

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, JUNE 17, 2019**

1. Call to Order

The meeting was called to order by Chairman Lewis at 7:39 pm.

2. Roll Call

Present: Ald. Pietryla, Bessner, Lewis, Silkaitis, Payleitner, Lemke, Turner, Bancroft, and Vitek

Absent: Ald. Stellato

3. Administrative

a. City of St. Charles Fuel Tax Receipts, April 2019 – Information Only

b. Site Relocation and Floor Plan for Puebla Restaurant, Moving from 51 S. 1st St. to 305 W. Main St., St. Charles. – Information Only

It was explained that the Liquor Commissioner as able to approve site changes per the City Code. For transparency reasons it was presented at the liquor Control Commission and advanced forward with a 4 -0 recommendation. Puebla is moving to the location on Main Street because Tony Alfonso, who has been the owner/operator of Puebla for the last 6 years, would like a smaller space.

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Information Systems

***a. Recommendation to authorize staff to award Harris Computer Systems the annual contract for CityView software support and maintenance for \$25,612.**

Motion by Ald. Bancroft, second by Ald. Turner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Lewis did not vote as chair.

Motion Carried

6. Police Department

a. Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for a Special Event, a Random Acts Matter Fundraiser, to be held in Mt. St. Mary's Park.

This is the third annual event for the Random Act Matter fundraiser in Mt. St. Mary's

Park, and advanced forward from the Liquor Control Commission with a 4 – 0 recommendation. The event is taking place on Sunday, September 15 from 1 pm – 5 pm. All sales are advanced sales, and Vintage 53 is the alcohol provider. They are a 501(c) (3) so there will be some cost sharing with the City. Random Acts Matter does a very good job of fencing and credentialing, and has provided the proper insurance information.

There will be a food truck(s), in the parking lot and the vendors will receive the money directly. There will be “celebrity bartenders” at the bar volunteering. Everyone who purchases a ticket will receive a wristband and they have to be 21 years of age or older to purchase a ticket.

Motion by Ald. Payleitner, second by Lemke to recommend the approval of a Proposal for a New Class E-1 Temporary Liquor License for a Special Event, a Random Acts Matter Fundraiser, to be held in Mt. St. Mary’s Park.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Lewis did not vote as chair.

Motion Carried

b. Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for a Special Event - Sunset Cider Stroll to be held in Downtown St. Charles and Mt. St. Mary’s Park.

This is the second annual Sunset Cider Stroll event to be held in Mt. St. Mary’s Park. It was presented at the Liquor Control Commission and advanced forward with a recommendation of 4 - 0. It’s scheduled to take place on Friday, September 13 in conjunction with Jazz Weekend. The Park District does not allow alcohol sales on Park District Property, so there will be advanced sales through the Wine Exchange. The credentialing would take place, participants will enter the park and follow designated route to the sampling areas. The sampling areas will be roped off and secured, consumption will not be allowed outside the roped off area. The participants will move from station to station, and there will be a beer garden at the end of the event. Participants will not be leaving the park. Pollyanna and the Home Brew will be assisting, and they are expecting approximately 200 people will attend. It was requested that the site plan be updated to include the stations and beer garden prior to this moving on to City Council on July 15.

Motion by Ald. Pietryla, second by Ald. Bancroft to recommend the approval of a proposal for a New Class E-1 Temporary Liquor License for a Special Event - Sunset Cider Stroll to be held in Downtown St. Charles and Mt. St. Mary’s Park.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Lewis did not vote as chair.

Motion Carried

7. Finance Department

***a. Budget Revisions – May, 2019**

Motion by Ald. Bancroft, second by Ald. Turner to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None; Chairman Lewis did not vote as chair.

Motion Carried

b. Recommendation of Approval of the Funding Allocation Requests of the Visitors Cultural Commission for FY 2019-2020.

Dr. Anne Becker gave an update on the Visitors Cultural Commission (VCC) and highlighted some of the educational contributions made by the funded agencies. Dr. Becker then gave a brief overview of the funding process. She explained that the groups adhere to specific guidelines from the VCC when applying. The groups are asked to provide proof that they are a 501(c), tax documents, budget information, their mission, how the funding would be utilized, as well as a detailed application for funding. Each group gives a formal presentation to the Commission members and they are ranked using a matrix which aligns with the questions on the application. Information such as, what is provided in terms of education for the community and how it adds to the economics of the community are evaluated.

Motion by Ald. Lemke, second by Ald. Bessner to recommend the Approval of the Funding Allocation Requests of the Visitors Cultural Commission for FY 2019-2020.

Roll Call: Ayes: Pietryla, Bessner, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Vitek; Nays: None; Absent: Stellato. Chairman Lewis did not vote as chair. **Motion Carried.**

c. Recommendation of Approval of the Funding Allocation Requests of the 708 Mental Health Board for FY 2019-2020.

The City levies a 4% tax per \$100 of EAV to support Mental Health Services and has done so since the referendum passed in 1986. The City established a 708 Mental Health Board to hear the funding applications and distribute the funds annually. For fiscal year 2019-2020 funding cycle the amount generated was approximately \$592,000. The 708 Mental Health Board met, heard presentations and created a funding schedule.

Carolyn Waibel, Chair of the 708 Mental Health Board, presented the recommendations of approval for the funding allocation requests for fiscal year 2019 – 2020. She indicated that there are financials and an allocation sheet for the Council Members to review.

Ms. Waibel reviewed some of the achievements accomplished by the Board over the past year.

- Applications for continued and new funding of organizations were revised.
- A rubric was created for continued and new organizations for reporting and evaluating outcomes.
- The Board continues to monitor the situation with the Kane County Mental Health Board and advocates for the creation of 708 Boards in other townships.
- Representatives from the St. Charles Mental Health Board are sent to the Kane County Opioid Task Force as well as the Kane County Behavioral Health Council.
- The Board continues to gain information to maintain independence and keep funds local.

Ms. Waibel explained that six of the organizations that applied have been recommended to receive over \$25,000. She noted that the Board reconvened and had to reallocate the funds because one of the organizations that are typically funded, Elder Day, closed temporarily. The funds were distributed evenly between all the organizations.

The organizations receiving over \$25,000 are as follows:

- The Association for Individual Development
- Ecker Center
- Lazarus House
- Renz Center
- TriCity Family Services
- YWCA

Ms. Waibel briefly went over each of the top six funded agencies and the unique services they provide the residents of St. Charles and how they work collaboratively together to provide services.

Motion by Ald. Payleitner, second by Ald. Bancroft to recommend the approval of the Funding Allocation Requests of the 708 Mental Health Board for FY 2019-2020.

Roll Call: Ayes: Pietryla, Bessner, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Vitek; Nays: None; Absent: Stellato. Chairman Lewis did not vote as chair.

Motion Carried

8. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens.

10. Adjournment

Motion by Ald. Lemke, second by Ald. Pietryla to adjourn the meeting at 8:46 pm.

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