

6-17-2019

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
TUESDAY, MAY 28, 2019, 7:00 P.M.**

Members Present: Chairman Silkaitis, Aldr. Stellato, Aldr. Payleitner, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Pietryla, Aldr. Vitek, Aldr. Bessner

Members Absent: Aldr. Lewis

Others Present: Mayor Raymond Rogina, Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works, Tom Bruhl, Electric Services Manager; Tim Wilson, Environmental Services Manager; AJ Reineking, Public Services Manager; Ken Jay, Public Works Manager - Engineering; Jim Keegan, Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present
Silkaitis: Present
Payleitner: Present
Lemke: Present
Turner: Present
Bancroft: Present
Pietryla: Present
Vitek: Present
Bessner: Present
Lewis: Absent

3.a. Electric Reliability Report – Information only.

3.b. Natural Resources Commission Minutes – Information only.

3.c. Phosphorus Removal and Digester Improvements Project Update – Information only.

4. **OMNIBUS VOTE – Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion.

Items *7.a, *7.i

Motion by Aldr. Stellato, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

- 5.a. **Recommendation to Modify City Code with the Following Revisions to Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.300 “Sale, Delivery, Consumption and Possession of Alcoholic Liquor on Public Property” of the St. Charles Municipal Code.**

Chief Keegan presented. I would like to mention that both items 5.a and 5.b were advanced forward from last week’s Liquor Commission with unanimous recommendations. This City Code prohibits alcohol consumption, possession and sale on City property or City right of ways. Currently that provision is allowed to be overwritten so long as it’s in the First Street Business District with a “B” License which is a Restaurant License, or its part of a special event which is a “P” License. With the companion agenda items this evening, the code restricts us from allowing alcohol consumption outside those areas.

City Staff drafted Ordinance modifications with the following covenants: we would open the provisions outside the two areas so long as there is a sidewalk café permit and a License Agreement. Any provisions of outside consumption would have to come to City Council via the Liquor Commission and the applicants would need a Certificate of Insurance naming the City as an additional insured.

Staff recommends approving the attached revisions to the Ordinance.

No further discussion.

Motion by Aldr. Payleitner, seconded by Aldr. Vitek. No additional discussion. Approved by voice vote. **Motion carried.**

- 5.b. **Recommendation to approve Proposal for a Site Modification for Pollyanna Brewing & Distilling, located at 106 S. Riverside Avenue, St. Charles.**

Chief Keegan presented. The petitioners are here this evening if you have any questions. They are seeking a modification to a previously approved Liquor License. The Code mandates that any site modifications must come before the Liquor Commissioner, which occurred last week. The depiction in your packets shows a patio structure that would encroach on the public way, still allowing ample room for ADA concerns and it would take up some landscape area that is the southwest corner of the

building. It will not encroach on any parking, it will be fenced in and all requirements are in place to move forward.

Aldr. Turner: Are there any plans for outdoor music; if so, does that require a separate license?

Ryan Widner, 2927 Culver Lane, West Chicago: We have a full stage and sound system inside, so we haven't even addressed outdoor music. Acoustic music may be considered at some point, but we would apply for whatever permit we needed to at that time.

No further discussion.

Motion by Aldr. Turner, seconded by Aldr. Payleitner. No additional discussion.
Approved by voice vote. **Motion carried.**

6.a. Recommendation to approve a License Agreement between the City of St. Charles and STC Riverside LLC to allow an outdoor patio on public property adjacent to 106 S. Riverside Avenue.

Rita Tungare presented. This item relates to the previous two items presented by Chief Keegan. This is a License Agreement that we will enter into with Conrad Hurst, the owner of the building formerly known as Chord on Blues. This License Agreement allows the construction and maintenance of an outdoor patio in the area described by Chief Keegan, specifically the landscape island at the corner of the parking lot. To reiterate, there will be no loss of parking in that public parking lot; it will also wrap around the sidewalk of Riverside Ave.

The License Agreement allows the City the right to terminate the agreement if the patio is not maintained in good condition within 180 days of notification. If the City wishes to terminate the agreement for any other reason, we have to give 60 day notice to the property owner. I have also included provisions that would typically relate to any business owner who would request a sidewalk café permit from the City of St. Charles.

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Bancroft. No additional discussion.
Approved by voice vote. **Motion carried.**

***7.a. Recommendation to approve Construction Contract for Pavement Rejuvenation.**

Approved by Omnibus vote.

