

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. TODD BANCROFT, CHAIR
MONDAY, MARCH 18, 2019**

1. Call to Order

The meeting was called to order by Ald. Bancroft at 7:31 pm.

2. Roll Call

Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

Absent: None

3. Administrative

a. City of St. Charles Fuel Tax Receipts, February 2019 – Information Only

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Police Department

a. **Recommendation to approve Late Night Permits for Class B, C and D Licenses of the City of St. Charles for FY 2019/2020.**

Chief Keegan explained that this was presented earlier in the evening at the Liquor Control Commission meeting and advanced forward. Each year the late night permit requests are presented at Liquor Commission and on to City Council. Chief Keegan said that he does a review of each request and asked that the Department Heads review to make sure there wasn't anything outstanding. He noted that there are 23 requests for late night permits, 10 are 1am permits, 13 are 2am permits.

Chief Keegan said that there were 2 violations brought before the Liquor Commission both were financial in nature. He said that the Liquor Control Commission had some questions regarding the Alibi and Alley 64 regarding police activity. Chief Keegan said that Ald. Silkaitis asked for a comparison of the police activity currently to previous years. The Chief presented the information to the members of the committee. The Chief indicated that he thinks there has been great improvement in the bar district. He said that he meets with the bar owners regularly and wants them to make 911 calls. He also noted that the Alibi and Alley 64 based on alcohol sales tax, square footage, patrons and sales, are two of the busiest and largest establishment and therefore see more volume. Chief Keegan recommended in favor of the 23 late night permits.

Ald. Payleitner asked if there was any action being taken to improve these numbers. Chief Keegan said that procedures have been put in place and he feels there is cooperation between the bars and the Police Department. Some of the activity is because the officers being more proactive and documenting more reports. Ald. Payleitner asked if the businesses are doing anything. Chief Keegan said that when there are incidents or concerns they have meetings with the bar owners. He said that there were some issues with the Alibi a plan was put in place and things have improved greatly and the staff is being more proactive.

Ald. Lewis asked what time of night these issues arise. Chief Keegan said some are at closing,

and if an incident happens outside the police department attaches it to the closest address. Chief said there are a handful at closing time, but to say that it's the late night permit in place that's affecting that, it wouldn't be fair to make that comparison.

Ald. Bancroft mentioned that he's encouraged by the relationship the department has with the entertainment district. He said that the fact that there are more reports is easily interpreted as an indication that the establishments have a good relationship with the Police Department.

Ald. Payleitner asked that the information be more specific with the report for late night permits going forward. Chief said he would going forward.

Ald. Silkaitis asked for the previous year's numbers to be included as well. Chief agreed.

Motion by Ald. Gaugel, second by Ald. Bessner to Recommend the approval of the Late Night Permits for Class B, C and D Licenses of the City of St. Charles for FY 2019/2020.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

***b. Recommendation to approve a Resolution for the Closure of Main Street for the Memorial Day Parade.**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

6. Finance Department

***a. Budget Revisions – February, 2019**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

***b. Recommendation to approve an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

7. Public Works Department

***a. Recommendation to approve Budget Addition for DCEO Grant Funding related to Alley Resurfacing Project.**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

***b. Recommendation to approve Construction Contract for Alley Resurfacing.**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

c. Recommendation to approve a Construction Engineering Agreement for the Rita and Nicholas Avenues Sanitary and Street Reconstruction and Patricia Lane Reclamation Projects.

Ken Jay said that staff solicited proposals and qualifications for construction engineering services for the Rita and Nicholas Project and Patricia Lane Reclamation Project. He said that staff selected what they believed was the best value to the City and are recommending a contract with HR Green.

Ald. Gaugel asked what the reason was for the lowest bid being rejected. Ken said that the lowest cost had a Res Engineer with 4 years of experience. The Res Engineer selected has 18 years of experience which is valuable.

Motion by Ald. Turner, second by Ald. Stellato to Recommend the approval of a Construction Engineering Agreement for the Rita and Nicholas Sanitary and Street Reconstruction and Patricia Lane Reclamation Projects.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

d. Recommendation to approve a Construction Contract for the Rita and Nicholas Avenues Sanitary and Street Reconstruction Project.

Ken Jay said bids were opened for a construction contract for the Rita and Nicholas and received a favorable bid and noted that all the bids are in the memo that was presented.

Motion by Ald. Stellato, second by Ald. Silkaitis to recommend the approval of a Construction Contract for the Rita and Nicholas Avenues Sanitary and Street Reconstruction Project.

Roll Call: Ayes: Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis; Nays: None; Chairman Bancroft did not vote as Chair. **Motion Carried**

e. Recommendation to award the Bid for the Five-Year Leaf and Brush Collection Program.

AJ Reineking explained that Public Works Department solicited bids for a 5-year contract for leaf and brush collection services. The focus was on finding efficiencies in the program, particularly leaves, and giving the staff the management tools to be able to track and manage the programs. The tools include: GPS Access to the fleet working in the City (available for brush, not leaves), cameras installed in trucks to provide video history of locations (allows accountability for the contractor and residents), quantity reporting (in cubic yards), daily updates and progress to date as well as future projections.

AJ said there were two responses received. Trees "R" Us submitted the lowest responsive, responsible price for brush collection and have several references. Kramer Tree Specialists provided the other bid and have been the City's leaf collection contractor for the past 10 years. The bid they provided will hold their 2018 prices for the next 5 years.

AJ recommended the award of the 5-year contract for collection services to Trees “R” Us, Inc., and the 5-year contract for leaf collection services to Kramer Tree Specialists, Inc. He also recommended that the Yard Waste Fee Ordinance be updated to reflect the costs associated with the contracts.

Ald gaugel said this was a very difficult procurement did an outstanding job. He highlighted that the user fee is going to \$4.68 to \$4.48 per month. We’re saving money over the next 5 years.

Motion by Ald. Stellato, second by Ald. Gaugel to Recommend the award of the Bid for the Five Year Leaf and Brush Collection Program.

Roll Call: Ayes: Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis; Nays: None; Chairman Bancroft did not vote as Chair. **Motion Carried**

*f. **Recommendation to approve Purchase Order to Electric Conduit Construction for Installation of Electric Manhole at Rear of 95 North 17th Street.**

Motion by Ald. Turner, second by Bessner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.
Motion Carried

8. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens.

10. Adjournment

Motion by Ald. Stellato, second by Ald. Silkaitis to adjourn the meeting at 7:55pm.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.
Motion Carried

:tc