

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *6.W
	Title:	Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing a Purchase Order to Bluff City Materials	
	Presenter:	AJ Reineking, Public Services Division	
Meeting: Government Services Committee		Date: April 1, 2024	
Proposed Cost: Up to \$70,000		Budgeted Amount: \$70,000	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>Bluff City Materials is the nearest Clean Construction Debris Disposal (CCDD) site to the City of St. Charles. CCDD operations are permitted and regulated by the State of Illinois and require considerable oversight by operators to ensure that only allowable CCDD materials are accepted. As such, the City has limited options for disposing of spoils from underground digging operations. The next nearest non-Bluff City Materials site that staff is aware of is outside of Rockford, and trucking costs to that site make that alternative cost-prohibitive.</p> <p>The requested amount will cover tipping fees for the fiscal year.</p>			
Attachments (please list):			
*Bid Waiver			
Recommendation/Suggested Action (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing a purchase order to Bluff City Materials in the amount of \$70,000 for Clean Construction Debris Disposal.			



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

