

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *6.S
	Title:	Recommendation to Approve a Resolution Awarding the Bid for a 3-year Contract for Holiday Lighting and Festoon Decoration Services	
	Presenter:	AJ Reineking, Public Services Division	
Meeting: Government Services Committee		Date: April 1, 2024	
Proposed Cost: \$ 284,400 for 3 yrs		Budgeted Amount: \$95,000/year	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The Public Works Department contracts the hanging of holiday lights in locations throughout the downtown area, including Lincoln Park, Baker Park, City Hall, 1st Street and the Plaza, in addition to the hanging trees on Main Street light poles.</p> <p>Bids were recently opened for a three-year contract to perform this work. Due to the traffic control and equipment required, the base bid was split between white lights strong on trees in parks and adjacent to parking lots, and hanging of holiday festoons on Main Street. B&B Holiday Decorating, LLC of Wheeling, IL submitted the lowest responsive, responsible bid for both phases of the base scope of work.</p> <p>B&B submitted a list of favorable references for similar scopes in Chicagoland communities.</p>			
Attachments (please list):			
*Bid Tabulation			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Resolution awarding the bid for a 3-year contract for Holiday Lighting and Festoon Decoration services to B&B Holiday Decorating, LLC in the submitted bid rates.			

Holiday Lighting and Festoon Decoration Services (PS2024-8)

Base Bid A:		B & B Holiday Decorating						Temple Outdoor Décor								
		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	
		# of strands	Price per Strand	Extended Cost	Price per Strand	Extended Cost	Price per Strand	Extended Cost		Price per Strand	Extended Cost	Price per Strand	Extended Cost	Price per Strand	Extended Cost	
Holiday Lighting (White Lights)		800	\$ 34.00	\$ 27,200.00	\$ 36.00	\$ 28,800.00	\$ 38.00	\$ 30,400.00	\$ 86,400.00	\$ 42.00	\$ 33,600.00	\$ 42.00	\$ 33,600.00	\$ 42.00	\$ 33,600.00	\$ 100,800.00

Base Bid B:		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	
		# of light poles	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost		Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	
Festoon Decotations (Trees/Main Street Light Poles)		60	\$ 1,000.00	\$ 60,000.00	\$ 1,100.00	\$ 66,000.00	\$ 1,200.00	\$ 72,000.00	\$ 198,000.00		\$ -		\$ -		\$ -	\$ -

Option:		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total
Installation, Decoration, & Removal of 25' Artificial tree			\$ 3,180.00		\$ 3,498.00		\$ 3,850.00	\$ 10,528.00		\$ 3,500.00		\$ 3,500.00		\$ 3,500.00	\$ 10,500.00

All quantities represent an estimate. The City does not commit to these quantities.