

AGENDA
ST. CHARLES YOUTH COMMISSION
JAYME MUENZ, INTERIM CHAIR

MONDAY, JUNE 1, 2020 – 6:00 P.M.

POLICE DEPARTMENT, 1515 W. MAIN ST., TELECONFERENCE MEETING

- I. Call to Order
- II. Approval of the minutes of the previous meeting
- III. Treasurer's Report
- IV. Correspondence
- V. Presentations
- VI. Reports
 - a. Liaison Reports
 - i. Schools
 - ii. Park District
 - iii. Police Department
 - iv. Library
 - v. TriCity Family Services
 - b. Outreach Sub-Committee Report
 - c. Student Consultant Committee Report
- VII. Old Business
 - a. Discussion on Community Parent Education Initiative
 - b. Update on Display Windows
 - c. Ongoing marketing
 - d. Impact Award
- VIII. New Business
 - a. OMA training
 - b. Commission Elections
 - c. Funding Requests
 - d. Determine September meeting date
- IX. Announcements
- X. Public Comment
- XI. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

■ST. CHARLES YOUTH COMMISSION■

Monday, June 1, 2020 – 6:00 p.m.

St. Charles Police Department Conference Room

Virtual Meeting via Webex

1515 W. Main Street

D. Clavelli – Youth Commissioner, Treasurer*
J. Diorio – Youth Commissioner
C. Hime – Youth Commissioner*
D. Kelly – Youth Commissioner*
L. Kristofer – Youth Commissioner, Secretary*
J. Muenz – Youth Commissioner, Chair*
D. Saylor – Youth Commissioner*
J. Stock – Youth Commissioner*
M. Weick – Youth Commissioner*
C. Wiese – Youth Commissioner*

J. Burden, STC PD*
E. Mahan, STC PD
J. Keegan, Chief of Police
R. Rogina, Mayor
STC Aldermen
M. Koenen, City Administrator
J. Bruggeman, STC Park District*
N. Chaney, STC Library*
J. O'Neal, TriCity*
P. Palagi, D303*

***Attended meeting**

- I. Meeting called to order @ 6:02 p.m.
- II. Secretary's Report
 - A. Approval of the minutes from the February and March 2020 meetings.
 - a. February 3rd – Commissioner Clavelli motioned, seconded by Commissioner Saylor.
 - b. March 2nd – Commissioner Wiese motioned, seconded by Commissioner Saylor.
- III. Treasurer's Report – Jayme Muenz
 - A. Balance was \$3,236.27 after our last meeting. Year ended with this balance. In new fiscal year, starting out with \$15,000.
- IV. Correspondence – none
- V. Presentations – none
- VI. Reports
 - A. Liaison Reports
 - i. D303 – Patti Palagi
 - a. Students were sent home on March 14th.
 - b. The district has been working to respond to the needs of families while abiding by the state mandates to try to keep things moving forward. All students, even the youngest, were given access to electronic devices to assist with learning.
 - c. The state gave five professional learning dates which were used to prepare staff given the unique circumstances. Professional learning will continue over the summer.
 - d. D303 has offered meal service throughout closure and will continue in summer.

- e. Many community members have donated dollars and gift cards.
- f. The district is waiting to hear what guidance is offered next in terms of remote learning.
- g. Current expectations from CDC and state are used to evaluate future practices in different settings, such as kindergarten classroom, school bus, lunchroom, etc.
- h. A survey related to remote learning was offered and responses are being used to develop future plans as needed.
- i. The district is focusing on retirements and new hires which is normal for this time of year and also trying to honor traditional business in the summer as best as possible.
- j. Patti is chairing a Social Emotional Learning support group and Youth Commission might be able to partner in thinking about how to help students transition back to the school environment.

ii. Park District – Jennifer Bruggeman

- a. The Park District made the most of virtual programming options in the spring. There was a virtual dance recital, and e gaming options available through the Teen Center.
- b. The Park District is getting ready to launch a “Brain Chase” virtual summer camp in a group zoom meeting setting with camp leaders to include activities like escape room challenges and coding.
- c. In person camp options will be promoted for families who need this. Every camper will need his or her own camp supplies. Games and activities will all be distanced. Masks will be worn when necessary. Each group will have the same leader and same kids only.
- d. Mini golf is open for business. Times can be reserved online.
- e. There is no clear direction on how to train staff for aquatics. With 185 lifeguards alone, it is challenging, as skill assessments require close proximity. There are also high touch point areas within the parks. The safe operation of aquatic facilities has not been resolved at a state or national level. Internationally, some are allowing lap swim with every other lane being used and masks are required when not in the water.
- f. A summer mini mailer will be sent out soon.
- g. The Brew Series was a fun and successful collaboration with several local breweries who put together tasting kits for two and the participants tuned in to a video call with the brew masters every Thursday night.
- h. Fall programming is up in the air because school attendance is still up in the air.
- i. Before school care might need to end because of bussing concerns due to the early start in D303.
- j. It is hard to tell if after school care programs will be safe with students intermingling.
- k. Preschool is likely to look different in the fall and modifications will be made as needed.
- l. In person small group physical activities will be offered for all ages.
- m. The Park District is working hard to make a lot of things free. Partnering with library has been helpful.

