

ST. CHARLES POLICE PENSION FUND

211 North Riverside Avenue
St. Charles, Illinois 60174

SPECIAL MEETING MINUTES Wednesday, August 15, 2018 9:00 a.m. – St. Charles Police Department

MEETING CALLED TO ORDER

President Boyce called to order the Special Meeting of the St. Charles Police Pension Board at 9:05 a.m.

ROLL CALL

Members Present: Chris Minick, Finance Director; James Keegan, Trustee (arrived at 9:07); and Brooks Boyce, President; Steve Heike, Trustee (arrived at 9:09); and Dave Jannusch, Trustee

Members Absent: None

Others Present: Colleen Lavery, City Ass't Finance Director; Jon Willhite via telephone

APPROVAL OF MINUTES – SPECIAL MEETING, JULY 3, 2018

Motion: To approve the minutes of the Special Meeting held on July 3, 2018

Maker: Minick

Second: Boyce

Voice vote: All Aye, None Opposed, Motion Carried

INVESTMENT ACTIVITIES

Discuss Investment Allocations of Property Tax Receipts –Jon Willhite reviewed the proposed rebalancing and status of the investment markets as well as the Fund's portfolio. The rebalancing is necessary due to the recent receipt of property tax revenues and the anticipated of the second large disbursement of property tax revenues in September or October. Willhite proposed moving \$819,000 from the cash account into fixed income (\$490,000 in total-\$245,000 each to Pacific Advisors) and equities (\$135,000 to Riverfront Asset Allocations and \$194,000 to American Beacon) to better meet cash flow needs until the next large disbursement while also meeting Investment Policy guidelines and statutory requirements.

Willhite also noted that that rising interest rates seem to be providing additional volatility to the markets right now but the the Fund's portfolio should be well positioned with our managers and mix. Some of the recent moves made have provided hedges against downside volatility in past markets and we anticipate that they will provide protection in the current market environment as well.

Motion: To accept the rebalancing worksheet and authorize the necessary transactions reflected in the rebalancing worksheet as enclosed in the packet.
Maker: Minick
Second: Jannusch
Roll Call: Keegan – Aye, Minick – Aye, Boyce – Aye, Jannusch – Aye, Heike, Aye. 5 Ayes
0 Nays 0 Absent. Motion Carried.

Minick was directed to provide Willhite with confirmation that the rebalancing worksheet was approved via e-mail. Minick confirmed he would do so.

NEW BUSINESS

Discussion of Oko Refund: Earlier this year, Brian Oko had requested and received a refund of contributions from the Fund after termination of employment with the City. At the time of his employment termination, the contract for the patrol officers was still pending approval. Oko is due a refund on retro pay withholdings of \$165.67.

Motion: To approve Brian Oko's retro contribution refund in the amount of \$165.67
Maker: Keegan
Second: Minick
Roll Call: Keegan – Aye, Minick – Aye, Boyce – Aye, Heike – Aye, Jannusch – Aye.
5 Ayes 0 Nays 0 Absent. Motion Carried.

Scott Kern Annual Re-Test: It was noted that each year the Board needs to approve an annual re-test and evaluation of Scott Kern to verify that he still qualifies as disabled in accordance with statute. This process must be repeated until Kern reaches the age of 50. Kern has not yet attained the age of 50. If approved, President Boyce would direct Attorney LaBardi to contact Kern and make the arrangements for Kern to be tested to verify that he continues to qualify as disabled per statute. This test will be performed in Illinois.

Motion: To approve the annual retest of Scott Kern to verify that he continues to qualify as disabled.
Maker: Jannusch
Second: Minick
Voice Vote: All Aye, None Opposed, Motion Carried.

PUBLIC COMMENTS

None.

ADJOURNMENT

There being no further business to discuss, motion to adjourn by Trustee Keegan. Seconded by Trustee Jannusch.

Motion: To adjourn the meeting at 9:22 a.m.
Maker: Keegan

Second: Jannusch
Voice Vote: All Aye, None Opposed, Motion carried.

The meeting was adjourned at 9:22 a.m.

Respectfully submitted,



President



Secretary