7.b. Recommendation to award the Bid to Electric Conduit Construction for Overhead Fiber Optic Cable Installations.

Tom Bruhl presented. The City received three bids for multiple overhead installations of fiber throughout the City. The low bidder was Electric Conduit Construction who installed fiber for the City from the Public Works Facility to the Dukane Drive substation last year with good results.

Staff recommends awarding the bid to Electric Conduit Construction for overhead fiber optic cable installations in the amount of \$110,511.93.

No further discussion.

Chairman Silkaitis: Kristi, would you call a roll, please?

K. Dobbs:

Turner: Yes

Bancroft: Yes

Pietryla: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Motion by Aldr. Bancroft, seconded by Aldr. Vitek. No additional discussion. Approved by roll call vote. **Motion carried.**

7.c. Recommendation to award the Bid to Hooper Corporation for Rebuild of Pole Line between City Hall Substation and North 12th Street Substation.

Tom Bruhl presented. The City received three bids for pole replacement of 16 rotted poles. The importance of this project is that the City has high voltage lines between the two substations and also a distribution line that serves residents in the northwest quadrant. The low bidder, MJ Electric withdrew their bid; they realized they left some things out. Hooper Corporation was the next lowest bidder; they are currently the vendor doing all of our overhead pole replacements with excellent results. The Hooper bid more closely matches our engineers estimate.

The work is going to heavily impact the rear yards of residents along the south edge of Sedgewick Circle and on the south side of Millington Way. There is a 60 ft. wide easement that we are going to use to get trucks through and a lot of those trees and vegetation are going to have to be removed.

The City has sent letters to all of those residents and has also made contact with the HOA for the townhomes on Sedgewick Circle. There are some sheds and swing sets in the easements that are probably going to have to be removed. Tree clearance is in the preliminary stage right now; the area is staked and the contractor will flag which trees are going to be removed, but they are going to wait until things dry out to minimize turf damage.

Staff recommends awarding the bid to Hooper Corporation for the rebuild of the pole line between City Hall Substation and North 12th Street Substation in the amount of \$374,692.36.

Aldr. Turner: Have you heard back from the neighbors after you sent the letters?

Mr. Bruhl: We heard from a few neighbors and we explained the extent of the work.

Aldr. Lemke: There is an elevation difference, correct?

Mr. Bruhl: Yes, that's why the project costs a little more because there is a 30 ft. drop off between the railroad tracks and the Timbers subdivision.

Aldr. Pietryla: Are objects on the right of way going to be relocated or are we just going to throw them out?

Mr. Bruhl: It will be up to the resident to relocate. They aren't supposed to build any permanent structure in the easement, but there is one shed and a couple metal swing sets.

No further discussion.

Chairman Silkaitis: Kristi, would you call a roll, please?

K. Dobbs:

Turner: Yes

Bancroft: Yes

Pietryla: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Motion by Aldr. Turner, seconded by Aldr. Bancroft. No additional discussion. Approved by roll call vote. **Motion carried.**

7.d. Presentation regarding New Options Made Available by IMEA for Energy Efficiency Grants.

Tom Bruhl presented. This is a brief presentation about the Energy Efficiency Grant Program that we've been running with IMEA funds. IMEA, our power provider, created an energy efficiency program back in 2011; they budget \$1m, of which we get our pro-rata share which is about \$135,000, meaning we are about 13.5% of the organization. Since 2011, the City has distributed about \$1.2m to City projects and external customers. The reduction of energy has been significant which results in about 3% of the energy we consume.

Presentation by Tom Bruhl.

Aldr. Payleitner: What kind of rebate will it be for air conditioners?

Mr. Bruhl: Between \$400-\$600, depending on the efficiency of the unit.

Aldr. Bessner: How does the Nest program work?

Mr. Bruhl: When a resident purchases a Nest thermostat, they complete a form that is available on our website, then they give us the completed form along with their receipt. Once we receive that, Utility Billing gives them a \$50 credit on their bill. At the end of the year, we sum all the credits and IMEA writes us a single check. It was a very popular program last year.

No further discussion.

7.e. Recommendation to Waive the Formal Bid Procedure and Allow the Inventory Control Division to Purchase Wood Line Poles on an As-Needed Basis for FY 2019/2020.

Tom Bruhl presented. The City is estimating to spend approximately \$78,285 throughout the year on Wood Line Poles. We have selected the low price vendor, but Inventory Control doesn't have ample storage space so we have to purchase them on an as needed basis.

