

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, APRIL 25, 2016, 7:00 P.M.**

Members Present: Chairman Turner, Aldr. Stellato, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Bancroft, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis

Members Absent: Aldr. Krieger

Others Present: Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works -Operations; Karen Young, Asst. Director of Public Works -Engineering; A.J. Reineking, Public Works Manager; Tom Bruhl, Electric Services Manager; James Keegan, Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present
Silkaitis: Present
Payleitner: Present
Lemke: Present
Turner: Present
Bancroft: Present
Krieger: Absent
Gaugel: Present
Bessner: Present
Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

Mr. Rabchuk: We will have a presentation for you at this Committee meeting next month; we have the cost figures that you asked for as well as comparative analysis of

projects from across the country. Also, we have applied for some grants and we will have notification on at least one of those by then.

3.c Tree Commission Minutes – Information only.

3.d Red Gate Water Tower Logo Modification – Information only.

Aldr. Lemke: I noticed there is an additional charge of \$4,500. What is the reason for that?

Mr. Suhr: As described at the Government Operations meeting, we were contemplating that charge for the new design template and some engineering fees for creating the rendering that you see in front of you.

4.a. Recommendation to Waive the Formal Bid Procedure and award Purchase Order for Construction of Tri-Cities Training Facility Shelter.

Chris Adesso presented. This is a fabricated steel shelter, similar to the shelter you might see at Mt. St. Mary's Park. The Police Department is looking to have the shelter constructed at the range to provide relief from the sun and the elements when cleaning weapons.

Public Works and the Police Department have been working collaboratively on this over the last couple years. The City purchased the pre-fabricated shelter last fiscal year and there was quite a long lead time on that, so it was recently delivered. We had planned for a phased implementation of it; the completion of the project which would be the assembly of the structure and the concrete pad to be done this May. We had a recommendation from the shelter manufacturer who provided several vendors that were recommended and had appropriate experience to assemble the shelter per the specific structural engineering plans.

We asked several of those vendors who we had never worked with before to partner with vendors we were more familiar with, specifically some of the concrete vendors to ask as a general contractor for this relatively small project and provide the City with a price to do it bundled in one project. The price you see before you this evening is for a small amount of site work, digging the foundation and installing the concrete pad and also assembling the shelter.

I would be happy to answer any questions at this time, but I would like to note that the shelter is part of the master plan for the range facility. It was originally designed as part of the range, but it's just a phased implementation.

Aldr. Gaugel: For my clarification, you sent the proposal to nine contractors, but you are asking to waive the formal bid. It sounds like we went out for bid; what am I missing?

Mr. Adesso: We solicited proposals from contractors that we knew would be able to participate and team up with people that were recommended by the manufacturer, so we didn't have it open to public bid. Rather we sent it to several contractors that we knew could provide the service, but due to the fact that the range is going to remain open during the time of this construction, we felt it would be advantageous to have at least the general contractor be someone we knew fairly well, so we asked them to partner up. In lieu of putting it out to public bid and run the risk of getting someone we don't know at all and not having any control over that, we tried to keep it more controlled.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.b. Recommendation to award the Bid for Well #13 Alternative Disinfection Improvements/Construction.

Chris Adesso presented. As some of you may know, chlorine gas has traditionally been used at the City for most of its disinfection activities at our wells. However, after doing a lot of investigation over the years, and the water industry moving towards some other solution such as sodium hypo chloride, Public Works made a decision to make an analysis of several of the wells and decided Well #13 was a good candidate for conversion to Sodium Hypo.

For this reason, we engaged with a consulting engineer and had the project designed and sent the project out to public bid. We had two responses from qualified bidders and what you have before you this evening is a recommendation to award the bid for Well #13 Alternative Disinfection Improvements and Construction to Dahme Mechanical in the amount of \$72,287. This is a budgeted item.

Aldr. Silkaitis: Is there any salvage value to the old equipment? Can we sell it to another municipality?

