

**MINUTES**  
**THE CITY OF ST. CHARLES**  
**LIQUOR CONTROL COMMISSION MEETING**  
**MONDAY, NOVEMBER 20, 2023, 4:30 PM**

**1. Call to Order.**

The meeting was called to order by Commissioner Vitek at 4:30 pm.

**2. Roll Call.**

**Present:** Gehm, Spellman, Zollers

**Absent:** Pietryla

**3. Motion by Ald. Gehm, second by Ms. Spellman to accept and place on file minutes of the Liquor Control Commission meeting held on October 16, 2023.**

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Nays: None. Absent: Ald. Pietryla. Abstain: Ms. Zollers. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**4. Motion by Ms. Spellman, second by Ald. Gehm to accept and place on file minutes of the Liquor Control Commission Execution Session meeting held on October 16, 2023.**

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Nays: None. Absent: Ald. Pietryla. Abstain: Ms. Zollers. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**5. Recommendation to approve a Proposal for a B-1 Liquor License Application for Tonichi Ramen, Located at 3843 E. Main St., St. Charles.**

Chief Keegan introduced the applications and advised the commission that the restaurant is already operational. The owner was advised that they need to file the DBA name with the State of Illinois.

Motion by Ms. Zollers, second by Ms. Spellman to approve a Proposal for a B-1 Liquor License Application for Tonichi Ramen, Located at 3843 E. Main St., St. Charles.

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Ms. Zollers. Nays: None. Absent: Ald. Pietryla. Abstain: None. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**6. Recommendation to approve An Ordinance Amending Title 5, "Business Licenses and Regulations," Section 5.08, "Alcoholic Beverages," of the St. Charles Municipal Code.**

Chief Keegan explained that the cleanup of grammar and formatting was done in advance of transition to a municipal code service later this year. No substantial changes were made to this chapter.

Motion by Ald. Gehm, second by Ms. Zollers to approve An Ordinance Amending Title 5, "Business Licenses and Regulations," Section 5.08, "Alcoholic Beverages," of the St. Charles Municipal Code.

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Ms. Zollers. Nays: None. Absent: Ald. Pietryla. Abstain: None. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**7. Recommendation to approve an Ordinance Amending Title 5 "Business Licenses and Regulations," Chapter 5.16 "Tobacco," Section 5.16.180 "Tobacco Commissioner; Tobacco Commission; Suspension, Revocation of License; Fines, Costs" of the St. Charles Municipal Code.**

Chief Keegan explained that the recommended City Code changes are updates in formats, pronouns, and other minor revisions. The one substantive change is in the fine and license suspension structure to create consistency between liquor, tobacco, and massage licenses.

Motion by Ms. Zollers, second by Ms. Spellman to approve an Ordinance Amending Title 5 "Business Licenses and Regulations," Chapter 5.16 "Tobacco," Section 5.16.180 "Tobacco Commissioner; Tobacco Commission; Suspension, Revocation of License; Fines, Costs" of the St. Charles Municipal Code.

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Ms. Zollers. Nays: None. Absent: Ald. Pietryla. Abstain: None. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**8. Recommendation to approve an Ordinance Amending Title 5 "Business Licenses and Regulations," Chapter 5.20 "Massage Establishments," Section 5.20.150 "Massage Business Commissioner; Massage Business Commission; Suspension; Revocation of License; Fines, Costs" of the St. Charles Municipal Code.**

Chief Keegan explained that the recommended City Code changes are updates in formats, pronouns, and other minor revisions. The one substantive change is in the fine and license suspension structure to create consistency between liquor, tobacco, and massage licenses.

Motion by Ald. Gehm, second by Ms. Spellman to approve an Ordinance Amending Title 5 "Business Licenses and Regulations," Chapter 5.20 "Massage Establishments," Section 5.20.150 "Massage Business Commissioner; Massage Business Commission; Suspension; Revocation of License; Fines, Costs" of the St. Charles Municipal Code.

**Roll Call Vote:** Ayes: Ald. Gehm, Ms. Spellman, Ms. Zollers. Nays: None. Absent: Ald. Pietryla. Abstain: None. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

**9. Public Comment** - none

**10. Executive Session** - none

**11. Adjournment.**

Motion by Ms. Zollers, second by Ms. Spellman to adjourn the meeting at 4:45 pm.

**Voice Vote:** Ayes: Ald. Gehm, Ms. Spellman, Ms. Zollers. Nays: None. Absent: Ald. Pietryla. Abstain: None. Mayor Vitek did not vote as Commissioner.

**Motion Carried**

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