

**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD**  
**TUESDAY JUNE 9, 2020 5:30 PM**  
**VIRTUAL MEETING**  
**MEETING MINUTES**

**1. Call to Order**

Chair Waibel called the meeting to order at 5:33 PM

**2. Roll Call**

Present: Molly Bryant, Cheryl Denz, Kaylynne Poramba, Ron Silkaitis, Brian Travilla, Carolyn Waibel, Ron Weddell

Absent: None

**3. Welcome and Introductions of New Members**

Chair Waibel welcomed the board to this virtual meeting acknowledging the efforts of the board and thanking them for attending. Chair Waibel mentioned the hard work and many years of service by former board members Barb Gacic and Michael Cohen. Chair Waibel introduced two new members to the 708 Mental Health Board, Molly Bryant and Kaylynne Poramba who were selected by interview process. Vice Chair Travilla also addressed the Board welcoming new members.

**4. Action**

**A. Approval of Minutes February 27, 2020**

Motion to approve by Ron Silkaitis, second by Cheryl Denz.

Voice Vote:

Bryant -Yes  
Denz - Yes  
Poramba - Yes  
Silkaitis - Yes  
Travilla - Yes  
Waibel - Yes  
Weddell – Yes

Aye: 7 No: 0

**B. Approval of Minutes March 4, 2020**

Motion to approve by Ron Weddell, second by Brian Travilla.

Voice Vote:

Bryant -Yes  
Denz - Yes  
Poramba - Yes  
Silkaitis - Yes  
Travilla - Yes  
Waibel - Yes  
Weddell – Yes

Aye: 7 No: 0

## 5. Chair Report

Chair Waibel has received many questions from agencies with regard to funding, asking if they will receive the funding as asked on applications. She advised the agencies who contacted us the recommended allocations. Chair Waibel is recommending a future agenda item to be a consideration of moving the calendar for funding to align with city and organizations budgets. It would better serve agencies and Chair Waibel has not been able to find reason why the 708 Board chose the February timeline for holding meetings for funding. A suggestion would be to have presentations in April, have the allocation meeting in May and be able to advise agencies of funding in May/June, which should better align with agency fiscal calendars.

Vice Chair Travilla concurred that moving the timeline for applications and allocations would offer a clean sense of tax dollars available and that this would make good sense to consider moving allocations. Vice Chair Travilla also thanked Sharon Bringleson for her work in managing emails for the 708 Mental Health Board.

## 6. Election of Officers

Chair Waibel solicited nomination for president and nominated Mr. Brian Travilla for the role; noting the responsibilities he has already accepted as Vice Chair. Second for Mr. Travilla by Ron Silkaitis.

Voice vote:

Bryant -Yes  
Denz - Yes  
Poramba - Yes  
Silkaitis - Yes  
Travilla - Yes  
Waibel - Yes  
Weddell - Yes

Motion carries Mr. Brian Travilla for Chair of the St. Charles 708 Mental Health Board. Nomination for Vice Chair by Ron Weddell nominating Carolyn Waibel, second by Brian Travilla. Carolyn Waibel has accepted the nomination noting a preference for bringing new members into leadership roles in the next year.

Voice vote:

Bryant -Yes  
Denz - Yes  
Poramba - Yes  
Silkaitis - Yes  
Travilla - Yes  
Waibel - Yes  
Weddell - Yes

Motion carries for Carolyn Waibel Vice Chair of the St. Charles 708 Mental Health Board.

## **7. Old Business**

### **A. ACHMAI**

Chair Travilla discussed ACHMAI leadership Scott Block had been due to attend the 708 Board meeting in May, however, it unfortunately had to be cancelled due to Covid-19 health recommendations. Mr. Block may be asked to come in September. Chair Travilla led a brief discussion and explanation of the role of ACHMAI as a lobbying and advocacy group for Mental Health Boards.

Mr. Weddell mentioned the funding application and rubric and that he would be willing to continue to serve on a sub-committee for that effort in refining some details. Molly Bryant has also stated she'd be willing to serve in this capacity as a sub-committee member. Chair Waibel briefly reminded some of the topics that had been discussed for minor adjustment. Mr. Weddell mentioned he'd like to get this completed and ready to present to the board for the September 2020 meeting.

## **8. New Business**

### **A. City Council presentation**

Chair Travilla shared that on June 15<sup>th</sup>, 2020 he will present to the City Council via WebEx; the findings of the funding discussion and 708 Board Meetings from February and early March and answer questions City Council members may have with regard to funding decisions made by the 708 Board. Vice Chair Waibel highlighted for new members, the shortfalls of the ability to fund in full per requested, will also be discussed in the presentation to the City Council. The request for a levy change to support the 708 Mental Health Board and their agencies has not been asked or changed since the mid 1980's and may be something we investigate in the fall.

### **B. 2020-2021 Schedule**

Chair Travilla led a general discussion regarding days and times for meetings in the 2020-2021 calendar year; noting he would like to keep meetings to one hour in length as a goal. The rest of the schedule will be determined at the September meeting.

**The September meeting date will be Tuesday September 15, 2020 at 5:30 PM.**

## **9. Future Agenda Items**

Vice Chair Waibel mentioned that an in-person revote of 708 Board Leadership elected today, might be a worthwhile action at the September meeting just to confirm what was voted on today. Vice Chair Waibel also mentioned that there should be consideration for verbiage added to bylaws, to allow virtual meeting attendance for specific reasons for future City of St. Charles 708 Mental Health Board meetings. Brief roundtable discussion regarding what items are permitted per OMA (Open Meetings Act) ensued. Chair Travilla will follow up with Nick Peppers to gain greater information on what is permitted.

Chair Travilla asked if there were any final future agenda items to discuss. Ron Weddell mentioned he would like to have further discussion about the funding application with

regard to priorities and meeting criteria on the application and offered specific examples to the board for agencies who were not funded due to the way their applications were written. The board agreed, it is a topic for a future discussion. Vice Chair Waibel recommended setting both a structure and a time limit to this discussion to keep focus and foster decisions. Ron Weddell also asked if there could be a discussion about agencies who do not spend funds in the manner outlined in their previous years' application.

## 10. Q&A

Chair Travilla asked if there were any questions. Kaylynne Poremba asked if she could view the presentation before the City Council meeting on June 15<sup>th</sup>. Yes, as an open meeting all are welcome and encouraged to attend; instructions for logging into that meeting are available on the City Website.

Vice Chair Waibel gave a brief overview of a few OMA rules that routinely come up for board members.

Molly Bryant inquired if phone numbers for board members were available for all. Chair Travilla will compile that and share the information.

Chair Travilla asked the new board members if they were comfortable with the City including them as new members on a Facebook page.

## 11. Adjourn

Chair Travilla asked for a motion to adjourn the meeting.

Motion by Carolyn Waibel, second by Ron Weddell.

Voice Vote: Aye: 7 No: 0

Meeting adjourned at 7:08 PM.

### *ADA Compliance*

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

