

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *6.R
	Title:	Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing the Ordering of Concrete Materials on an As-Needed Basis for FY24/25	
	Presenter:	AJ Reineking, Public Services Division	
Meeting: Government Services Committee		Date: April 1, 2024	
Proposed Cost: Up to \$90,000		Budgeted Amount: \$90,000	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>All Public Works divisions utilize concrete materials for general construction and restoration services following underground excavations. The Public Services Division is the primary user of the contract for concrete materials for making repairs to sidewalks, curbs and roadways throughout the community.</p> <p>There are four major vendors in the area who are capable of providing concrete to the City. However, in recent years the City has received only 1 to 2 responses to bids annually, and staff typically has to make several requests to generate a formal bid. In addition, the prices received have gone up 78% since 2020 and vendors have not been willing to hold bid prices for a full year.</p> <p>As a result, staff is requesting authorization to spot buy concrete materials for FY25. Our practice will be to solicit pricing on a monthly basis from all four vendors and lock them in for the calendar month. New requests for quotation will go out every month to receive competitive pricing.</p> <p>Staff feels that by making the process easier on the vendors and not locking them into long-term contracts, the City will receive more favorable rates throughout the year.</p>			
Attachments (please list):			
*Bid Tabulation Summary			
Recommendation/Suggested Action (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing “spot buying” of concrete materials on a monthly basis for FY24/25.			

Concrete Materials (PS2024-19)				Ozinga	
Base Bid	Analysis Quantity	unit of measure	Minimum Order	Price	Extended Price
4000 psi group 6.0 BG GEN AE mid	25	cubic yard	1	\$ 187.00	\$4,675.00
4000 psi group 6.0 BG Full AE	500	cubic yard	1	\$ 187.00	\$93,500.00
4000 psi group 5.0 BG WR FA Full AE	25	cubic yard	1	\$ 184.00	\$4,600.00
Environmental Charge	550	cubic yard		\$ 3.25	\$1,787.50
Calcium Chloride 1%	50	cubic yard		\$ 4.50	\$225.00
Calcium Chloride 1.5%	50	cubic yard		\$ 6.75	\$337.50
Calcium Chloride 2%	50	cubic yard		\$ 9.00	\$450.00
"High Early" or equivalent	50	cubic yard			\$0.00
2-day Mix	50	cubic yard			\$0.00
Minimum Order Charge		each	200 <2 \$240		
Wait Time Charge (after 60 minutes)*		cubic yard	\$2.50/min		
Options					
ADA tiles 4'		each		\$ 88.00	
ADA tiles 5'		each		\$ 110.00	
Flowable Fill/ Pipe Cover		cubic yard		\$ 172.00	
Fibermax Fibers		cubic yard		\$12/lb	
Retarder		cubic yard		\$ 4.25	
IDOT 6.1		cubic yard		\$ 194.25	
IDOT 4.6		cubic yard		\$ 192.50	
Delivery Fees					
Cooling (> 90)		cubic yard		\$ 25.00	
Winter Service Charge		cubic yard		\$ 15.00	
Saturday Delivery		each		\$100/truck	
Overtime Delivery		each		\$10/yard	
Cancellation fee		per occurrence		cost of load, if truck is loaded before cancelation	

Dates: 11/1-3/31

*Wait time refers to the fee charged for each 10-minute increment after the initial 60 minutes.
 (Example: if it takes 90 minutes to deliver 5 cyds, the wait time will be 3. (90-60=30;30/10=3;3 x \$ = wait time fee)