Mr. Adesso: The old equipment could be salvaged for scrap but there is no pump value because it is mostly piping and storage tanks; however, there is some scrap value that is included in the bid.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote. **Motion carried**

4.c. Recommendation to award Agreement for Design Engineering Services for Phosphorus Removal Project.

Peter Suhr presented. Similar to other Illinois Communities, the EPA permit for the main wastewater treatment plant has a special condition that requires the City to remove phosphorus in the wastewater. To do so, the Public Works Department will have to design and construct modifications to the existing facility. The permit conditions specify that design plans need to be complete by December 2016 and construction of the facility by June 2018. Therefore, it is important for us to start the design process now.

Staff sent out RFQ's to six capable engineering firms. A committee of five Public Works staff reviewed the submittals and we have evaluated them based on a set of pre-determined qualifications. As a result, Staff is recommending the design engineering phase of the project to what we believe is the most qualified firm, Trotter & Associates, Inc. We negotiated a firm, fixed fee of \$441,500 which is under our budget amount of \$453,000.

If there are no questions, Staff recommends award of an Agreement to Trotter & Associates for Design Engineering Services for the Phosphorus Removal Project in the fixed amount of \$441,500.

Aldr. Payleitner: Can you please remind me what our phosphorus issue is?

Mr. Suhr: It's not necessarily an issue; it is the new EPA recommendation, so we need to comply.

Aldr. Payleitner: But do we have a phosphorous issue?

Mr. Suhr: I think we will per the EPA definition in 2018.

Aldr. Stellato: Peter, if we don't comply, is it true the Federal Government has the opportunity to hold funds back should we request them?

Mr. Suhr: That's correct.

Aldr. Stellato: And the worst case scenario is they pull our license?

Mr. Suhr: I think it could ultimately get to that.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

4.d. Recommendation to award the bid for Residential Demolition Services.

AJ Reineking presented. The City has strategically procured three properties along the 7th Avenue Creek Project area. These locations are all in the FEMA Floodplain Modification Map area as is currently proposed. Each property, located at 904 South Avenue, 811 Illinois Avenue and 115 South 9th Avenue have residential structures on them.

On April 7, we opened bids for the demolition of these dwellings as well as all fences, foundations, and hardscapes. Fox Excavating of Batavia was our lowest responsive and responsible bidder. Fox has performed numerous similar demolitions in the past and they have the experience with the work as well as the permitting process. Staff will work with Fox to ensure neighbors are well informed of the projects before any ground is broken.

Staff recommends awarding the bid for residential demolition services to the lowest responsive and responsible bidder, Fox Excavating, Inc. in the amount of \$72,500.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Payleitner. Approved by voice vote.

Motion carried

4.e. Recommendation to Waive the Formal Bid Procedure and approve Mosquito Abatement Contract.

AJ Reineking presented. The City has contracted with Clarke Environmental for Mosquito Management Services for nearly three decades. Clarke's program as it stands is comprehensive and includes a larva program as well as complaint driven locations throughout the community, in addition to larvaciding by aerial treatment in the larger five to ten acre parcels that are inaccessible by walk or backpack. They provide monitoring analysis through traps placed throughout town; they are monitoring for nuisance mosquito populations as well as testing the samples pulled for the West Nile Virus. They are tracking weather conditions for population projections and performing adult mosquito treatments based on trap activity and hatch cycles.

In addition, Clarke maintains an NPDES permit for the City for this work and they name us additionally insured for all their activities. Clarke is also the mosquito abatement contractor for all of our neighbors, so we are able to take advantage of that economy of scale, and when we spray, we are all spraying so we are covered from a regional point of view.

Clarke will also be leveraging their national network to monitor for the transmission of the Zika Virus through the mosquito population. I spoke with our representative earlier today and he indicated that they are not anticipating seeing Zika in mosquito populations in this area for quite some time, perhaps several years. He called it "possible but not probable". They will continue to monitor the transmission of that virus and the evolution through the mosquito population as well.