No further discussion.

Motion by Aldr. Turner, seconded by Aldr. Bessner. No additional discussion. Approved by voice vote. **Motion carried.**

7.f. Recommendation to approve Contract Extension for Water, Sanitary Sewer and Storm Sewer Underground Point Repairs.

Tim Wilson presented. Last year the City received three bids for this work; Mid America Underground was the low cost vendor and they performed well. Staff had a discussion with them and asked if they would be interested in extending their contract an additional year; they agreed to hold all unit pricing except for union staff, there was an increase of 3% that was applied to comply with prevailing wage and union contract laws. The awarded bid is based on unit and hourly costs for these typical types of repairs and is reasonably priced compared to prior years.

Staff recommends awarding the bid extension for water, sanitary sewer and storm sewer point repairs to Mid America Underground for a one year period beginning May 1, 2019 through April 30, 2020 in an amount not to exceed \$610,000.

Aldr. Turner: Are these repairs all over the City or are they in one specific area?

Mr. Wilson: The repairs are all over the City and this contract is based off work orders that we assign to the contractor.

No further discussion.

Chairman Silkaitis: Kristi, would you call a roll, please?

K. Dobbs:

Turner: Yes

Bancroft: Yes

Pietryla: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Motion by Aldr. Stellato, seconded by Aldr. Payleitner. No additional discussion.
Approved by roll call vote. **Motion carried.**

7.g. Recommendation to approve Tenth Street Water Tower Painting Logo Design Selection.

Tim Wilson presented. Previously we have asked for the Committee's opinion in regard to the logo for the other water towers. This time we are going to be making a recommendation for a logo which is based on the size of the Tenth Street Water Tower,

which is located at Rt. 64 and Tenth Street by Thompson Middle School. The timeline for this painting project is approximately late fall.

Staff is making a final recommendation to approve Option 1.

Aldr. Turner: Why are you recommending this option?

Mr. Wilson: Our recommendation is because of the size of the water tower; it is much smaller than the Campton Hills and Red Gate Water Towers with a limited amount of space.

Chairman Silkaitis: All we are approving tonight is the logo?

Mr. Wilson: Correct.

No further discussion.

Approved unanimously by one voice vote for Option 1. **Motion carried.**

7.h. Recommendation to award the Bid for Sanitary Manhole Rehabilitation.

Tim Wilson presented. This is Phase 3 of the Capacity, Management, Operation and Maintenance (CMOM) Program. The overall intention of this program is to reduce infiltration into the sanitary system. Work is in the SC02 and WOR West Basins; maps are included in your packet.

On May 3, Staff opened five bid proposals; during review of the bids, it was determined that the low bidder, Front Range Environmental did not meet performance standards. Therefore, Staff is moving forward with the second lowest bid from RMS Utility Service. RMS meets all the required reference checks, product specs and bid requirements.

Staff recommends awarding the bid to RMS Utility Services for the 2019 Manhole Rehabilitation in the amount of \$319,326.

Aldr. Turner: You had all these studies done on the sewers; are we actually starting work on the sewers yet?

Mr. Wilson: Yes, we are. Approximately one year ago City Council approved a lining proposal for the SC02 basin. Later this year, we are going back to that location to do additional lining work in addition to this manhole lining. After this contract, we are moving forward with the Phase 3 work that the study has identified.

Aldr. Turner: The first phase you identified had a lot of problems; do you know when that will be completed?

Mr. Wilson: Once this manhole lining work is completed, we have another one projected for the following year, so we are moving ahead with getting most of the areas completed. We will keep on studying the areas as we move throughout the community.

No further discussion.

Chairman Silkaitis: Kristi, would you call a roll, please?

K. Dobbs:

Turner: Yes

Bancroft: Yes

Pietryla: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Motion by Aldr. Bessner, seconded by Aldr. Bancroft. No additional discussion.
Approved unanimously by roll call vote. **Motion carried.**

***7.i. Recommendation to award Proposal for Sanitary Manhole Rehabilitation Construction Oversight.**

Approved by Omnibus vote.

8. Executive Session

None.

9. Additional items from Mayor, Council, Staff or Citizens.

None.

10. Move to Adjourn Government Services Committee Meeting at 7:30 p.m.

Motion by Aldr. Stellato, seconded by Aldr. Payleitner. No additional discussion.
Approved unanimously by voice vote. **Motion carried.**