMBER 16th, 2020
City Council Chambers**

Members Present: Norris, Kessler, Mann, Pretz, Smunt, Malay

Members Absent: None.

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

3. Approval of Agenda

No changes were made.

4. Presentation of the minutes of the September 2nd, 2020 meeting

A motion was made by Dr. Smunt and seconded by Ms. Malay with a unanimous voice vote to approve the minutes of the September 2nd, 2020 meeting. Mr. Kessler abstained.

5. Landmark Applications

a. 210 Cedar Ave.

i. Public Hearing

The Commissioners discussed the application and decided the house should be landmarked based solely on its history and its contribution to the aesthetic of the neighborhood.

Mr. Kessler moved and Dr. Smunt seconded with a unanimous voice vote to close the public hearing.

ii. Landmark Recommendation

Ms. Malay moved and Dr. Smunt seconded with a unanimous voice vote to recommend landmarking 210 Cedar Ave. to the Planning and Development Committee.

6. Certificate of Appropriateness (COA) applications

a. 117 N 5th Ave.

Proposed is to install storm windows and a storm door. The Commission said that the proposed door did not match and requested that the applicant use a 1 over 1 sash system.

A motion was made by Dr. Smunt and seconded by Mr. Pretz with a unanimous voice vote to approve the COA with a condition that the front door will have a 1 over 1 sash system.

b. 9 E Main St.

Proposed is front façade work that includes replacing second story windows and returning the middle of the second story back to brick. Also proposed is to install aluminum clad sliding doors and a porch on the rear elevation. The applicant had previously presented the application and the commission requested that they incorporate arch and rail details into the design. The applicant returned with those suggested changes.

The Commission commended the applicant on incorporating their previous suggestions into the design of the building.

A motion was made by Mr. Kessler and seconded by Mr. Pretz with a unanimous voice vote to approve the COA as presented.

7. Grant Applications

a. 13 S 2nd St.

The applicant, Josh and Cynthia Hahn have requested a façade improvement grant for their business located at 13 s 2nd St. The project includes preparing the surface to paint and painting. Ms. Malay stated that this is one building they were hoping to see change. The Commission noted that the street is very busy and it is nice to see the applicant giving it an update. The Commission determined that the work will qualify for 50% reimbursement.

A motion was made my Ms. Malay and seconded by Ms. Mann to recommend approval of a façade grant for 13 S. 2nd St. to the Planning and Development Committee.

8. Other Commission Business

None.

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

10. Additional Business and Observations from Commissioners or Staff

a. 210 Cedar Ave. Survey

Ms. Hitzemann presented changes to the survey at the request of the Commission. The Commission requested on additional change and then approved to add the revised survey to the survey record.

b. Landmark Plaques

Ms. Hitzemann informed the Commission that the City had received the last round of landmark plaques and asked the Commission to provide feedback on how they would like to distribute them.

11. Meeting Announcements: Historic Preservation Commission meeting October 7th, 2020 at 7:00 P.M.

12. Public Comment

Ms. Mann asked about the real estate signs on the Colson House. Ms. Hitzemann informed the Commission of the status of that property.

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:43 p.m.