

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.C
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Generator Maintenance to Midwest Power Industry, Inc.</b>	
	Presenter:	<b>Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$127,290 for 3 years		<b>Budgeted Amount:</b> \$65,000 annually	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<p><b>Executive Summary</b> (if not budgeted, please explain):  On February 20, 2023, a mandatory pre-bid meeting was held onsite to provide firms with a walkthrough of all emergency generator locations.</p> <p>The bid scope includes the preventative maintenance, testing and repairs to ensure proper operation of the emergency generators. The terms of the contact would provide fixed rates for the first year with the option of two one-year renewals.</p> <p>On March 7, 2024, the City received 4 bid submittals for Generator Maintenance Services. Attachment 1 provides the bid evaluation of the submittals. Upon review of the bid submittals, it has been determined that Midwest Power Industry (MPI) submitted the lowest bid for the three-year period, and markup on materials.</p> <p>The City has not previously utilized MPI. Staff conducted a review of the references provided and received positive reviews and validated the firm’s experience with similar work.</p> <p>Staff is requesting Council’s approval to award MPI the three-year contract and the authorization to utilize MPI at the hourly rates defined in bid submittal for essential generator repairs.</p>			
<p><b>Attachments</b> (please list):</p> <p>*Attachment 1 – Generator Maintenance Bid Tabulation</p>			
<p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommendation to approve a Resolution awarding a 3-Year Contract for Generator Maintenance Services to Midwest Power Industry, Inc.</p>			

