

**■ ST. CHARLES YOUTH COMMISSION ■**  
**Monday, December 4, 2023 – 6:00 pm**  
**1515 W. Main St., St. Charles**  
**St. Charles Police Department Community Room**

M. Bishop – Youth Commissioner*	M. Kramer, STC PD
D. Clavelli – Youth Commissioner, Chair*	E. Mahan, STC PD
L. Duddles – Youth Commissioner*	J. Keegan, Chief of Police
A. Farinella – Youth Commissioner	L. Vitek, Mayor
D. Kelly – Youth Commissioner*	STC Alderpersons
E. Livermore – Youth Commissioner, Secretary*	H. McGuire, City Administrator
J. Parker – Youth Commissioner*	R. Edwards, STC Park District*
J. Stock – Youth Commissioner, Treasurer*	A. Fleming, STC Park District
J. Wallace – Youth Commissioner*	B. Buckley, STC Library
	J. O’Neal, TriCity
	B. Flanagan, TriCity
	C. Ruesch, D303*

**\*Attended meeting**

- I. Meeting called to order at 6:00 pm.
- II. Approval of the November 2023 minutes
  - A. Motion to approve the November 2023 meeting minutes by Commissioner Clavelli; seconded by Commissioner Duddles; motion passed unanimously.
- III. Treasurer’s Report – Commissioner Stock
  - A. Commissioner Stock announced the current balance is \$11,390.
  - B. Motion to approve the current balance was made by Commissioner Clavelli and seconded by Commissioner Bishop; motion passed unanimously.
- VI. Correspondence – none
- VII. Presentations – none
- VIII. Reports
  - A. Liaison Reports
    - i. St. Charles Park District – Rosie Edwards
      - a. Busy for Fall Break; 120 participants in Park District Programming.
      - b. Holiday events coming up- 350 participants registered for the Trip to North Pole. Bus Station and crafts, hot chocolate. Pottawatomie to Delnor Woods on a bus. Santa will be at one station and Rudolph story-reading, as well.
      - c. Teen Center is having a refresh - new lighting and furniture for the start of the year- January 2024.
    - ii. D303 Schools – Cindy Ruesch
      - a. Updates on:
        1. Calming the Storm Program. Wednesday, December 6- Haines Center at 10:30 & 6:00 options for parents to attend.
        2. Viewings for “Screenagers” December 13 at 6:00 as well as “Let’s Talk About It: Race to Be Human.” Screening regarding mental health challenges as well as Q&A.
        3. Partnership with Big Hearts was able to help 555 students from d303 this year.

4. Boundary survey is open until December 10 for those who want to participate. On February 12 they take action and vote for boundary changes
5. December 20-22 are finals for high school and all are looking forward to it.
6. Program numbers are looking strong for before and after school programs in addition to the preschool programs. Field Trips are added to non-school days as a new option. Teen Center refresh will happen in January 2024. Several teen trips have been successful and look forward to 2024.

- i. Police Department – Officer Kramer (absent; provided update to Chair Clavelli)
  - a. Summary of recent police reports regarding youth.

ii. Library – absent

iii. Tri City Family Services – absent

B. Student Consultant Committee Report

- b. Commissioners Clavelli & Stock shared - all student members were in attendance to create the Municipal Building Display window design for December & ate cookies.
- c. Commissioners Clavelli & Stock talked to their students; they don't seem too concerned with finals yet- but still early in the year.

IX. New Business

- A. Chair Clavelli made a motion to change the first meeting of the year (January 1 – a City holiday) to Monday, January 8, 2024. Seconded by Commissioner Livermore; motion passed unanimously.

X. Old Business

- A. Impact Award – Commissioner Kelly

- i. Looking for nominations for this award.

X. Announcements / Discussion

- A. A tenth Youth Commissioner has been appointed and will start in January 2024.

XI. Public Comment – none

XII. Adjournment

- A. Commissioner Duddles made a motion to adjourn the meeting at 6:25pm. Commissioner Kelly seconded; motion carried unanimously.

***The next Youth Commission meeting is scheduled for Monday, January 8, 2024 at 6:00 p.m. in the St. Charles Police Department's Community Room; 1515 W. Main St., St. Charles, IL.***

Minutes respectfully submitted,  
Erin Livermore, Youth Commission Secretary