Staff recommends waiving the formal bid procedure and approving a contract with Clarke Environmental for Mosquito Abatement Services for FY 16/17 in the amount of \$99,116.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved by voice vote. **Motion carried**

4.f. Recommendation to award the Bid for Asphalt Materials.

AJ Reineking presented. Each year the City bids materials for asphalt, be it our binder, surface or cold patch, which Public Services uses for roadway patches and repairs throughout the community. This year, the City received three bids for the commodity with Builders Asphalt of Hillside, IL being the lowest responsive and responsible bidder from their Elburn Plant location.

Staff recommends awarding the bid to Builders, and we are also requesting the approval of prices submitted by the other suppliers for operational flexibility. We see that often

the plant operation is dictated by their largest contract so we have run into instances in the past where we go to purchase binder but IDOT has a big contract and the plants we are working with only have surface material. In addition, their large contracts are also dictating our operating season – we are seeing up to a three week flux in the start and end of the season from when one plant closes to when another plant opens based on the jobs they have to perform and the contracts they have. For example, the contract we currently have with the Plote group; their plants have been open for the last three weeks, where other plants aren't opening until May so we have been able to catch up on most of our water main break repairs and full restorations, whereas we would be waiting almost a full month if we did not have that contract in place.

To summarize, it is our intent to go with the lowest bidder wherever possible, however, if they are not making the material we need or if their plants are closed, we would like to go with another supplier.

Staff recommends awarding the bid for asphalt materials to the lowest responsive and responsible bidder, Builders Asphalt and approved prices submitted by Plote Construction and Superior Asphalt for utilization as required.

Aldr. Gaugel: Will the other two bidders who aren't getting the main portion of the business honor their pricing for smaller quantities or is that going to be a spot price if we were to go to the second and third vendor?

Mr. Reineking: I'm confident they will honor their prices. Since we only order a truck load at a time, the volume we are talking about compared to their other contracts is relatively small.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Stellato. Approved by voice vote.

Motion carried

4.g. Recommendation to approve Intergovernmental Agreement with District 303 for Fiber Services.

Tom Bruhl presented. The City and the District 303 have worked together since 2000 to build a fiber network that connects all the City buildings and school facilities. That original Intergovernmental Agreement (IGA) expired. We did a rate study to determine the fair market value for the maintenance and facilities that we provide. That study was the basis for the rates that we proposed to the district for continuation for a new IGA.

After investigating the alternative services, they actually looked at Comcast and AT&T and they decided the City was the best deal. They proposed a 10 year agreement which was similar to our original agreement. They are going to pay their fair share for the maintenance that we expend on the backbone and on all the extensions out to the schools. To the extent possible, we have limited our risks through the IGA and we worked

extensively with Attorney McGuirk on it. Since both Attorney McGuirk and the School District have reviewed it, the school district executed this IGA.

Chairman Turner: So essentially we are updating the IGA which is in effect for 10 more years.

Mr. Bruhl: Correct.

Chairman Turner: Are they paying for the maintenance?

Mr. Bruhl: Yes, they are paying the same as all the other City departments.

Aldr. Lemke: When there is a maintenance issue on their part of the line, they understand it's their share to pay?

Mr. Bruhl: The maintenance is well defined. There is a threshold of \$1,000 for maintenance. If there is a more significant maintenance issue, we would negotiate that with them.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Gaugel. Approved by voice vote.

Motion carried

4.h. Presentation of 2015 Annual Electric Reliability – Information only.

Tom Bruhl presented.

Presentation by Tom Bruhl.

No further discussion.

4.i Recommendation to approve and accept Easement at 300 North Randall Road for New Cell Tower.

Tom Bruhl presented. As part of the new cell tower at the bus barn on Randall Road, we had to cross private property from Dean Street to bring power in from the east instead of going through the bus barn parking lot or down that access road. To that extent, the same person owned that lot as the one they leased to the cell tower so they were willing to give us an easement for the line that crosses their property to allow us to own and maintain it. The easement document has been through review by Attorney McGuirk.

