

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, MARCH 4, 2019**

1. Call to Order

2. Roll Call

Present: Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek and Lewis

3. Administrative

- a. Video Gaming Statistics – Information Only

4. Omnibus Vote - None

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Information Systems

- a. Recommendation to approve an agreement with Plante Moran to provide enterprise software selection consulting services.

Larry Gunderson and Michael Drake gave a presentation explaining the selection of a consultant for enterprise software selection consulting services. Larry mentioned that this in being done as part of the Information Systems Capital Budget Plan, focusing on Enterprise Applications. A key part of enterprise applications is the financials, accounting, human resources and payroll system, which is Infor Lawson. There is an opportunity to update the Infor Lawson software, go to a different version or perhaps go to a different software provider.

Larry explained that they plan to release RFP's in fiscal year 20/21 and will include all enterprise applications which could potentially provide some saving opportunities. The recommendation being presented is for a consultant to assist us with this process. The consultant would go over the RFP's, select software and negotiate contracts. This is budgeted using a more traditional approach; meaning software is installed on premise, not in the cloud. Larry noted that they are proposing both Phase 1 and 2 because both projects will happen together. Phase 2 might not be needed, but to keep the continuity between both phases we're recommending one consultant.

Ald. Tuner asked if Lawson is up for re-evaluation. Larry answered yes, and said that Lawson has redeveloped their software and made their applications more cloud ready. Because of the potential cost to do the upgrade this is a good opportunity to look at some other options, but Lawson is included. Ald. Turner asked if Lawson would be the only one considered or if there would be others. Larry answered working with a consultant who knows the marketplace and how to reach out to the software vendors and market our project will help.

Ald. Lemke asked if Lawson currently handles the GL, billing, payroll, etc. and asked if the revised application will do that. He also asked if there are other functions we can expect in the new version of Lawson, or from a competitor? Larry said that Lawson has enhanced a lot of their applications and that we expect to see other competitive proposals.

Ald. Lemke asked if support is responsive and if they have been good? Larry indicated that they do a great job and are very responsive. Larry indicated that this will be evaluated with all the

software. Ald. Lemke asked if there will be a couple of data center locations. Larry said that they would tell us how many data centers they have and that they are evaluated by the service level agreement and how many hours of downtime are acceptable per year. If one data center isn't available it will be operational in another data center. That will be a key evaluation requirement.

Michael said that the City put out the RFP because they are at a strategic crossroad and would like to modernize and strategically position technology investments and anticipated future needs. The City anticipates upgrading, purchasing or replacing most core enterprise applications over the next 5 – 10 years.

Michael indicated that for the Phase 2 component the same processes will not be repeated, and for the things not included in the first proposal it will be applied two years down the road. He said that refreshing the remaining systems and needs assessment and requirements, the rest of the process would be the same as Phase 1.

Michael briefly discussed the process to get to where we are today. They had a group of five people from various departments participate. The City received 5 proposals, narrowed it down to 3 for offsite interviews and elevated 2 for onsite interviews. From those 2 Plante Moran was selected.

Ald. Gaugel confirmed that Phase 2 may not happen, and asked if what's being approved today is for \$196,940 if needed, but the \$117,605 is happening? Michael indicated that was correct.

Motion by Ald. Turner, second by Ald. Lemke to recommend the approval an agreement with Plante Moran to provide enterprise software selection consulting services.

Roll Call: Ayes: Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis, Stellato and Silkaitis; Nays: None. Chairman Bancroft did not vote as Chair. **Motion Carried.**

6. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

7. Additional Items from Mayor, Council, Staff, or Citizens.

8. Adjournment

Motion by Ald. Silkaitis, second by Ald. Bessner to adjourn the meeting at 7:46 pm.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Bancroft did not vote as Chair.

Motion Carried

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