- n. The Park District has a financial aid process in place for families. It is lengthy and requires documentation. With the help of the Youth Commission, free programs can be offered for teens that do not require the same forms and pay stubs for proof of income.

iii. Police Department – Jim Burden

- a. Juvenile activity hasn't been too bad in the last couple of months.
- b. A couple of kids broke into Haines and caused damage.
- c. A few kids were charged with battery.
- d. One youth was caught breaking into unlocked cars and taking money.
- e. Several St. Charles police officers responded to the Aurora riots.
- f. Youth Police Academy will be able to run this year due to COVID-19.
- g. With all of the negative press, it is important for people to understand all police officers are not like the ones in the news.

iv. Library Programs – absent

v. TriCity Family Services – Jules O'Neal

- a. All therapy is remote. Management rotates in and out of the office every day.
- b. The facility is likely to open in July with social distancing restrictions.
- c. Clients will have to wait in their car before appointments and follow all CDC, state, and county guidelines.
- d. TriCity put in a funding request which will be discussed later in the meeting.

B. Outreach Sub-Committee Report

- i. Commissioner Wiese reported things have been at a standstill. A suggestion was made to ask Lisa Garhan to post information about our Youth Consultants, what their role is and how interested individuals can apply.

C. Student Consultant Committee Report

- i. Commissioner Clavelli communicated with our three consultants to tell them we would not be meeting in person but asked them to rejoin us in the fall.
- ii. So far only one consultant has expressed an interest in continuing on next year but Commissioner Clavelli will follow up with the other two.
- iii. As stated above, Commissioner Wiese will include a recruitment piece in her communication going out through Lisa.

VII. Old Business

A. Discussion of Community Parent Education Initiative

- i. Someone from the Youth Commission should consider sitting in on this Early Childhood group to represent the Youth Commission and gather important information. If interested in being that rep, let Commissioner Muenz know.
- ii. The group will revisit this topic in September.

B. Update on Display Windows

- i. Commissioner Weick did not get to do the display window during the last week in April due to COVID 19 and as of right now we do not have a reschedule date.
- ii. The Commission will revisit this topic in September to see where things stand and also try to partner with the Park District Teen Center to identify individuals who would like to assist with this project.

C. Ongoing Marketing Update on usage of Google Docs – this can be discussed further once OMA training is complete.

D. Impact Award – Commissioner Kelly gave an update. The Commission agrees we need to be able to meet and attend City Council meetings for the recipients to be honored appropriately. We will look at dates to attend a City Council meeting in the fall as it is preferable to hand out the awards in person rather than mailing out the certificate.

VIII. New Business

A. OMA Training

- i. Commissioner Muenz is working with Sara Cass for updated information on this topic. Commissioners will be kept informed of any new information about taking the class online over the summer.

B. Commission Elections

- i. Commissioners will have the opportunity to nominate themselves for any of the following positions: treasurer, secretary, chairperson. If nobody volunteers, the group will accept nominations.
- ii. Commissioner Clavelli motioned to nominate herself as treasurer and Commissioner Muenz seconded. Motion carried unanimously.
- iii. Commissioner Kristofer motioned to nominate herself as secretary. Commissioner Muenz seconded. Motion carried unanimously.
- iv. Commissioner Muenz motioned to nominate herself for the position of chairperson. Commissioner Kristofer seconded. Motion carried unanimously.
- v. New appointments will begin the positions in September.

C. Funding request for \$3,000 from TriCity Family Services was discussed.

- i. Commissioner Hime motioned to ask TriCity Family Services for more clarification on how many St. Charles resident youth would benefit from this money. Commissioner Weick seconded. By roll call vote the motion carried 5-3.

Ayes: Clavelli, Hime, Kelly, Saylors, Weick

Nays: Kristofer, Muenz, Wiese

Abstentions: Stock

- ii. We will reconsider this request in September with the new information to guide the discussion.

D. The Youth Commission will not meet as scheduled in September due to Labor Day.

Commissioner Weick motioned to hold the September meeting on the 8th day of the month. Commissioner Kristofer seconded. Motion carried unanimously.

IX. **Announcements/Discussion**— none

X. **Public Comment**

- A. Cheryl Denz wishes all a wonderful year, reminds the group that the needs of youth look very different, and encourages the Commission that thinking outside the box when looking at ways to allocate funds is going to be of the utmost importance. Denz enjoyed being a part of our group and looks forward to the great things we will accomplish. Commissioner Kelly thanked Denz on behalf of the group for her excellent leadership and for leaving the Commission better than she found it. All of the commissioners expressed their agreement and appreciation and wished her well in her new role on the 708 board.

XI. **Adjournment**

- A. Commissioner Muenz motioned to adjourn at 7:21 pm. Commissioner Salyors seconded. Motion carried unanimously.

The next Youth Commission meeting will be Tuesday, September 8, 2020 at 6:00 p.m. in the St. Charles Police Department in the Community Room located on the first floor at 1515 W. Main St. Please be sure to check the City's website to verify whether or not this meeting is cancelled or will be held in a virtual format.

Minutes respectfully submitted,
Lara Kristofer, Youth Commissioner