Staff recommends approval of this easement at 300 North Randall Road.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved by voice vote. **Motion carried**

4.j Recommendation to award the Bid for Legacy Substation Control Building.

Tom Bruhl presented. This is the control building for the Legacy Substation. The best practice at our substations now is that if we aren't going to have a full blown building with a bathroom, we install a pre-manufactured building that is assembled somewhere else and they just come and drop it on the pad. We designed it and sent it out to bid through our Purchasing Division. It was publically advertised, we had five vendors who showed interest; we received two bids, and we evaluated all the unit costs provided and they were all in line and everything was reasonably priced.

A company named Modular Connections was the low bidder who met all the requirements and specifications.

Aldr. Gaugel: In regard to the three no bids; there was one no bid and two said they would have to take many exceptions. The other bid that was in the running with this one was almost double the current one. Is there a concern anywhere that there is going to be more to this than the low bidder?

Mr. Bruhl: A lot of them wanted to do metal instead of concrete and that would be a maintenance issue. We told them that we didn't view that as equitable.

Aldr. Gaugel: Do we have any experience with Modular Connections or do we know anyone locally who has?

Mr. Bruhl: We do not know anyone locally, but we did check all three of their references and we got some pictures of their previous work.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Bancroft. Approved by voice vote. **Motion carried**

4.k Recommendation to approve Construction Contract for the South Tyler Road Reconstruction and Resurfacing Project.

Karen Young presented. The South Tyler Road Reconstruction limits are South Tyler Road from Tyler to Cambridge Drive and then resurfacing from Cambridge Drive to Division Street. Bids were open on this project on April 8; we received seven bids, the low bid was received from Geneva Construction Company in the amount of \$1,068,060.78.

The City has worked with Geneva Construction and have been satisfied with the work they have provided for our community. I want to note that this project came in

significantly lower than our estimate and we have since then had another asphalt job bid significantly lower as well. We are seeing record lows for asphalt jobs than we have seen in years, so we have an economy of scale and good momentum going for getting projects done this year.

We are anticipating this project to start around June 1 with substantial completion in August and restoration in September. There will be a detour route in place for the reconstruction area of this project which will detour traffic around to Kirk Road for those who need to drive within that segment between Cambridge and Tyler. We will be sending out notification to all the residents and doing press releases as well.

Staff recommends approval of the Construction Contract with Geneva Construction Company for the South Tyler Road Reconstruction and Resurfacing project in the amount of \$1,068,060.78.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Bessner. Approved by voice vote.

Motion carried

4.1 Recommendation to approve Construction Engineering Services Agreement for the South Tyler Road Reconstruction and Resurfacing Project.

Karen Young presented. This is also related to South Tyler Road, but this is in regards to the construction engineering services. This project will require a full time resident engineer as it is quite a significant undertaking with the reconstruction portion of this work. Staff is proposing to work with HR Green; we have worked with them on several projects and been satisfied with their work, including the design stage for this project. We are also proposing to utilize the same project manager for the construction as we did for the design. Their team has extensive knowledge with IDOT standards and also working within a residential neighborhood which I felt was a critical component because

it's one thing to work on a tollway job, but it's another thing to be in someone's yard, especially for a project of this nature.

We have negotiated a price with HR Green in the amount of \$122,114.53. This is a firm, fixed fee, not to exceed for this work. The scope of work, number of hours and hourly rates are comparable to other projects that we have completed for projects of this nature. Unless there are any questions, I would like to make a recommendation to approve a construction engineering services agreement in the amount of \$122,114.53 with HR Green for the South Tyler Road Reconstruction and Resurfacing Project.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

4.m Recommendation to approve Construction Contract for the Illinois Bridge Repair Project.

