

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT SERVICES COMMITTEE MEETING  
MONDAY, NOVEMBER 26, 2018, 7:00 P.M.**

**Members Present:** Chairman Payleitner, Ald. Silkaitis, Ald. Lemke, Ald. Turner, Ald. Bancroft, Ald. Gaugel, Ald. Vitek, Ald. Bessner, Ald. Lewis

**Members Absent:** Ald. Stellato

**Others Present:** Raymond Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works – Engineering; Tom Bruhl, Electric Division Manager; Tim Wilson, Environmental Services Manager; AJ Reineking, Public Works Manager; Jim Keegan, Police Chief; Joe Schelstreet, Fire Chief; John McGuirk, City Attorney

1. Meeting called to order at 7:00 p.m.

2. ROLL CALL

**K. Dobbs:**  
Stellato: Absent  
Silkaitis: Present  
Payleitner: Present  
Lemke: Present  
Turner: Present  
Bancroft: Present  
Gaugel: Present  
Vitek: Present  
Bessner: Present  
Lewis: Present

3. ADMINISTRATIVE

- a. Electric Reliability Report – Information only.
- b. Active River Project Update – Information only.

- c. Natural Resources Commission Minutes – Information only.
- d. Phosphorus Removal and Digester Improvements Project Update – Information only

**Ald. Gaugel:** Before the omnibus vote, due to complexities and learning and getting a feel for what should and shouldn't be included in the omnibus vote, I'd like to remove 5 items from the omnibus vote.

Motion by Ald. Gaugel second by Turner to remove items 5b., 5c., 5f., 5h., and 5n. from omnibus on the agenda.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman. **Motion Carried**

#### 4. OMNIBUS VOTE

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Motion by Ald. Gaugel second by Ald. Lemke to approve the omnibus vote minus items 5b., 5c., 5f., 5h., and 5n.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman. **Motion Carried**

#### **BLIZZARD UPDATE**

**Peter Suhr:** We received our first major snow event last night. The official record was 9.8 inches of snow. By daybreak our streets and roads were in good condition open for traffic. There is no more snow in the immediate forecast so all should be good for school tomorrow.

We had several power outages overnight mainly due to loss of ComEd services to our substations and the high winds caused some overhead lines to fall. All outages were restored by daybreak this morning. There are still several isolated residents with service line damages from trees and limbs. Today we have been focused on assisting those residents. The wet snow caused many trees, branches and limbs to fall which partially blocked streets, driveways and sidewalks. We've been working with several crews to clear that debris and we'll continue to do that throughout the week.

There are a lot of public and private tree branches that have fallen and will continue to fall because of the expected cold weather. We'll keep an eye on that and see how that relates to our brush pickup and if we'll need a special brush pickup. We'll be analyzing that throughout the week and keep you updated.

## 5. PUBLIC WORKS DEPARTMENT

\*a. Presentation of Proposed 2019 Street Program.

b. **Recommendation to approve a Design Engineering Agreement with WBK Engineering, LLC for the North 2nd and Delnor Avenues Project.**

**Ken Jay:** Staff recommends a contract with WBK Engineering for final engineering and design of sewer and water main replacements, drainage improvements and street reconstruction as a continuation of design services, design contract. Its approximately 6.4% of the concept level construction engineers estimate which is well below the 10% allotment. We had a resident questionnaire done in concept phase that highlighted the importance of keeping the private and wooded character of the neighborhood. Residents do not want the street widened, they do not want sidewalks added.

Project challenges are extremely narrow streets with deep sewers and over hanging trees. It's a major issue for trucking and excavation operations, as well as resident access. There is sensitive design and construction consideration such as heated driveways, sewer improvements in heavily wooded side yards, and water main connections on the golf course.

**Chairman Payleitner:** When was the survey of the neighbors?

**Ken Jay:** That was started in 2016.

**Ald. Gaugel:** The reason for the one proposal that was presented by WBK, as Peter put it, was we had awarded this initially and this is the follow-up work to that. It makes sense that we keep the same firm. That was one of the reasons I requested it be removed. I think this is fine, I have no issue.

Motion by Ald. Gaugel, second by Ald. Vitek to recommend approval of a Design Engineering Agreement with WBK Engineering, LLC for the North 2nd and Delnor Avenues Project.

**Roll Call:** Ayes: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Gaugel, Vitek; Nays: None; Absent: Stellato. Chairman Payleitner did not vote as Chairman.

**Motion Carried**

**c. Recommendation to approve a Design Engineering Agreement with HR Green, Inc. for Phase 1 of the 7th Avenue Creek Project.**

**Ken Jay:** Staff is recommending a contract with HR Green, Inc. for final engineering design and permitting for Phase 1 of the 7<sup>th</sup> Avenue Creek flooding reduction and water quality improvement project as a continuation of design engineering services. Design will span three fiscal years and construction is planned for 2021.

**Chairman Payleitner:** My concern was that staff anticipates approving the \$95,000 at this time. That's what you're spending right now, we're approving the whole \$369,000 tonight, correct?

**Ken Jay:** Yes, that's the intent.

Motion by Ald. Turner, second by Gaugel to recommend approval of a Design Engineering Agreement with HR Green, Inc. for Phase 1 of the 7th Avenue Creek Project.

**Roll Call:** Ayes: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Gaugel, Vitek; Nays: None; Absent: Stellato. Chairman Payleitner did not vote as Chairman.

**Motion Carried**

\*d. Recommendation to approve Easement from Rookies at 1545 W. Main Street.

\*e. Recommendation to approve Phosphorus Removal and Digester Improvements Project Change Order No. 5 to IHC.

