

MINUTES
City of St Charles
Visitors Cultural Commission Meeting
Wednesday, May 11, 2022

1. Call to Order at 5:15 PM

2. Roll Call

Members Present: Anne Becker; Scott Corbin; Sally Stancati, Lori Stahulak; Jamie Swenson; Kathy Melone

Members Absent: Jodi Manthei; Sharon Spero; Chuck Amenta

Also present: Bill Hannah, City of St. Charles; Carylie Forte, City of St. Charles

3. Approval of the Minutes of May 4, 2022

Becker asked for a Motion to Approve the Minutes from the May 4, 2022 meeting. Motion by Jamie Swenson, seconded by Lori Stahulak. The Minutes were unanimously approved by the board members present.

4. Public Comment - Becker asked if there was Public Comment. One member of the public made brief comment. Becker briefly described the process for the Visitors Cultural Commission prior to meeting and deciding funding for each organization that applied.

5. Discussion of scoring matrix and allocation and consideration of approval of Visitors Cultural Commission funding recommendations for FY 2022-23

Becker asked new Finance Director, Bill Hannah, to briefly describe how the scoring matrix works and how the discussion would proceed. He noted the scoring is based on the four rating criteria that board members review and rate. Ten organizations applied for funding from the Visitors Cultural Commission for FY 22-23. Based on the scores by commission members and the results from the average scores in four categories (Economic Impact, Enhance Community Culture, Resident Benefit, and Enhancing St Charles Reputation), the discussion proceeded. The matrix also was projected on the overhead screen for visual assistance. It was noted that one organization's calculated score created a plus variance from their requested funding amount. Hannah suggested they first discuss this variance. As in the past, when a calculated score exceeded a request, the commission set the precedent not to give more than the amount requested. This was adhered to and it was agreed to pass the variance to another organization. It was discussed to try to balance some of the funding so that organizations with a strong history base in St Charles would receive comparable funding from the previous year. Some organizations did a lot to re-invent themselves during the Covid years, and some also asked for less funding last year. Given the scoring, the calculated award created a fairly equitable funding distribution. Some tweaks were made during the discussion when looking at the Calculated Award, minus the Final 21-22 funding, and seeing where some adjustments could be made.

Becker asked for a motion to approval final funding for FY 22-23. Motion by Stahulak, seconded by Swenson. Roll call vote was taken. All six commission members in attendance approved the funding recommendations.

6. Adjournment

Becker asked for a motion to adjourn the meeting. Motion by Swenson, seconded by Corbin to adjourn the meeting at 5:55pm. The motion passed by a unanimous voice vote of the members in attendance.

Minutes prepared by Carylie Forte.