Karen Young presented. We will be doing repairs to the Illinois Bridge; the limits of the work will be First Street and Riverside Avenue. We will be reconstructing the bridge joints, structural steel repairs, painting and repairs to curb and sidewalk in that area.

Bids were opened for this project on April 8 and we received 10 bids. The low bid was from Herlihy Mid-Continent Company in the amount of \$588,232.45. We checked references for Herlihy and received positive performance reports. They are the same contractor who is working on IDOT's project on Route 31.

This project, unlike the street project, did not come in near our engineer's estimate. We are about \$165,000 over our engineers estimate for this project. We worked with our engineer, went through every single bidders bid items and determined there were a few items that were abnormal regarding the painting of the steel. As we started to look at it, this project is small in scale, working directly over the Fox River which can provide unique challenges. Also, unlike asphalt prices, we are seeing an increase in concrete prices. When we started talking to other agencies, there is a lot of bridge work taking place on the tollway and we feel there is a possibility we may be seeing some increases on jobs like this because the contractors are out there working on those other jobs.

After reviewing the bids, we looked at different options to perhaps cut the project back. We felt it would be in the best interest of the City to continue moving forward with the project as bid, utilizing the cost savings that we are seeing from the other projects. To go back and complete some of this work later would actually see a higher price because we would have to remobilize and shut down traffic for that work.

Staff recommends moving forward with the project as bid. Currently the construction schedule for this project is starting around June 1 with completion in early September so it will be complete before the marathon so they can utilize the bridge. Traffic control will

be in place; we will be working on half the bridge at a time so there will be one lane in each direction open. We will send out appropriate notifications and press release and we have also been working with the developer for First Street to make sure we are coordinating with their work as well to not have impacts to that project.

Staff recommends approval of a construction contract with Herlihy Mid-Continent Company for the Illinois Bridge Repair project in the amount of \$588,232.45.

Aldr. Gaugel: Is the scope of work something that the City drove or did we have an engineering firm tell us this is what needs to be done to keep this bridge up to standards?

Mrs. Young: We have bridge inspections done every two or four years, according to the National Bridge Inspection Standards that are required by the Illinois Department of Transportation. Those bridge inspections identify maintenance work that needs to be done, and yes, it was identified as part of our normal inspections.

Aldr. Gaugel: So what we are having done is a result of those inspections, is that accurate?

Mrs. Young: Yes.

Aldr. Lewis: When they inspected the bridge and said it needed repair, did they give you a timeline as to when those repairs should be done?

Mrs. Young: Yes, some of these things were noted quite a while ago; we have been looking at our projects to spread things out. If there are things we can do to extend the bridge that need to be done now, we are addressing those. Other items we know that we can hold off and do as part of future projects, so yes, we did look at that.

Aldr. Lemke: Is this a lump sum, or if there is less concrete needed, are the additional yards or tons at the same rate that is in the bid?

Mrs. Young: Everything is at the unit price in the bid. My reference to concrete is that we are seeing the unit prices for concrete increase in general. There were some material shortages a few years ago for concrete and we have seen increases since then. But, to answer your questions, if they run into additional material that needs to be removed that is concrete, it's per the unit price in the contract and we built a small addition in the contract to hopefully account for that.

Aldr. Lemke: So it may balance out in the process.

Mrs. Young: Possibly, yes.

Aldr. Silkaitis: I want to make sure they coordinate with First Street, because I would really hate to see them redo the road and then have to dig it up again for the building.

Make sure you coordinate very well so that does not happen. I do not want any patches in our nice new road.

Mrs. Young: We will be sure to do that, but we are not redoing the actual road between the bridge and First Street and the bridge and Illinois, it's just the approach pavement, the concrete pavement and the bridge. That is an area we are looking at in the future, but not as part of this project.

Aldr. Silkaitis: So the sidewalk that is being done doing is just on the bridge?

Mrs. Young: Everything is related specifically to the bridge.

