

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY MARCH 22, 2023 5:30 PM
2 E, MAIN STREET, DENS A&B

1. Call to Order

Vice Chair Bryant called the meeting to order at 5:30 PM

2. Roll Call

Present: Bryant, Denz, Litchfield, Silkaitis, Weddell

Absent: Poremba, Rosenberg

3. Approval of Meeting Minutes

A. January 25, 2023

Vice-Chair Bryant asked if there were any amendments to the minutes or a motion to approve.

Motion to approve by Litchfield second by Silkaitis

Voice Vote Aye: 5 No: 0

Motion carries

4. Chair Report

A. Kane County Opioid Task Force meeting

Carry to next meeting.

5. Review Expectations

A. Agency presentations

Vice-Chair Bryant stated there will be 21 agencies presenting this year. Vice-Chair Bryant discussed cadence for the presentation meeting for new board members.

B. Applications

Vice-Chair Bryant discussed reviewing applications prior to the presentation meeting.

C. Rubric scoring

a. Guidelines

Vice-Chair Bryant discussed the most recent approved scoring rubric.

Tabulation sheet

Vice-Chair Bryant will email the group a copy of a cover tabulation sheet scoring guide for agency rubric total scores.

Board Member Weddell discussed items from the sample organization application used for scoring discussion. Vice-Chair Bryant discussed the separate scoring of different priorities to determine funding specifics per priority.

Roundtable discussion of individual items in the application as they met criteria of the rubric. Comparison and reasoning of individual scores was discussed.

Vice-Chair Bryant discussed in some spaces the fiscal year referenced on an application, may not match the City of St. Charles' funding fiscal year and how this can affect numbers quoted on an agency application.

Roundtable discussion of types of programs that meet the mission and vision of the City of St. Charles 708 Mental Health Board and how these priority programs are presented on applications. Vice-Chair Bryant asked if anyone would like to further discuss any of the sections. Board member Litchfield asked clarifying questions on numbers 17 & 18.

6. Q&A

None

7. Adjourn

Motion to adjourn by Denz second by Weddell

Voice Vote Aye: 5 No:0

Meeting adjourned at 6:26 PM

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