**f. Recommendation to award the Bid for the Dunham Road Force Main Replacement Project.**

**Tim Wilson:** The City received three bids for this project. Mid America Underground was the low bid. The City staff recommends moving forward with the alternative bid amount of \$532,676.

Motion by Ald. Turner, second by Bancroft to recommend approval to award of the Bid for the Dunham Road Force Main Replacement Project to Mid America Underground.

**Roll Call:** Ayes: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Gaugel, Vitek; Nays: None; Absent: Stellato. Chairman Payleitner did not vote as Chairman.

**Motion Carried**

\*g. Recommendation to award Proposal for Construction Engineering Contract for Dunham Road Force Main Replacement.

**h. Recommendation to approve Notice of Intent for the South 7th and Division Avenues Lift Station Construction Project.**

**Tim Wilson:** There were five bids received for this construction project. Marc Kresmery Construction, LLC was the low bid. The key on this project is the funding. We're asking for a different type of approval, we're asking for a Notice of Intent. The Notice of Intent goes to the IEPA for approval.

Our recommendation is to approve the Notice of Intent to Mark Kresmery Construction, LLC for the 7<sup>th</sup> Avenue and Division Lift Station Construction project in the amount of \$642,500 and a resolution authorizing the Mayor and Clerk to execute the same on behalf of the City of St. Charles.

Motion by Ald. Bancroft, second by Ald. Gaugel to recommend the approval of a Notice of Intent for the South 7th and Division avenues Lift Station Construction Project.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman. **Motion Carried**

- \*i. Recommendation to Waive the Formal Bid Procedure for the Purchase of UV Disinfection Parts.
- \*j. Recommendation to approve the Sale of Items of Personal Property owned by the City of St. Charles via an Online Auction to the Highest Bidder.
- \*k. Recommendation to approve the Purchase of 2018/2019 Treated Rock Salt from Compass Minerals through the State of Illinois Joint Purchasing Program.

**l. Recommendation to approve the Award of One 2019 Ford F-250 Supercab to Hawk Ford and to Sell the Replacement Vehicle #1700, a 2008 Ford F-350.**

**Mike Shortall:** Staff is seeking approval to purchase vehicles from a local vendor, Hawk Auto. Quotes were also acquired through the SBC Co-op vendor Currie Motors. Staff is also seeking approval to sell the replacement truck, Vehicle #1700, a 2008 Ford F-350. This has been approved through the vehicle fleet committee and also passed through budget.

Motion by Ald. Turner, second by Ald. Gaugel to recommend the approval of the Award of One 2019 Ford F-250 Supercab to Hawk Ford and to Sell the Replacement Vehicle #1700, a 2008 Ford F-350.

**Roll Call:** Ayes: Bessner, Lewis, Lemke, Turner, Bancroft, Gaugel, Vitek;

Nays: None; Abstain: Silkaitis; Absent: Stellato. Chairman Payleitner did not vote as Chairman. **Motion Carried**

**m. Recommendation to approve the Award of One 2019 Ford F-250 Supercab to Hawk Ford and Sell the Replacement Vehicle #1832, a 2007 Ford F-550.**

**Mike Shortall:** Staff is seeking approval to purchase vehicles from a local vendor, Hawk Auto. Quotes were also acquired through the SBC Co-op vendor Currie Motors. Staff is also seeking approval to sell the replacement truck, Vehicle #1832, a 2007 Ford F-550. This has been approved through the vehicle fleet committee and also passed through budget.

Motion by Ald. Gaugel, second by Lemke to recommend the approval of the Award of One 2019 Ford F-250 Supercab to Hawk Ford and Sell the Replacement Vehicle #1832, a 2007 Ford F-550.

**Roll Call:** Ayes: Bessner, Lewis, Lemke, Turner, Bancroft, Gaugel, Vitek;  
Nays: None; Abstain: Silkaitis; Absent: Stellato. Chairman Payleitner did not vote as Chairman. **Motion Carried**

**n. Recommendation to approve Land Acquisition Easement Agreement Between the City of St. Charles and Medical Building Located at 110 S. 17th Street.**

**Peter Suhr:** The City owns Lot 4, as identified in your packet. Lot 4 surrounds a medical building along 7<sup>th</sup> Avenue. It includes 2 parking lots, 25 spaces are north of the medical building, and 10-12 spaces are south of the building. Staff is seeking approval of the transfer/sale of the north parking lot to the owners of the medical building, Canal Winchester, LLC. We are also looking to establish an easement for the south parking lot.

**Ald. Lemke:** Is there an agreement with the owners of the building and did the City attorney approve the agreement?

**Peter Suhr:** It has been reviewed and approved by both parties.

Motion by Ald. Bancroft, second by Ald. Lemke to recommend approval of a Land Acquisition Easement Agreement Between the City of St. Charles and Medical Building Located at 110 S. 17th Street.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman. **Motion Carried**

Motion by Ald. Lemke second by Ald. Bancroft to enter executive session as permitted under 5 ILCS 120/2(c)(5).

**Roll Call:** Ayes: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Gaugel, Vitek;  
Nays: None; Absent: Stellato. Chairman Payleitner did not vote as Chairman.

**Motion Carried**

**6. EXECUTIVE SESSION**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

Motion by Ald. Lemke second by Bessner to exit executive session at 7:55 pm.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman.

**Motion Carried**

**7. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS**

**8. ADJOURNMENT**

Motion by Ald. Lemke, second by Bancroft to adjourn the meeting at 7:56 pm.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Payleitner did not vote as Chairman.

**Motion Carried**