Aldr. Silkaitis: So it's not between Illinois Avenue and First Street?

Mrs. Young: It's just our detour route is between those areas which is why I mentioned it. We are not replacing all the sidewalk, only key portions. We are only doing maintenance that is required.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Lemke. Approved by voice vote.

Motion carried

4.n Recommendation to approve Construction Engineering Services Agreement for the Illinois Bridge Repair Project.

Karen Young presented. This is also regarding the Illinois Bridge repair project. Due to the scope of work and our staffing levels, we are recommending to hire a consultant for construction engineering services for the project. We are recommending working with WBK who is local to the area and also will be helping out on some other projects so we can utilize staff ability. WBK's team has extensive knowledge of bridge projects; in addition, the person they have slated for this project is a former IDOT employee who

used to run all their construction projects, so he is very familiar with what is proposed for this work. Staff negotiated a fee for this work in the amount of \$72,017. This is a fixed fee contract. The scope of work and number of hours correlate to the timing in our contract for this work, so we would like to make a recommendation to approve the construction engineering services agreement in the amount of \$72,017 with WBK Engineering for the Illinois Bridge repair project.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

4.0 Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for the State Street Creek Project.

Karen Young presented. This project is a repair project, emergency in nature. This creek is south of Salerno's Restaurant. The project is proposed from IL Rt. 31 to the Fox River. We have quite a bit of flow that comes out of the creek in that area and if you have been down that way, you will notice the north side of the creek has a severe drop off. We are trying to complete the project to protect the private property, but we also have our siphon utility structure in that area that is beginning to be severely eroded, so we are trying to maintain and protect both those areas.

The work includes stabilizing the bank to handle the storm water; we will be installing stone on the south side and some gabion walls, similar to what we have presented in the past for the Woods of Fox Glen project and similar to what you see along the Fox River.

We submitted for proposals from five contractors and we received prices from three contractors who have experience in this type of work. The lowest responsible and responsive bidder was received from Earthwerks Land Improvement and Development Corporation in the amount of \$51,224. We are still working on the project schedule, but we are hoping it will be done in the next few months. We have also been working with Salerno's who is very appreciative that the City is looking to get this project completed.

Staff recommends waiving the formal bid procedure and approving a purchase order for the State Street Creek Project with Earthwerks Land Improvement and Development Corp. in the amount of \$51,224.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

4.p Recommendation to approve Consulting Engineering Services Agreement for the 7th Avenue Creek Project.

Karen Young presented. As you are all aware, we completed the concept phase last fiscal year for the project which ended up with two difference concepts; the greenway and the engineered solution. The next stage of the project that we are starting with for this year includes developing the master plan. That would identify through the entire reaches of the project what an overall single plan would be so moving forward we are able to say what the area is proposed to look like.

In addition, we will be including a project phasing cost and prioritization plan so we can break the project into several segments and have an idea what those different segments would cost and also what the priority of those projects should be as well. In addition, we have added one other item which is the conditional letter of map revisions or the acronym CLOMR. That takes our final proposed project that is conceptual for that area and submits the information to FEMA to make sure that once we do complete the project that it meets their guidelines and would remove many of those home from what is now considered the proposed floodplain. This is no obligating us to do the work, but it does say that if we want to do the work, they guarantee that we are achieving the goal that we would like to achieve with them, so we won't complete something and have them come back later and say they don't agree with the work we completed to meet that goal.

Staff is proposing to work with HR Green, again as a continuation of the last project we worked with them on. We negotiated an agreement in the amount of \$212,144. Staff recommends approval of the consulting engineering service agreement with HR Green for the 7th Avenue Creek Project in the amount of \$212,144.

Aldr. Lemke: Are they going to perform this work themselves or are they going to sub it out?

Mrs. Young: The majority of it is self-performed. As in the first project, they used two different consultants; one for the website and the other one to do some of our naturalized areas as well.

Aldr. Lemke: Are they again going to use the same subs?

