

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Rogina to Appoint Jayme Muenz to the Youth Commission.

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: May 15, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Request favorable consideration to appoint Jayme Muenz to fill the vacancy on the Youth Commission Corridor Improvement Commission with a term ending April 30, 2019.

Professional Experience:

16 years as a Human Resources professional, handling confidential and complicated interpersonal situations. This includes mediation skills and extensive experience in managing a variety of employee benefits and programs. Special skills related to this commission are my past 6 years in overseeing our medical leaves of absence, which require understanding of FMLA, HIPAA, ADA, and similar regulations. In most facets of my roles within HR, there is an underlying compassion required for the human condition. I take pride in my ability to balance compassion with the pragmatism required in representing the company's interests.

Personal Experience:

Member of St. Charles Mothers' Club since 2014. During my membership, I have volunteered many hours at Tri-Cities Health Partnership, as one of our supported community impact organizations. In my limited capacity as a volunteer, I had the opportunity to see first-hand the services they offer and the administrative and staff support required to keep the services functioning.

Among other philanthropic works, the Club spends a large portion of our year fundraising in order to distribute those dollars to scholarship awardees and to provide grants to community organizations. My role has been to chair the charitable distribution committee, and manage the application, selection, and funding distribution. Over the past 4 years, I have updated our application process to move to an online process, as well as update our applications and scoring rubrics and allow for a more objective and streamlined selection process. Over the past 3 years we have raised and subsequently distributed scholarships and grants for a total of over \$35,000.

Attachments *(please list):***Recommendation/Suggested Action** *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to Appoint Jayme Muenz to the Youth Commission.