Mrs. Young: The same exact team as was used the first time; the majority of the project is all HR Green.

Aldr. Payleitner: What is the next step?

Mrs. Young: Developing our plan. We have two other things included in our budget that we are taking the next steps to implement; one is a Watershed Plan that we did apply for Kane County Riverboat Grant Funding. That is a plan that will help the environmental side of the project in terms of us being able to apply for grants with the

EPA. We are waiting to hear back regarding the Riverboat Grant Funding to see if we were able to secure that and then we have another line item in the budget that is the funding analysis. We have a variety of things we are looking in to; we just thought it was important to start with this first.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

4.q Presentation of Riverside Avenue Resurfacing Project – Information only.

Karen Young presented. We are proposing to resurface Riverside Avenue from Cedar Avenue south to Illinois Avenue as part of the upcoming fiscal year budget. We want to get the project completed in advance of the festival that takes place on Riverside Avenue. The project is proposed to start on May 2 and will be completed by May 13. The project will include the resurfacing of this area and we are going to be doing curb and sidewalk repairs.

We have been working with the business owners; we have mailed everyone letters but also personally have walked in and spoke with almost all of them along the project area to notify them, answer any questions and make sure we meet their business needs during the project duration. There will be temporary parking closures on Riverside and we have put up message boards and have temporary short term parking in the parking lot on the north side of the building.

No further discussion.

5.a. Recommendation to approve Ordinances Authorizing Changes in Rate Structure for the Electric, Water and Wastewater Utilities for the City of St. Charles.

Chris Minick presented. Attached in your packet are Ordinances to formalize and effectuate changes for the City's Electric, Water and Wastewater Utilities as we discussed during the budget process for FY 16/17. If approved, these changes would be effective for May utility services and would appear on the bills mailed to our residents during the month of June 2016 and thereafter.

I would like to note that we talked about the Phosphorus Removal project earlier this evening and we had a recommendation to move forward with the engineering for that. As the Committee will recall, we are instituting a new EPA compliance mandate fee; we discussed that during the budget process, it's a \$.45 fixed charge that will go on the sewer bills of our residents. The purpose of that particular charge is to fund projects exactly such as the one we are discussing with regard to the phosphorus removal as mandated by the EPA.

There have been no changes to any of the amount or projects that we discussed during the public discussion of the budget during March and April. Based on the approval of that budget, staff recommends approval of these Ordinances.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

6.a. Recommendation to approve Street Closure, Class E2 Liquor License and Use of Amplification Equipment for the Heritage Center “Best of St. Charles Foodie Fest and Family Fun Day”.

Police Chief Keegan presented. This event is going to take place on Saturday, July 30 and Sunday, July 31. A key point to note is that the event has been moved from the Heritage Center to the East Side Parking Deck. The E2 License is going to be supplied by The Office Dining and Spirits.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Payleitner. Approved by voice vote.

Motion carried

6.b. Recommendation to approve Street Closure for Baker Memorial Church Car Washes to be held on May 21, 2016 and June 11, 2016.

Police Chief Keegan presented. This is the same area in which the City approves the closure for the Farmers Market. Times are from 9:00 a.m. to 12:00 p.m.

Aldr. Lewis: Saturday, June 11 is when the Dragon Races are. Will that be a problem to have that road closed then?

Chief Keegan: I don't think so. With the short time frame and the distance from Pottawatomie Park, we will be okay, but our officers will be monitoring appropriately. If traffic becomes an issue, we can always work with the event sponsor to reduce the hours.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

6.c. Recommendation to approve Use of Amplification Equipment for the 2016 Bob Leonard 5K and 1K Family Color Fun Run/Walk.

Police Chief Keegan presented. This event will take place on Sunday, July 31; the 5K commences at 7:30 a.m. and the Color Run at 9:00 a.m. It is important to note this event did not take place in 2015; however, it did occur for eight consecutive years prior to that. There is a new addition of the Color Run this year; the event will start and finish at Pottawatomie Park. As in years past, we will send letters to the residents affected in both the Timbers and the Wild Rose Subdivision.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Stellato. Approved by voice vote.

Motion carried

Mr. Koenen: There is a second piece to this project; historically the City of St. Charles and the Park District have been co-sponsors of a \$2,500 sponsorship and share it equally. The Park District has approved their share today, so I'm asking for you to do the same for the City's contribution of \$1,250.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Payleitner. Approved by voice vote.

Motion carried

6.d. Recommendation to approve the Use of Langum Park for the 2016 Camping with the 8th Event.

Police Chief Keegan presented. This event has been proposed to take place on June 11 and June 12 in Langum Park. It is being co-sponsored by the Heritage Foundation and the 8th Illinois Calvary. This is an educational fundraiser. The central campfire location will be minimal within the park. City services consist of a water spicket and a port-a-potty set up. There is no alcohol for this event.

Kim Malay: Kim Malay, 546 S. 16th Street, St. Charles, IL. I understand there is a \$60 fee and we would be happy to pay for that if the City sees fit.

Aldr. Stellato: I move to waive the \$60 fee.

Chairman Turner: The motion is to approve the event and waive the \$60 fee. Do I have a second?

Aldr. Lewis: Second.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

6.e. Recommendation to approve the Use of Langum Park for the 2016 Train the Trooper Event.

Police Chief Keegan presented. This event will take place on Saturday, May 7, 2016 in Langum Park. It's a Civil War Training Camp re-enactment with opportunities for public learning and participation. We estimate there will be 12 to 35 re-enactors and 10 horses. Langum Park is requested to be used from 10:00 a.m. to 4:00 p.m. and there will be parking inside Langum Park. No other City services have been requested. It is important to note that there will not be canon fire, however, there will be rifles fired with blank ammunition.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved by voice vote. **Motion carried**

6.f. Recommendation to approve a Proposal for a C1 Liquor License for Prohibition Saint Charles located at 1 West Illinois Street, Suite 170B, St. Charles.

Police Chief Keegan presented. This C1 License is for Prohibition Saint Charles. This is a subdivided property located at the former Top Table Restaurant which is now operated by the proprietor Charleston on the River. The petitioner is requesting a Class C License with a late night permit, 1:00 a.m. closing for Friday and Saturday evenings. This petition was vetted at the liquor commission on April 18 and received a favorable recommendation of 4-0. Marwan is here from the establishment; he gave a good overview at the Liquor Commission and is here to answer any questions the Committee might have.

Marwan Taib: Owner of Spotted Fox Ale House and Charleston on the River.

Aldr. Payleitner: I just want to thank you for putting together a nice packet last time and in such a timely manner.

Aldr. Lewis: It is my understanding that you are not having any food. But you want to have outdoor seating. When I read the C1 License, it says you have to have outdoor seating in conjunction with food. How can we work this out?

Chief Keegan: I can answer that question. We have looked through all of our classifications of our liquor code and the C1 License is really a tavern or spirits delivery. We do have establishments in town such as the House Pub; there is no food service there. If we have a mixed use restaurant liquor type establishment, we usually license them with a B1 or B2. With his business model that he proposed and how he wants to offer services, we felt the best classification was a C1 in reviewing it not only with Staff but also our City attorney.

There is going to be a good component attached to this establishment which is the Charleston on the River.

Aldr. Lewis: So that he can be outside, he can get the food component through the other restaurant?

Chief Keegan: Correct. The alcohol cannot be co-mingled from establishment to establishment, but the food service element, whether it's the patio or inside the restaurant itself will be allowed to be ordered from Charleston on the River.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Absent

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Payleitner. Approved by voice vote.

Motion carried

7. **Executive Session.**

None.

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Lemke, seconded by Aldr. Stellato. No additional discussion.
Approved unanimously by voice vote. **Motion carried.**